



Payment Card Industry (PCI) PIN Security Requirements

Template for Report on Compliance

For use with PCI PIN Security Requirements v3.1

Revision 1.0c

March 2021

Document Changes

Date	Version	Description
January 2019	1.0	To introduce the template for submitting Reports on Compliance. <i>This document is intended for use with version 3.0 of the PCI PIN Security Requirements.</i>
March 2019	1.0a	Minor errata.
November 2019	1.0b	Expanded citation space for sections 4.2, 4.3 and 4.4.
March 2021	1.0c	Updated based on PSR v3.1 modifications.

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Introduction to the ROC Template

This document, the *Payment Card Industry PIN Security Requirements (PCI PIN Standard) Template for Report on Compliance for use with PCI PIN Security Requirements and Test Procedures v3.1, Revision 1.0c* ("ROC Reporting Template"), is the mandatory template for Qualified PIN Assessors (QPAs) completing a Report on Compliance (ROC) for assessments against the *PCI PIN Security Requirements and Test Procedures, v3.1*. The ROC Reporting Template provides reporting instructions and the template for QPAs to use. This can help provide reasonable assurance that a consistent level of reporting is present among assessors.

Use of this Reporting Template is mandatory for all v3.1 submissions.

Tables have been included in this template to facilitate the reporting process for certain lists and other information as appropriate. The tables in this template may be modified to increase/decrease the number of rows, or to change column width. Additional appendices may be added if the assessor feels there is relevant information to be included that is not addressed in the current format. However, the assessor must not remove any details from the tables provided in this document. Personalization, such as the addition of company logos, is acceptable.

Do not delete any content from any place in this document, including this section and the versioning above. These instructions are important for the assessor as the report is written and for the recipient in understanding the context the responses and conclusions are made. Addition of text or sections is applicable within reason, as noted above

The Report on Compliance (ROC) is produced during onsite PCI PIN assessments as part of an entity's validation process. The ROC provides details about the entity's environment and assessment methodology, and documents the entity's compliance status for each PCI PIN Requirement. A PCI PIN compliance assessment involves thorough testing and assessment activities, from which the assessor will generate detailed work papers. These work papers contain comprehensive records of the assessment activities, including observations, results of system testing, configuration data, file lists, interview notes, documentation excerpts, references, screenshots, and other evidence collected during the course of the assessment. The ROC is effectively a **summary of evidence** derived from the assessor's work papers to describe how the assessor performed the validation activities and how the resultant findings were reached. At a high level, the ROC provides a comprehensive **summary of testing activities performed and information collected** during the assessment against the *PCI PIN Security Requirements and Test Procedures, v3.2.1*. The information contained in a ROC must provide enough detail and coverage to verify that the assessed entity is compliant with all PCI PIN requirements.

ROC Sections

The ROC includes the following sections and appendices:

- Section 1: Contact Information and Report Date
- Section 2: High-level Network Diagrams
- Section 3: Description of Scope of Work and Approach Taken
- Section 4: Details about Reviewed Environment
- Section 5: Findings and Observations
- Appendices 1 and 2: Compensating Controls and Compensating Controls Worksheet (as applicable)

The first four sections must be thoroughly and accurately completed, in order for the assessment findings in Section 5 and any applicable responses in the Appendices to have the proper context. The Reporting Template includes tables with Reporting Instructions built-in to help assessors provide all required information throughout the document. Responses should be specific, but efficient. Details provided should focus on concise quality of detail, rather than lengthy, repeated verbiage. Parroting the testing procedure within a description is discouraged, as it does not add any level of assurance to the narrative. Use of template language for summaries and descriptions is discouraged and details should be specifically relevant to the assessed entity.

ROC Summary of Assessor Findings

With the Reporting Template, an effort was made to efficiently use space, and as such, there is one response column for results/evidence (“ROC Reporting Details: Assessor’s Response”) instead of three. Additionally, the results for “Summary of Assessor Findings” represent the testing and results that took place, which should be aligned with the Attestation of Compliance (AOC).

There are five results possible: In Place, In Place with CCW (Compensating Control Worksheet), Not Applicable, Not Tested, and Not in Place. At each sub-requirement there is a place to designate the result (“Summary of Assessor Findings”), which can be checked as appropriate. See the example format on page 5, as referenced.

The following table is a helpful representation when considering which selection to make. Remember, only one response should be selected at the sub-requirement level, and reporting of that should be consistent with other required documents, such as the AOC.

RESPONSE	WHEN TO USE THIS RESPONSE:	USING THE SAMPLE BELOW:
In Place	The expected testing has been performed, and all elements of the requirement have been met as stated.	<i>In the sample, the Summary of Assessment Findings at 1.1 is “in place” if all report findings are in place for 1.1.a and 1.1.b or a combination of in place and not applicable.</i>
In Place w/ CCW (Compensating Control Worksheet)	The expected testing has been performed, and the requirement has been met with the assistance of a compensating control. All responses in this column require completion of a Compensating Control Worksheet (CCW). Information on the use of compensating controls and guidance on how to complete the worksheet is provided in the PCI PIN.	<i>In the sample, the Summary of Assessment Findings at 1.1 is “in place with CCW” if all report findings are in place for 1.1.a and 1.1.b with the use of a CCW for one or both (completed at the end of the report) or a combination of in place with CCW and not applicable.</i>
Not in Place	Some or all elements of the requirement have not been met, or are in the process of being implemented, or require further testing before it will be known if they are in place.	<i>In the sample, the Summary of Assessment Findings at 1.1 is “not in place” if either 1.1.a or 1.1.b are concluded to be “not in place.”</i>
N/A (Not Applicable)	The requirement does not apply to the organization’s environment. All “not applicable” responses require reporting on testing performed to confirm the “not applicable” status. Note that a “Not Applicable” response still requires a detailed description explaining how it was determined that the requirement does not apply.	<i>In the sample, the Summary of Assessment Findings at 1.1 is “not applicable” if both 1.1.a and 1.1.b are concluded to be “not applicable.” A requirement is applicable if any aspects of the requirement apply to the environment being assessed, and a “Not Applicable” designation in the Summary of Assessment Findings should not be used in this scenario.</i> Note: Future-dated requirements are considered Not Applicable until the future date has passed. While it is true that the requirement is likely not tested (hence the original instructions), it is not required to be tested until the future date has passed, and the requirement is therefore not applicable until that date. As such, a “Not Applicable” response to future-dated requirements is accurate, whereas a “Not Tested” response would imply there was not any consideration as to whether it could apply (and be perceived as a partial or incomplete ROC). Once the future date has passed, responses to those requirements should be consistent with instructions for all requirements.
Not Tested	The requirement (or any single aspect of the requirement) was not included for consideration in the assessment and was not tested in any way. (See “What is the difference between ‘Not Applicable’ and ‘Not Tested?’” in the following section for examples of when this option should be used.)	<i>In the sample, the Summary of Assessment Findings at 1.1 is “not tested” if either 1.1.a or 1.1.b are concluded to be “not tested.”</i>

What is the difference between “Not Applicable” and “Not Tested?”

Requirements that are deemed to be not applicable to an environment must be verified as such. Using the example of Store and Forward, an organization that does not acquire PCI payment-brand denominated, PIN-based POS transactions in any capacity, an assessor could select “N/A” for Requirement 4-1 after confirming via testing that there are no PCI payment-brand denominated, PIN-based POS transactions. The accompanying reporting must reflect the testing performed to confirm the Not Applicable status.

If a requirement is completely excluded from review without any consideration as to whether it could apply, the “Not Tested” option should be selected. Examples of situations where this could occur may include:

- An organization may be asked by its acquirer to validate a subset of requirements—for example: requirements to which an entity was previously found non-complaint.
- A service provider organization might offer a service that covers only a limited number of PCI PIN requirements—for example, an entity that acquires transactions but also operates a key-injection facility (KIF) on behalf of others may only wish to validate the Annex B KIF security requirements.

In these scenarios, the organization only wishes to validate certain PCI PIN requirements even though other requirements might also apply to its environment. Compliance is determined by the brands and acquirers, and the AOCs they see will be clear in what was tested and not tested. They will decide whether to accept a ROC with something “not tested,” and the QPA should speak with them if any exception like this is planned. This should not change current practice, just reporting.

Sample Findings and Observations Template

Note: Checkboxes have been added to the “Summary of Assessment Findings” so that the assessor may double click to check the applicable summary result. Hover over the box you’d like to mark and click once to mark with an ‘x’. To remove a mark, hover over the box and click again.

Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor’s Response	Summary of Assessment Findings (check one)				
		In Place	In Place with CCW	Not Applicable	Not Tested	Not in Place
Requirement 1: Sample requirement						
1.1 Sample sub-requirement		☐	☐	☐	☐	☐
1.1.a Sample testing procedure	<Report Findings Here>					
1.1.b Sample testing procedure	<Report Findings Here>					

ROC Reporting Details

The reporting instructions in the Reporting Template explain the intent of the response required. There is no need to repeat the testing procedure or the reporting instruction within each assessor response. As noted earlier, responses should be specific and relevant to the assessed entity. Details provided should focus on concise quality of detail, rather than lengthy, repeated verbiage and should avoid parroting of the testing procedure without additional detail or generic template language.

Assessor responses will generally fall into categories such as the following:

- **One word** (yes/no)

*Example Reporting Instruction: **Indicate whether** the assessed entity is an issuer or supports issuing services. **(yes/no)***

- **Document name or interviewee job title/reference** – In Sections 4.3, “Documentation Reviewed,” and 4.4, “Individuals Interviewed” below, there is a space for a reference number and **it is the QPA’s choice** to use the document name/interviewee job title or the reference number at the individual reporting instruction response.

*Example Reporting Instruction: **Identify the individuals** interviewed who confirm that ...*

- **Sample description** – For sampling, the QPA must describe the sample selection and its basis in Section 5, “Findings and Observations.” If sampling is not used, the types of components that were tested must still be identified. This may be accomplished by listing the tested items individually in the response.

*Example Reporting Instruction: **Identify the sample** of removable media observed.*

- **Brief description/short answer** – Short and to the point, but provide detail and individual content that is not simply an echoing of the testing procedure or reporting instruction nor a template answer used from report to report, but instead relevant and specific to the assessed entity. These responses must include unique details, such as the specific system configurations reviewed (to include what the assessor observed in the configurations) and specific processes observed (to include a summary of what was witnessed and how that verified the criteria of the testing procedure). It is not enough to simply state that it was verified. Responses must go beyond that and include details regarding *how* a requirement is in place.

*Example Reporting Instruction: **Describe** the procedures for secure key distribution that were observed to be implemented.*

*Example Reporting Instruction: For the interview, **summarize the relevant details** discussed that verify ...*

Dependence on another service provider's compliance:

Generally, when reporting on a requirement where a third-party service provider is responsible for the tasks, an acceptable response for an “in place” finding may be something like:

*Assessor verified this is the responsibility of Service Provider X, as verified through review of x/y contract (document). Assessor reviewed the AOC for Service Provider X, dated MM/DD/YYYY, and confirmed the service provider was found to be PCI PIN compliant **against PCI PIN Standard v3.1** for all applicable requirements, and that it covers the scope of the services used by the assessed entity.*

That response could vary, but what's important is that it is noted as “in place” and that there has been a level of testing by the assessor to support the conclusion that this responsibility is verified and that the responsible party has been tested against the requirement and found to be compliant.

Do's and Don'ts: Reporting Expectations

DO:	DON'T:
- Use this Reporting Template when assessing against v3.1 of the PCI PIN Standard. - Complete all sections in the order specified. - Read and understand the intent of each Requirement and Testing Procedure. - Provide a response for every Testing Procedure. - Provide sufficient detail and information to support the designated finding, but be concise. - Describe <i>how</i> a Requirement is in place per the Reporting Instruction, not just that it <i>was</i> verified. - Ensure the parts of the Testing Procedure and Reporting Instruction are addressed. - Ensure the response covers all applicable system components. - Perform an internal quality assurance review of the ROC for clarity, accuracy, and quality. - Provide useful, meaningful diagrams, as directed.	- Don't report items in the “In Place” column unless they have been verified as being “in place” as stated. - Don't include forward-looking statements or project plans in the “In Place” assessor response. - Don't simply repeat or echo the Testing Procedure in the response. - Don't copy responses from one Testing Procedure to another. - Don't copy responses from previous assessments. - Don't include information irrelevant to the assessment. - Don't leave any spaces blank. If a section does not apply, annotate it as such.

ROC Template for PCI PIN v3.1

This template is to be used for creating a Report on Compliance. Content and format for a ROC is defined as follows:

1. Contact Information and Report Date

1.1 Contact information

Client			
▪ Company name:			
▪ Company address:			
▪ Company URL:			
▪ Company contact name:			
▪ Contact phone number:		▪ Contact e-mail address:	
Assessor Company			
▪ Company name:			
▪ Company address:			
▪ Company website:			
Assessor			
▪ Lead Assessor name:			
▪ Assessor PCI credentials: (QPA)			
▪ Assessor phone number:		▪ Assessor e-mail address:	
▪ List all other assessors involved in the assessment. If there were none, mark as Not Applicable. (add rows as needed)			
Assessor name:		Assessor PCI credentials: (QPA)	
Assessor Quality Assurance (QA) Primary Reviewer for this specific report (not the general QA contact for the QPA)			
▪ QA reviewer name:			
▪ QA reviewer phone number:			
▪ QA reviewer e-mail address:			

1.2 Date and timeframe of assessment

▪ Date of report:	
▪ Timeframe of assessment (start date to completion date):	
▪ Identify date(s) spent onsite at the entity:	
▪ Describe the time spent onsite at the entity, time spent performing remote assessment activities and time spent on validation of remediation activities.	

1.3 PCI PIN version

▪ Version of the PCI PIN Standard used for the assessment (should be 3.1)):	
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1.4 Additional services provided by QPA Company

The PCI SSC Qualification Requirements for Qualified PIN Assessors (QPA) v1.0 includes content on “Independence,” which specifies requirements for assessor disclosure of services and/or offerings that could reasonably be viewed to affect independence of assessment. Complete the below after review of relevant portions of the Qualification Requirements document(s) to ensure responses are consistent with documented obligations.

▪ Disclose all services offered to the assessed entity by the QPAC, including but not limited to whether the assessed entity uses any security-related devices or security-related applications that have been developed or manufactured by the QPAC, or to which the QPAC owns the rights or that the QPAC has configured or manages:	
▪ Describe efforts made to ensure no conflict of interest resulted from the above mentioned services provided by the QPAC:	

1.5 Summary of Findings

PCI PIN Requirement	Summary of Findings (check one)			
	Compliant	Non-Compliant	Not Applicable	Not Tested
Control Objective 1:	☐	☐	☐	☐
Control Objective 2:	☐	☐	☐	☐
Control Objective 3:	☐	☐	☐	☐
Control Objective 4:	☐	☐	☐	☐
Control Objective 5:	☐	☐	☐	☐
Control Objective 6:	☐	☐	☐	☐
Control Objective 7:	☐	☐	☐	☐
Annex A1 – Control Objective 3:	☐	☐	☐	☐
Annex A1 – Control Objective 4:	☐	☐	☐	☐
Annex A1 – Control Objective 5:	☐	☐	☐	☐
Annex A1 – Control Objective 6:	☐	☐	☐	☐
Annex A2 – Control Objective 3:	☐	☐	☐	☐
Annex A2 – Control Objective 4:	☐	☐	☐	☐
Annex A2 – Control Objective 5:	☐	☐	☐	☐
Annex A2 – Control Objective 6:	☐	☐	☐	☐
Annex A2 – Control Objective 7:	☐	☐	☐	☐
Annex B – Control Objective 1:	☐	☐	☐	☐
Annex B – Control Objective 2:	☐	☐	☐	☐
Annex B – Control Objective 3:	☐	☐	☐	☐
Annex B – Control Objective 4:	☐	☐	☐	☐
Annex B – Control Objective 5:	☐	☐	☐	☐
Annex B – Control Objective 6:	☐	☐	☐	☐
Annex B – Control Objective 7:	☐	☐	☐	☐

2. High-level network diagram(s)

For entities engaged in the processing of PIN based transaction provide a network schematic describing PIN based transaction flows with the associated key type usage. Additionally, KIFs and entities engaged in remote key distribution using asymmetric techniques should provide keying material flows

- Critical components including POS/ATM devices, systems, and HSMs, as applicable
- Other necessary payment components, as applicable



<Insert high-level network diagram(s)>

3. Description of Scope of Work and Approach Taken

Part 3a. Scope Verification	
Services that were INCLUDED in the scope of the PCI PIN Assessment (check all that apply):	
Type of service(s) assessed:	
☐	PIN Acquirer Payment Processing - POS
☐	PIN Acquirer Payment Processing - ATM
☐	Remote Key Distribution Using Asymmetric Keys - Operations
☐	Certification and Registration Authority Operations
☐	Key Injection Facilities
☐	Others (specify)
<i>Note: These categories are provided for assistance only, and are not intended to limit or predetermine an entity's service description. If you feel these categories don't apply to your service, complete "Others." If you're unsure whether a category could apply to your service, consult with the applicable payment brand.</i>	
Services that are provided by the service provider but were NOT INCLUDED in the scope of the PCI PIN Assessment (check all that apply):	
Type of service(s) not assessed:	
☐	PIN Acquirer Payment Processing - POS
☐	PIN Acquirer Payment Processing - ATM
☐	Remote Key Distribution Using Asymmetric Keys - Operations
☐	Certification and Registration Authority Operations
☐	Key Injection Facilities
☐	Others (specify)
Provide a brief explanation why any checked services were not included in the assessment:	

Part 3b. Locations

List types of facilities (for example, data centers, key injection facilities, certification authority operations, etc.) and a summary of locations included in the PCI PIN review.

Type of facility assessed:	Date of Assessment	Location(s) of facility (city, country):
<i>Example: Data Center</i>	<i>18-20 June, 2019</i>	<i>Boston, MA, USA</i>

4. Details about Reviewed Environment

4.1 Cryptographic keys used

For acquiring entities

Provide a summary listing of all cryptographic keys used in connection with the acquiring and processing of PIN data. This includes keys used by POI devices, HSMs, and those shared with other internal network nodes or other organizations that are used for the conveyance of PIN data and associated messages.

Note that MAC and account-data encryption keys are not in scope except to ensure they are not used for functions that are in scope, such as PIN encipherment.

A summary listing of these keys:

- Must include the name/usage, e.g.:
 - TMK: Terminal Master Key – POI key-encipherment key;
 - PEK: POI PIN-encipherment key;
 - MFK: HSM Master File Key;
 - KEK-A: Zone key-encipherment key shared with organization A;
 - ZPK: Zone PIN Key-A – PIN-encipherment key shared with organization A;
 - Etc.
- Must also include keys such as any asymmetric key pairs used for remote key-establishment and distribution as delineated in Annex A, and other keys used in the message flow such as MAC and keys associated with account-data encryption.
- Does not include vendor keys such as those used for firmware authentication, but shall include acquirer-controlled private or secret keys used to sign payment applications that handle PIN data, display prompt control data, etc.

Under Annexes A and B

Vendor-controlled secret and private keys used in connection with the following activities are also in scope:

- When used in connection with vendor-operated PKIs used for remote key loading using asymmetric techniques. This applies specifically to the distribution of acquirer keys to transaction-originating devices (POIs) for use in connection with PIN and account-data encryption, whether the actual distribution of acquirer keys occurs from the transaction-processing host or is distributed directly by the vendor. This includes:
 - Root and Subordinate Certification Authority keys and keys used in connection with associated Registration Authority activities
 - Device-specific key pairs used for that purpose

- Keys associated with protection of the aforementioned keys during storing, loading, and usage
- The generation of the aforementioned keys
- When used in connection with KIF activities for loading and/or distribution of acquirer keys to transaction-originating devices (POIs) for use in connection with PIN and account-data encryption.
- When used for the protection of PIN and account data when conveyed between non-integrated components of a POI device—e.g., an SCR and a PIN pad. **Note:** *When created and/or loaded by the acquiring entity, these keys are in scope of the Transaction Processing Operations section.*

Additionally, acquirer keys generated on behalf of the acquirer are in scope.

Key Name	Purpose/Usage	Algorithm	Size (Bits)	Generated by e.g., Acquirer, Vendor, etc.	Form Factor Loaded to Device In e.g., # Components, Encrypted, etc.	Unique per device/ Acquirer/ Vendor-specific/ Other (describe)

Type of Device/Name of Host Software <i>(for example, POS, ATM, HSM, KLD, proprietary, commercial product name, etc.)</i>	Vendor	Make/Model	Role/Functionality

4.3 Documentation reviewed

Identify and list all reviewed documents. Include the following:

Reference Number (optional)	Document Name (including version, if applicable)	Brief description of document purpose	Document date (latest version date)
Doc-1			
Doc-2			
Doc-3			
Doc-4			
Doc-5			
Doc-6			
Doc-7			
Doc-8			
Doc-9			
Doc-10			
Doc-11			
Doc-12			
Doc-13			
Doc-14			
Doc-15			
Doc-16			
Doc-17			
Doc-18			
Doc-19			
Doc-20			
Doc-21			
Doc-22			
Doc-23			
Doc-24			

Reference Number (optional)	Document Name (including version, if applicable)	Brief description of document purpose	Document date (latest version date)
Doc-25			
Doc-26			
Doc-27			
Doc-28			
Doc-29			
Doc-30			

4.4 Individuals interviewed

Identify and list the individuals interviewed. Include the following:

Reference Number (optional)	Employee Name	Role/Job Title	Organization
Int-1			
Int-2			
Int-3			
Int-4			
Int-5			
Int-6			
Int-7			
Int-8			
Int-9			
Int-10			
Int-11			
Int-12			
Int-13			
Int-14			
Int-15			
Int-16			
Int-17			
Int-18			
Int-19			
Int-20			
Int-21			
Int-22			
Int-23			
Int-24			

Reference Number (optional)	Employee Name	Role/Job Title	Organization
Int-25			
Int-26			
Int-27			
Int-28			
Int-29			
Int-30			

4.5 Disclosure summary for “In Place with Compensating Control” responses

Identify whether there were any responses indicated as “In Place with Compensating Control.” (yes/no)	
If “yes,” complete the table below:	
List of all requirements/testing procedures with this result	Summary of the issue (legal obligation, etc.)

4.6 Disclosure summary for “Not Tested” responses

Identify whether there were any responses indicated as “Not Tested”: (yes/no)	
If “yes,” complete the table below:	
List of all requirements/testing procedures with this result	Summary of the issue (for example, not deemed in scope for the assessment, etc.)

5. Findings and Observations

Transaction Processing Operations

Control Objective 1: *PINs used in transactions governed by these requirements are processed using equipment and methodologies that ensure they are kept secure*

Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 1: All cardholder-entered PINs must be processed in equipment that conforms to the requirements for secure cryptographic devices (SCDs). PINs must never appear in the clear outside of an SCD.						
A secure cryptographic device (SCD) must meet the requirements of a “Physically Secure Device” as defined in ISO 13491. This is evidenced by their being validated and approved against one of the following:						
- One of the versions of the PCI PTS standard, as members of Approval Classes EPP, PED, SCRIP or UPT (collectively known as POI Devices) and Approval Class HSMS, or - FIPS 140-2 or FIPS 140-3 level 3 or higher						
1-1 The entity acquiring PIN-based transactions is responsible for maintaining information sufficient to demonstrate the use of approved devices. For each individual device, the minimal information elements are indicated below (in line with PCI PIN Requirement 30, PCI PIN Requirement 33, and PCI DSS Requirement 9.9.1): - The company name (vendor) of the device model - The device model name - The PCI PTS Approval Number The POI device information must include the following summary information: - List of models used - Total number of devices, broken down by model. Note: The addition of applications that replace or disable the PCI evaluated firmware functionality invalidates the device approval for each such implementation unless those applications are validated for compliance to PTS POI Security Requirements and listed as such in the approval listings.		☐	☐	☐	☐	☐
1-1 Testing Procedures applicable to POI devices (PCI PTS standards):						

Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
1-1.a Obtain the POI device information. Check for the completeness of the information.	<Report Findings Here>					
1-1.b Compare the information against the list of approved PTS devices at www.pcisecuritystandards.org to determine which POI devices used are PCI approved and are listed, with a valid PCI approval number on the PCI SSC website.	<Report Findings Here>					
1-1.c For devices identified as PCI approved, verify that all of the following POI device characteristics match the PCI PTS listing. • Vendor name • Model name/number • Hardware version number • Firmware version number • Name and application version number of any applications resident within the device that were included in the PTS assessment	<Report Findings Here>					
1-1.d For a sample of the PCI-approved devices, verify that the device displays the firmware version and either displays or has a label with the hardware version number. Note: <i>PCI-approved devices must show the same version numbers of hardware and firmware as have been approved and are shown in the list of approved devices. If it is not displayed, the hardware number must be shown on a label attached to the device. The firmware and application version numbers, and optionally the hardware version number, must be shown on the display or printed during startup or on request. This includes all modules addressed in testing, including SRED and Open Protocols.</i> <i>For unattended devices, the focal point is the PIN-entry vehicle.</i>	<Report Findings Here>					

Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
1-1.e Using the sample above, identify all other software (applications) on the device and that software's functionality and verify that the software does not replace or disable the PCI-evaluated firmware functionality unless that software is also validated and PCI approved as shown on the PCI website. Note: The entity acquiring PIN-based transactions is responsible for identifying all software on the device that has been added subsequent to the device's approval. Any such software should be developed in accordance with the device vendor's security guidance, which stipulates what is and is not allowed—e.g., replacing the device's PCI evaluated IP stack with an IP stack bundled with the add-on application would invalidate the approval. See PTS POI Technical Frequently Asked Questions, General FAQ #42, for additional information.	<Report Findings Here>					
1-2 Not used in Transaction Process Operations procedures.						
1-3 All hardware security modules (HSMs) shall be either: - FIPS140-2 or FIPS 140-3 Level 3 or higher certified, or - PCI approved. Note: PCI approved HSMs may have their approvals restricted whereby the approval is valid only when the HSM is deployed in controlled environments or more robust (e.g., secure) environments as defined in ISO 13491-2 and in the device's PCI HSM Security Policy. This information is noted in the Additional Information column of approved PTS devices.	☐ ☐ ☐ ☐ ☐					
1-3.a For all HSM brands/models used, examine approval documentation (e.g., FIPS certification or PTS approval) and examine the list of approved devices to verify that all HSMs are either: - Listed on the <i>NIST Cryptographic Module Validation Program</i> (CMVP) list, with a valid listing number, and approved to FIPS 140-2 or FIPS 140-3 Level 3, or higher. Refer http://csrc.nist.gov. - Listed on the PCI SSC website, with a valid SSC listing number, as Approved PCI PTS Devices under the approval class "HSM." Refer to https://www.pcisecuritystandards.org.	<Report Findings Here>					
1-3.b Examine documented procedures and interview personnel to verify that all PIN-translation operations are performed only by the FIPS-approved and/or PTS-approved HSMs identified above.	<Report Findings Here>					

Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
1-4 The approval listing must match the deployed devices in the following characteristics: • Vendor name • Model name and number • Hardware version number • Firmware version number • The PCI PTS HSM or FIPS 140 approval number • For PCI-approved HSMs, any applications resident within the device, including application version number, that were included in the PTS assessment.		☐	☐	☐	☐	☐
1-4.a For all PCI-approved HSMs used, examine HSM devices and examine the <i>PCI SSC List of Approved PCI PTS Devices</i> to verify that all of the following device characteristics match the PCI PTS listing for each HSM: • Vendor name • Model name/number • Hardware version number • Firmware version number • The PCI PTS HSM number • Any applications, including application version number, resident within the device which were included in the PTS assessment	<Report Findings Here>					
1-4.b For all FIPS-approved HSMs used, examine HSM devices and examine the <i>NIST Cryptographic Module Validation Program (CMVP)</i> list to verify that all of the following device characteristics match the FIPS140-2 or FIPS 140-3 Level 3 (or higher) approval listing for each HSM: • Vendor name • Model name/number • Hardware version number • Firmware version number • The FIPS 140 approval number	<Report Findings Here>					

Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 2: Cardholder PINs shall be processed in accordance with approved standards. a) All cardholder PINs processed online must be encrypted and decrypted using an approved cryptographic technique that provides a level of security compliant with international and industry standards. Any cryptographic technique implemented meets or exceeds the cryptographic strength of TDEA using double-length keys. b) All cardholder PINs processed offline using IC card technology must be protected in accordance with the requirements in Book 2 of the EMV IC Card Specifications for Payment Systems and ISO 9654.						
2-1 Documented procedures exist and are followed that ensure any employee or agent neither requests a cardholder to divulge their PIN in an oral or written manner nor enters it for the cardholder—e.g., documented procedures state that the merchant, clerk, and/or teller will not request or accept the PIN from the cardholder.		☐	☐	☐	☐	☐
2-1.a Through interview of responsible personnel, demonstration at sample points of entry, and examination of documented procedures, determine that: • Written procedures include language prohibiting employees from requesting, observing, or entering a cardholder's PIN. • Such procedures are followed at the point of PIN entry.	<Report Findings Here>					
2-2 Online PIN translation must only occur using one of the allowed key-management methods: DUKPT, fixed key, master key/session key.		☐	☐	☐	☐	☐
Note: Effective 1 January 2023: Fixed key for TDEA PIN encryption in POI devices is disallowed. Effective 1 January 2023: Fixed key for TDEA PIN encryption in host-to-host connections is disallowed.						
2-2.a Interview responsible personnel to determine key-management methods used for online PIN acquisition.	<Report Findings Here>					
2-2.b Examine system documentation, the summary of cryptographic keys, and the network schematic (see "Overview" section) to determine key-management methods used within each zone—e.g., terminal to host, host to next node, etc. Confirm only approved methods are in use.	<Report Findings Here>					

Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
2-3 Online PINs must be encrypted using an algorithm and key size that is specified in <i>ISO 9564</i> . Currently, the only approved algorithms for online PIN are: • The TDEA using the electronic code book (TECB) mode of operation, and • AES as described in <i>ISO 18033-3</i> <i>For purposes of these requirements, all references to TECB are using key options 1 or 2, as defined in ISO 18033-3.</i>		☐	☐	☐	☐	☐
2-3.a Interview responsible personnel to determine encryption algorithms utilized in connection with “not-on-us” acquisitions of PIN blocks.	<Report Findings Here>					
2-3.b Examine system documentation, the list of cryptographic keys, and the network schematic to verify information provided during the aforementioned interviews: • For internally developed systems, examine system design documentation or source code for type of key (algorithm) and key sizes used to encrypt the PIN blocks. Examine the point in the code where the calls are made to the hardware security module. • For application packages, examine parameter files (e.g., the Base24 KEYF file) to determine type of key (algorithm) and key sizes used to encrypt PIN blocks.	<Report Findings Here>					
2-3.c Examine the HSM configuration to ensure that the PIN translation encryption algorithms are only TDEA and/or AES.	<Report Findings Here>					
2-3.d Examine the algorithm type parameter (to ensure it denotes TDEA and/or AES) and hardware-encryption-required parameter (if applicable, to ensure it indicates hardware encryption—not software encryption) on every terminal link, network link, and if applicable, internal path (i.e., if using an intermediate key) for the host application.	<Report Findings Here>					

Control Objective 1 PCI PIN Security Requirements and Test Procedures			Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
				In Place	In Place w/CCW	N/A	Not Tested	Not in Place
2-4 All cardholder PINs processed offline using IC card technology must be protected in accordance with the requirements in Book 2 of the <i>EMV IC Card Specifications for Payment Systems</i> and <i>ISO 9564</i> . See Book 2, Section 7, of the <i>EMV IC Card Specifications for Payment Systems</i> , and <i>ISO 9564</i>				☐	☐	☐	☐	☐
	PIN submission method	PIN entry device and IC reader integrated as a device meeting the requirements of ISO 9564	PIN entry device and IC reader not integrated as a device meeting the requirements of ISO 9564					
	1. Enciphered PIN block submitted to the IC card	The PIN block shall be submitted to the IC card enciphered using an authenticated encipherment key of the IC card.	The PIN block shall be enciphered between the PIN entry device and the IC reader in accordance with <i>ISO 9564</i> or enciphered using an authenticated encipherment key of the IC card. The PIN block shall be submitted to the IC card enciphered using an authenticated encipherment key of the IC card.					
	2. Plaintext PIN block submitted to the IC card	No encipherment of the PIN block is required.	The PIN block shall be enciphered from the PIN entry device to the IC reader in accordance with <i>ISO 9564</i> .					
2-4.a Interview the responsible personnel to determine which POI device models identified in Requirement 1 summary are used for offline PIN acquiring.				<Report Findings Here>				
2-4.b Validate that the POI device models used for offline PIN—including both the ICCR and the PIN entry device where non-integrated—are approved for “Offline PIN” on the PTS Approved Devices Listing at www.pcisecuritystandards.org .				<Report Findings Here>				
Requirement 3: For online interchange transactions, PINs must be only encrypted using ISO 9564–1 PIN-block formats 0, 1, 3 or 4. Format 2 must be used for PINs that are submitted from the IC card reader to the IC card.								
3-1 For secure transmission of the PIN from the point of PIN entry to the card issuer, the encrypted PIN-block format must comply with ISO 9564 format 0, ISO 9564 format 1, ISO 9564 format 3, or ISO 9564 format 4.				☐	☐	☐	☐	☐

Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
3-1.a Interview responsible personnel to determine the PIN-block format(s) utilized for “not-on-us” traffic from point of acquisition through routing of the transaction to another entity. Examine and verify the accuracy of the network schematic.	<Report Findings Here>					
3-1.b Examine system documentation to verify information provided during interviews. This is mandatory, especially if personnel have indicated the use of a compliant PIN-block format: - For internally developed systems, examine system design documentation, transaction logs, or source code for type of PIN-block format(s) used. - For application packages, examine parameter files where the PIN-block format is specified (e.g., the KEYF file for Base 24). Verify the format is ISO Formats 0, 1, 3, or 4 as the online PIN-block type for compliance.	<Report Findings Here>					
3-2 PINs enciphered only for transmission between the PIN entry device and the IC reader must use one of the PIN-block formats specified in <i>ISO 9564</i> . Where ISO format 2 is used, a unique-key-per-transaction method in accordance with <i>ISO 11568</i> shall be used. Format 2 shall only be used in connection with either offline PIN verification or PIN change operations in connection with ICC environments.		☐	☐	☐	☐	☐
3-2.a Using the summary from Requirement 1, identify any non-PCI-approved devices and device types for which the ICC card reader is not integrated in the PIN entry device. For each of these device types, Interview applicable personnel to determine that PINs enciphered only for transmission between the PIN entry device and the ICCR use one of the PIN-block formats specified in <i>ISO 9564</i> . If format 2 is used, verify that a unique-key-per-transaction method in accordance with <i>ISO 11568</i> is used. Note: <i>PCI-approved devices are validated to this; nevertheless, personnel must still be interviewed to validate the implementation.</i>	<Report Findings Here>					
3-2.b Examine device documentation to validate that the device functions as described above.	<Report Findings Here>					

Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)																								
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place																				
3-3 Standard PIN-block formats (i.e., ISO formats 0, 1, 2, 3, and 4) shall not be translated into non-standard PIN-block formats. PINs enciphered using ISO format 0, ISO format 3, or ISO format 4 must not be translated into any other PIN-block format other than ISO format 0, 3, or 4 except when translated to ISO format 2 as specified in the table below. PINs enciphered using ISO format 1 may be translated into ISO format 0, 3, or 4, but must not be translated back into ISO format 1. ISO format 1 may be translated into ISO format 2 as specified in the table below. Translations between PIN-block formats that both include the PAN shall not support a change in the PAN. The PIN-translation capability between ISO formats 0, 3, or 4 (including translations from ISO format 0 to ISO format 0, from ISO format 3 to ISO format 3, or from ISO format 4 to ISO format 4) must not allow a change of PAN. The following illustrates translations from formats 0, 1, 3 and 4: Note: This translation restriction is not applicable to surrogate PANs used in tokenization implementations. <table border="1"> <thead> <tr> <th colspan="4">Translation</th></tr> <tr> <th>To → From ↓</th><th>ISO Format 0, 3, 4</th><th>ISO Format 1</th><th>ISO Format 2</th></tr> </thead> <tbody> <tr> <td>ISO Format 0, 3, 4</td><td> – Permitted anywhere without change of PAN – Change of PAN only permitted in sensitive state for card issuance – Change of PAN token to real PAN only permitted with cryptographic binding of PAN token to real PAN </td><td>Not permitted</td><td>Permitted for submission to an IC card</td></tr> <tr> <td>ISO Format 1</td><td>Permitted</td><td>Permitted</td><td>Permitted for submission to an IC card</td></tr> <tr> <td>ISO Format 2</td><td>Not permitted</td><td>Not permitted</td><td>Permitted for submission to an IC card</td></tr> </tbody> </table>	Translation				To → From ↓	ISO Format 0, 3, 4	ISO Format 1	ISO Format 2	ISO Format 0, 3, 4	– Permitted anywhere without change of PAN – Change of PAN only permitted in sensitive state for card issuance – Change of PAN token to real PAN only permitted with cryptographic binding of PAN token to real PAN	Not permitted	Permitted for submission to an IC card	ISO Format 1	Permitted	Permitted	Permitted for submission to an IC card	ISO Format 2	Not permitted	Not permitted	Permitted for submission to an IC card		☐	☐	☐	☐	☐
Translation																										
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ISO Format 1	Permitted	Permitted	Permitted for submission to an IC card																							
ISO Format 2	Not permitted	Not permitted	Permitted for submission to an IC card																							

Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
3-3.a Verify the following, using information obtained in the prior steps of Requirement 3: - ISO PIN-block formats are not translated into non-ISO formats. - ISO PIN-block formats 0, 3, and 4 are not translated into any PIN-block formats other than 0, 3, or 4 except for submission to an IC payment card. - If ISO format 1 is translated to ISO format 0, 3, or 4, it is not translated back to ISO format 1. - If ISO format 1 is translated to ISO format 2, it is only for submission to an IC payment card. - PIN-block translations from ISO format 0, 3, or 4 to any of ISO format 0, 3, or 4 do not support a change in PAN.	<Report Findings Here>					
3-3.b Where translated to format 2, verify that the PIN block is only submitted to the IC card. Note: For offline PIN this is verified for PCI-approved POI devices: - The PIN that is submitted by the ICC reader to the IC shall be contained in a PIN block conforming to ISO format 2 PIN block. This applies whether the PIN is submitted in plaintext or enciphered using an encipherment key of the IC. - Where the ICC reader is not integrated into the PIN entry device and PINs are enciphered only for transmission between the PIN entry device and the ICC reader, the device shall use one of the PIN-block formats specified in ISO 9564-1. Where ISO format 2 PIN blocks are used, a unique-key-per-transaction method in accordance with ISO 11568 shall be used.						
Requirement 4: PINs must not be stored except as part of a store-and-forward transaction, and only for the minimum time necessary. If a transaction is logged, the encrypted PIN block must be masked or deleted from the record before it is logged.						
4-1 Transactions may be stored and forwarded under certain conditions as noted in ISO 9564. PIN blocks, even encrypted, must not be retained in transaction journals or logs. PIN blocks are required in messages sent for authorization but must not be retained for any subsequent verification of the transaction. Transaction PINs shall only exist for the duration of a single transaction (the time between PIN entry and verification, i.e. store and forward). For the storage of other data elements, see the PCI Data Security Standards.		☐	☐	☐	☐	☐

Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
4-1 Interview appropriate personnel to determine whether PINs are stored or retained for some period of time as part of a store-and-forward environment: - Examine transaction journals/logs to determine the presence of PIN blocks. If present, PIN blocks—whether enciphered or not—must be masked before the record is logged. For environments using online transaction monitors (e.g., CICS), specifically note how management is ensuring that PINs are not stored in online transaction journals. - For entities that drive POS devices, examine documentation (operating procedures) to verify the disposition of PIN blocks when communication links are down.	<Report Findings Here>					

Control Objective 2: Cryptographic keys used for PIN encryption/decryption and related key management are created using processes that ensure that it is not possible to predict any key or determine that certain keys are more probable than other keys.

Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 5: All keys, key components, and key shares must be generated using an approved random or pseudo-random process.						
5-1 Keys must be generated so that it is not feasible to determine that certain keys are more probable than other keys from the set of all possible keys. Generation of cryptographic keys or key components must occur within an SCD. They must be generated by one of the following: - An approved key-generation function of a PCI-approved HSM or POI - An approved key-generation function of a FIPS 140-2 or FIPS 140-3 Level 3 (or higher) HSM - An SCD that has an approved random number generator that has been certified by an independent laboratory to comply with <i>NIST SP 800-22</i> Note: Random number generation is critical to the security and integrity of all cryptographic systems. All cryptographic key generation relies upon good quality, randomly generated values.		☐	☐	☐	☐	☐
5-1.a Examine key-management policy documentation to verify that it requires that all devices used to generate cryptographic keys meet one of the following: - An approved key-generation function of a PCI-approved HSM or POI - An approved key-generation function of a FIPS 140-2 or FIPS 140-3 Level 3 (or higher) HSM - An SCD that has an approved random number generator that has been certified by an independent qualified laboratory according to <i>NIST SP 800-22</i>.		<Report Findings Here>				
5-1.b Examine certification letters or technical documentation to verify that all devices used to generate cryptographic keys or key components meet one of the following: - An approved key-generation function of a PCI-approved HSM or POI - An approved key-generation function of a FIPS 140-2 or FIPS 140-3 Level 3 (or higher) HSM - An SCD that has an approved random number generator that has been certified by an independent qualified laboratory according to <i>NIST SP 800-22</i>.		<Report Findings Here>				

Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
5-1.c Examine procedures to be used for future generations and logs of past key generations to verify devices used for key generation are those as noted above, including validation of the firmware used.	<Report Findings Here>					
Requirement 6: <i>Compromise of the key-generation process must not be possible without collusion between at least two trusted individuals.</i>						
6-1 Implement security controls, including dual control and tamper detection, to prevent the unauthorized disclosure of keys or key components. Perform the following:		☐	☐	☐	☐	☐
6-1.1 Any clear-text output of the key-generation process must be managed under dual control. Only the assigned custodian can have direct access to the clear text of any key component/share. Each custodian's access to clear-text output is limited to the individual component(s)/share(s) assigned to that custodian, and not the entire key.		☐	☐	☐	☐	☐
6-1.1.a Examine documented procedures to verify the following. - Any key-generation process with clear-text output is performed under dual control - Any output of a clear-text component or share is overseen by only the assigned key custodian(s) for that component/share - Each custodian's access to clear-text output is limited to the individual component(s)/share(s) assigned to that custodian, and not the entire key.	<Report Findings Here>					
6-1.1.b Observe key-generation process demonstration and interview responsible personnel to verify: - Any key-generation process with clear-text output is performed under dual control. - Any output of a clear-text component or share is overseen by only the assigned key custodian(s) for the component/share. - Each custodian's access to clear-text output is limited to the individual component(s)/share(s) assigned to that custodian, and not the entire key.	<Report Findings Here>					

Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-1.2 There must be no point in the key-generation process where a single individual has the ability to determine, obtain, or ascertain any part of a clear-text key or all the components for a key. <i>Note: Key shares derived using a recognized secret-sharing algorithm or full-length key components are not considered key parts and do not provide any information regarding the actual cryptographic key.</i>		☐	☐	☐	☐	☐
6-1.2.a Examine documented procedures for all key-generation methods and observe demonstrations of the key-generation process from end-to-end to verify there is no point in the process where a single person has the ability to determine, obtain, or ascertain any part of a clear-text key or all the components for a key.	<Report Findings Here>					
6-1.2.b Examine key-generation logs to verify that: - The documented procedures were followed, and - At least two individuals performed the key-generation processes.	<Report Findings Here>					
6-1.3 Devices used for generation of clear-text key components that are output in the clear must either be powered off when not in use or require re-authentication whenever key generation is invoked. Logically partitioned devices used concurrently for other processes—e.g., providing services simultaneously to host systems, such as for transaction processing—must have key-generation capabilities disabled when not in use and other activities are continuing.		☐	☐	☐	☐	☐
6-1.3 Examine documented procedures for all key-generation methods. Verify procedures require that: - Key-generation devices that generate clear-text key components are powered off when not in use or require re-authentication whenever key generation is invoked; or - If the device used for key generation is logically partitioned for concurrent use in other processes, the key-generation capabilities are enabled for execution of the procedure and disabled when the procedure is complete.	<Report Findings Here>					
6-1.4 Key-generation equipment used for generation of clear-text key components must not show any signs of tampering (for example, unknown cables) and must be inspected prior to the initialization of key-generation activities. Ensure there isn't any mechanism that might disclose a clear-text key or key component (e.g., a tapping device) between the key-generation device and the device or medium receiving the key or key component. <i>Note: This does not apply to logically partitioned devices located in data centers that are concurrently used for other purposes, such as transaction processing.</i>		☐	☐	☐	☐	☐

Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-1.4.a Examine documented procedures for all key-generation methods to verify they include inspections of the key-generation equipment for evidence of tampering prior to use. Verify procedures include a validation step to ensure no unauthorized mechanism exists that might disclose a clear-text key or key component (e.g., a tapping device).	<Report Findings Here>					
6-1.4.b Observe key-generation set-up processes for all key types to verify that key-generation equipment is inspected prior to use, to ensure equipment does not show any signs of tampering. Verify procedures include a validation step to ensure no unauthorized mechanism exists that might disclose a clear-text key or key component (e.g., a tapping device).	<Report Findings Here>					
6-1.5 Physical security controls must be used to prevent unauthorized personnel from accessing the area during key-generation processes where clear-text keying material is in use. It must not be feasible to observe any clear-text keying material either directly or via camera monitoring.		☐	☐	☐	☐	☐
6-1.5.a Examine documentation to verify that physical security controls (e.g., partitions or barriers) are defined to ensure the key component/ cannot be observed or accessed by unauthorized personnel.	<Report Findings Here>					
6-1.5.b During the demonstration for 6-1.1.b, observe the physical security controls (e.g., partitions or barriers) used, and validate that they ensure the key-generation process cannot be observed or accessed by unauthorized personnel directly or via camera monitoring (including those on cellular phones).	<Report Findings Here>					

Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-2 Multi-use/purpose computing systems shall not be used for key generation where any clear-text secret or private key or component thereof appears in memory outside the tamper-protected boundary of an SCD. <i>For example, it is not permitted for the cryptographic key to be passed through the memory of a computer unless it has been specifically tasked for the sole purpose of key loading. Computers that have been specifically purposed and used solely for key loading are permitted for use if all other requirements can be met, including those of Requirement 5 and the controls defined in Requirement 13 of Annex B.</i> <i>Additionally, this requirement excludes from its scope computers used only for administration of SCDs, or key-generation devices that do not have the ability to access clear-text cryptographic keys or components.</i> <i>Single-purpose computers with an installed SCD or a modified PED where clear keying material is injected directly from a secure port on the key-generating SCD to the target SCD (e.g., a POI device) meet this requirement. Where the components pass through memory of the PC, Requirement 13 of Annex B must be met.</i> <i>SCDs used for key generation must meet Requirement 5.1.</i> Note: See Requirement 5 and Annex B, Requirement 13.		☐	☐	☐	☐	☐
6-2.a Examine documented procedures to verify that multi-purpose computing systems are not permitted for key generation where any clear-text secret or private key or component thereof appears in memory outside the tamper-protected boundary of an SCD.	<Report Findings Here>					
6-2.b Observe generation process and examine vendor documentation for each type of key to verify that multi-purpose computing systems are not used for key generation where any clear-text secret or private key or component thereof appears in memory outside the tamper-protected boundary of an SCD except where Requirement 5 and Requirement 13 of Annex B are met.	<Report Findings Here>					
6-2.c Where single-purpose computers with an installed SCD are used, verify that either: • Clear keying material is injected directly from a secure port on the SCD to the target (e.g., a POI device), or a modified PED. • Where clear keying material passes through memory of the PC, the PC requirements of Requirement 13 of Annex B are met.	<Report Findings Here>					

Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-3 Printed key components must be printed within blind mailers or sealed in tamper-evident and authenticable packaging immediately after printing or transcription to ensure that: - Only approved key custodians can observe the key component. - Tampering can be visually detected. Printers used for this purpose must not be used for other purposes, must not be networked (i.e., locally connected only), and must be managed under dual control. Location must be a secure room that meets the following requirements:		☐	☐	☐	☐	☐
6-3.a Examine documented procedures for printed key components and verify that they require printed key components to be printed within blind mailers or sealed in tamper-evident and authenticable packaging immediately after printing such that: - Only approved key custodians can observe the key component. - Tampering can be detected.	<Report Findings Here>					
6-3.b Observe blind mailers, tamper-evident and authenticable packaging, or other sealed containers used for key components to verify that components cannot be read from within and that tampering can be detected.	<Report Findings Here>					
6-3.c Observe processes for printing key components to verify that: - Key components are printed within blind mailers or sealed in tamper-evident and authenticable packaging immediately after printing, such that no one but the authorized custodian ever has physical access to the output; - Printers are not networked; and - Printers used for this purpose are not used for other purposes and are used only under dual control.	<Report Findings Here>					
6-3.1 The room must have walls made of solid materials. The walls do not have to extend from true floor to true ceiling but do need to extend from floor to ceiling.		☐	☐	☐	☐	☐
6-3.1 Inspect the secure room designated for printing clear-text key components to verify that the walls are made of solid materials and extend from floor to ceiling.	<Report Findings Here>					
6-3.2 Any windows into the secure room must be: - Locked and protected by alarmed sensors. - Covered, rendered opaque, or positioned to prevent unauthorized observation of the secure room.		☐	☐	☐	☐	☐

Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-3.2.a Observe all windows in the secure room to verify they are: - Locked and protected by alarmed sensors. - Covered, rendered opaque, or positioned to prevent unauthorized observation of the secure room.	<Report Findings Here>					
6-3.2.b Examine configuration of window sensors to verify that the alarm mechanism is active.	<Report Findings Here>					
6-3.3 An electronic access control system (for example, badge and/or biometrics) must be in place that: - Enforces dual-access requirements for entry into the secure room, and anti-pass-back requirements. - Supports generation of an alarm when one person remains alone in the secure room for more than 30 seconds.	☐	☐	☐	☐	☐	
6-3.3.a Observe authorized personnel entering the secure room to verify that a badge-control system is in place that enforces the following requirements: - Dual access for entry to the secure room - Anti-pass-back	<Report Findings Here>					
6-3.3.b Examine alarm mechanisms and interview alarm-response personnel to verify that the badge-control system supports generation of an alarm when one person remains alone in the secure room for more than 30 seconds.	<Report Findings Here>					
6-3.4 CCTV cameras must record all activity, including recording events during dark periods through the use of infrared CCTV cameras or automatic activation of floodlights in case of any detected activity. This recording may be motion-activated, in which case the recording must continue for at least a minute after the last pixel of activity subsides.	☐	☐	☐	☐	☐	
6-3.4 Inspect CCTV configuration and examine a sample of recordings to verify that CCTV monitoring is in place on a 24/7 basis, including the ability to record events during dark periods, and verify that, if motion-activated, recording continues for at least a minute after the last pixel of activity subsides.	<Report Findings Here>					
6-3.5 Monitoring must be supported on a continuous (24/7) basis such that alarms can be resolved by authorized personnel.	☐	☐	☐	☐	☐	
6-3.5 Inspect configuration of monitoring systems and interview monitoring personnel to verify that monitoring is supported on a continuous (24/7) basis and alarms can be resolved by authorized personnel.	<Report Findings Here>					

Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-3.6 The CCTV server and digital storage must be secured in a separate secure location that is not accessible to personnel who have access to the secure room.		☐	☐	☐	☐	☐
6-3.6.a Inspect location of the CCTV server and digital storage to verify they are located in a secure location that is separate from the secure room.	<Report Findings Here>					
6-3.6.b Inspect access-control configurations for the CCTV server/storage secure location and the secure room to identify all personnel who have access to each area. Compare access lists to verify that personnel with access to the key-injection secure room do not have access to the CCTV server/storage secure location.	<Report Findings Here>					
6-3.7 The CCTV cameras must be positioned to monitor: - The entrance door, - Any safes that are present, and - Any equipment that is used.		☐	☐	☐	☐	☐
6-3.7 Inspect CCTV positioning and examine a sample of recordings to verify that CCTV cameras are positioned to monitor: - The entrance door, - Any safes that are present, and - Any equipment that is used.	<Report Findings Here>					
6-3.8 CCTV cameras must be positioned so they do not monitor any combination locks, PIN pads, or keyboards used to enter passwords/authentication codes or other authentication credentials.		☐	☐	☐	☐	☐
6-3.8 Inspect CCTV positioning and examine a sample of recordings to verify that CCTV cameras do not monitor any combination locks, PIN pads, or keyboards used to enter passwords/authentication codes or other authentication credentials.	<Report Findings Here>					
6-3.9 Images recorded from the CCTV system must be securely archived for a period of no less than 45 days. If digital-recording mechanisms are used, they must have sufficient storage capacity and redundancy to prevent the loss of information necessary to reconstruct events for the most recent 45-day period.		☐	☐	☐	☐	☐
6-3.9.a If digital-recording mechanisms are used, examine system configurations to verify that the systems have sufficient redundancy to prevent the loss of information necessary to reconstruct events for the most recent 45-day period.	<Report Findings Here>					

Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-3.9.b Examine storage of captured recordings to verify that at least the most recent 45 days of images are securely archived.	<Report Findings Here>					
6-4 Any residue that may contain clear-text keys or components must be destroyed or securely deleted—depending on media—immediately after generation of that key, to prevent disclosure of a key or the disclosure of a key component to an unauthorized individual. <i>Examples of where such key residue may exist include (but are not limited to):</i> • Printing material, including ribbons and paper waste • Memory storage of a key-loading device, after loading the key to a different device or system • Other types of displaying or recording		☐	☐	☐	☐	☐
6-4.a Examine documented procedures to identify all locations where key residue may exist. Verify procedures ensure the following: • Any residue that may contain clear-text keys or components is destroyed or securely deleted immediately after generation. • Specific direction as to the method of destruction is included in the procedure. • If a key is generated in a separate device before being exported into the end-use device, confirm that the key and all related critical security parameters (e.g., secret seeds) are deleted (zeroized) from the generation and/or injection device immediately after the transfer to the device(s) that will use the key. • Examine logs of past destructions and deletions to verify that procedures are followed	<Report Findings Here>					
6-4.b Observe the destruction process of each identified type of key residue and verify the following: • Any residue that may contain clear-text keys or components is destroyed immediately after generation. • The method of destruction is consistent with Requirement 24. • If a key is generated in a separate device before being exported into the end-use device, confirm that the key and all related critical security parameters (e.g., secret seeds) are deleted (zeroized) from the generation and/or injection device immediately after the transfer to the device(s) that will use the key.	<Report Findings Here>					

Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-5 Asymmetric-key pairs must either be: - Generated by the device that will use the key pair; or - If generated externally, the private key of the key pair and all related critical security parameters (for example, secret seeds) must be deleted (zeroized) immediately after the transfer to the device that will use the key pair.		☐	☐	☐	☐	☐
6-5.a Examine documented procedures for asymmetric key generation to confirm that procedures are defined to ensure that asymmetric-key pairs are either: - Generated by the device that will use the key pair, or - If generated externally, the key pair and all related critical security parameters are deleted (zeroized) immediately after the transfer to the device that will use the key pair	<Report Findings Here>					
6-5.b Observe key-generation processes to verify that asymmetric-key pairs are either: - Generated by the device that will use the key pair, or - If generated externally, the key pair and all related critical security parameters are deleted (for example, zeroized) immediately after the transfer to the device that will use the key pair.	<Report Findings Here>					
6-6 Policy and procedures must exist to ensure that clear-text private or secret keys or their components/shares are not transmitted across insecure channels. Preclusions include but are not limited to: - Dictating verbally keys or components - Recording key or component values on voicemail - Faxing, e-mailing, or otherwise electronically conveying clear-text secret or private keys or components - Conveying clear-text private key shares or secret key components/shares without containing them within tamper-evident and authenticable packaging - Writing key or component values into startup instructions - Affixing (e.g., taping) key or component values to or inside devices - Writing key or component values in procedure manuals		☐	☐	☐	☐	☐

Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-6.a Examine documented policy and procedures to verify that they include language that prohibits transmitting clear-text private or secret keys or their components/shares across insecure channels, including but not limited to: - Dictating verbally keys or components - Recording key or component values on voicemail - Faxing, e-mailing, or otherwise electronically conveying clear-text keys or components - Conveying clear-text private key shares or secret key components/shares without containing them within tamper-evident and authenticable packaging - Writing key or component values into startup instructions - Affixing key or component values to or inside devices - Writing key or component values in procedure manual	<Report Findings Here>					
6-6.b From observation of key-management processes verify that clear-text private or secret keys or their components are not transmitted across insecure channels, including but not limited to: - Dictating verbally keys or components - Recording key or component values on voicemail - Faxing, e-mailing, or otherwise electronically conveying clear-text keys or components - Conveying clear-text private or secret key components without containing them within tamper-evident, authenticable packaging - Writing key or component values into startup instructions - Affixing key or component values to or inside devices - Writing key or component values in procedure manual	<Report Findings Here>					
Requirement 7: Documented procedures must exist and be demonstrably in use for all key-generation processes.						
7-1 Written key-generation policies and procedures must exist, and all affected parties (key custodians, supervisory staff, technical management, etc.) must be aware of those procedures. Procedures for creating all keys must be documented.		☐	☐	☐	☐	☐

Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
7-1.a Examine documented key-generation procedures to confirm that they include all aspects of key-generation operations and address all keys in scope.	<Report Findings Here>					
7-1.b Interview those responsible for the key-generation processes (including key custodians, supervisory staff, technical management, etc.) to verify that the documented procedures are known and understood by all affected parties.	<Report Findings Here>					
7-1.c Observe key-generation ceremonies, whether actual or for demonstration purposes, and verify that the documented procedures are demonstrably in use.	<Report Findings Here>					
7-2 Logs must exist for the generation of higher-level keys, such as KEKs exchanged with other organizations, and MFKs and BDks. The minimum log contents include date and time, object name/identifier, purpose, name and signature of individual(s) involved, tamper-evident package number(s), and serial number(s) of device(s) involved.		☐	☐	☐	☐	☐
7-2.a Examine documented key-generation procedures to verify that all key-generation events for higher-level keys (e.g., KEKs shared with other organizations or otherwise manually loaded as components, and MFKs and BDks) must be logged.	<Report Findings Here>					
7-2.b Observe demonstrations for the generation of higher-level keys to verify that all key-generation events are logged.	<Report Findings Here>					
7-2.c Examine logs of key generation to verify that exchanges of higher-level keys with other organizations have been recorded and that all required elements were captured.	<Report Findings Here>					

Control Objective 3: Keys are conveyed or transmitted in a secure manner

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 8: Secret or private keys shall be transferred by: a) Physically forwarding the key as at least two separate key shares or full-length components (hard copy, smart card, SCD) using different communication channels, or b) Transmitting the key in ciphertext form. Public keys must be conveyed in a manner that protects their integrity and authenticity. It is the responsibility of both the sending and receiving parties to ensure these keys are managed securely during transport.						
8-1 Keys must be transferred either encrypted, as two or more full-length clear-text components, key shares, or within an SCD. Clear-text key components/shares must be conveyed in SCDs or using tamper-evident, authenticable packaging. • Where key components are transmitted in clear-text using pre-numbered, tamper-evident, authenticable mailers: – Components/shares must be conveyed using at least two separate communication channels, such as different courier services. Components/shares sufficient to form the key must not be conveyed using the same communication channel. – Details of the serial number of the package are conveyed separately from the package itself. – Documented procedures exist and are followed to require that the serial numbers be verified prior to the usage of the keying material. • Where SCDs are used for conveying components/shares, the mechanisms or data (e.g., PIN) to obtain the key component/share from the SCD must be conveyed using a separate communication from the SCD channel, or it must be conveyed in the same manner as a paper component. SCDs must be inspected for signs of tampering. • Where an SCD (i.e., HSM or KLD) is conveyed with pre-loaded secret and/or private keys, the SCD must require dual-control mechanisms to become operational. Those mechanisms must not be conveyed using the same communication channel as the SCD. SCDs must be inspected for signs of tampering. Note: Components/shares of encryption keys must be conveyed using different communication channels, such as different courier services. It is not sufficient to send key components/shares for a specific key on different days using the same communication channel.	☐	☐	☐	☐	☐	
8-1.a Determine whether keys are transmitted encrypted, as clear-text components/shares, or within an SCD.	<Report Findings Here>					

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
8-1.b If key components are transmitted in clear text using pre-numbered, tamper-evident, authenticable packaging, perform the following: - Examine documented procedures for sending components in tamper- evident, authenticable packaging to verify that: - They define how the details of the package serial number are to be transmitted. - There is a requirement that the package serial number is to be sent separately from the package itself. - Each component is to be sent to/from only the custodian(s) authorized for the component. - At least two communication channels are used to send the components of a given key (not just separation by sending on different days). - Prior to the use of the components, the serial numbers are to be confirmed. - Confirm through observation, interview, and inspection of the records of past key transfers that the process used to transport clear-text key components using pre-numbered, tamper-evident, authenticable packaging, is sufficient to ensure: - The package serial number was transmitted as prescribed. - The details of the serial number of the package were transmitted separately from the package itself. - At least two communication channels were used to send the components of a given key (not just separation by sending on different days). - Each component was sent to/from only the custodian(s) authorized for the component - Prior to the use of the component, the serial number was confirmed.	<Report Findings Here>					

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
8-1.c Where SCDs are used to convey components/shares: - Examine documented procedures to verify that the mechanism to obtain the keying material (e.g., PIN) is conveyed using separate communication channel from the associated SCD. - Examine documented procedures to verify that each SCD is inspected to ensure that there are not any signs of tampering. - Examine the chain-of-custody document for the SCDs and any transport logs to ensure the movement of each device is tracked and that there is evidence that the SCDs and dual-control mechanisms were separated sufficiently to ensure that no one person gained access to the SCDs and both SCD enablers.	<Report Findings Here>					
8-1.d Where an SCD is conveyed with pre-loaded secret and/or private keys, perform the following: - Examine documented procedures to verify that the SCD requires dual-control mechanisms to become operational. - Examine the documented procedures to ensure the method of shipment of the SCD and dual-control mechanisms (e.g., smart cards or passphrases) are separated in a way that ensures there is no opportunity for one person to gain access to the SCD and both authorization mechanisms (e.g., both smartcards, etc.). - Examine documented procedures to verify that the SCD is inspected to ensure there are no signs of tampering. - Examine records of key transfers and interview responsible personnel to verify the mechanisms that make the SCD operational are conveyed using separate communication channels.	<Report Findings Here>					

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
8-2 A person with access to one component or share of a secret or private key, or to the media conveying this value, must not have access to other components or shares of this key or to any other medium containing other components or shares of this key that are sufficient to form the necessary threshold to derive the key. Note: An <i>m-of-n</i> scheme is a component- or share-allocation scheme where <i>m</i> is the number of shares or components necessary to form the key, and <i>n</i> is the number of the total set of shares or components related to the key. Management of the shares or components must be sufficient to ensure that no one person can gain access to enough of the item to form the key alone. <i>E.g., in an m-of-n scheme (which must use a recognized secret-sharing scheme such as Shamir), such that any three key components or shares (i.e., $m = 3$) can be used to derive the key, no single individual can have access to more than two components/shares.</i>		☐	☐	☐	☐	☐
8-2.a Examine documented procedures to verify they include controls to ensure that no single person can gain access to components or shares of this key or to any other medium containing other components or shares of this key that are sufficient to form the necessary threshold to derive the key. Verify procedures include: • Designation of person(s) permitted to convey/receive keys • Reminder that any person with access to one component/share of a key must not have access to other components/shares of this key, or to any other medium conveying any other component or shares sufficient to form the necessary threshold to derive the key. Steps to ensure any person with access to the media conveying a component/share of a key could not have access to other components/shares of this key, or to any other medium conveying any other component of this key that is sufficient to form the necessary threshold to derive the key, without detection.	<Report Findings Here>					

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
8-2.b Observe key-transfer processes and interview personnel to verify that controls are implemented to ensure that no single person can gain access to components or shares of this key or to any other medium containing other components or shares of this key that are sufficient to form the necessary threshold to derive the key. Verify the implemented controls ensure the following: - Only designated custodians can send/receive the component or share. - There is a clear understanding that an individual with access to a key component or key share does not have access to other components/shares of this key or to any other medium conveying any other components or shares of this key that are sufficient to form the necessary threshold to derive the key. - There is sufficient evidence to show that a person with access to the media conveying a key component or key share could not have access to other components/shares of this key or to any other medium conveying any other components or shares of this key that are sufficient to form the necessary threshold to derive the key without detection.	<Report Findings Here>					
8-2.c Examine records of past key transfers to verify that the method used did not allow for any personnel to have access to components or shares sufficient to form the key.	<Report Findings Here>					
8-3 E-mail shall not be used for the conveyance of secret or private keys or their components/shares, even if encrypted, unless the key (or component/share) has already been encrypted in accordance with these requirements—i.e., in an SCD. This is due to the existence of these key values in memory just prior to encryption or subsequent to decryption. In addition, corporate e-mail systems allow the recovery by support staff of the clear text of any encrypted text or files conveyed through those systems. Other similar mechanisms, such as SMS, fax, or telephone shall not be used to convey clear-text key values.	☐	☐	☐	☐	☐	
8-3 Validate through interviews, observation, and log inspection that e-mail, SMS, fax, telephone, or similar communication is not used as means to convey secret or private keys or key components/shares.	<Report Findings Here>					

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
8-4 Public keys must be conveyed in a manner that protects their integrity and authenticity. Examples of acceptable methods include: • Use of public-key certificates as defined in Annex A that are created by a trusted CA that meets the requirements of Annex A. • Validating a hash of the public key sent by a separate channel (for example, mail) • Using a MAC (message authentication code) created using the algorithm defined in <i>ISO 16609</i> • Conveyance within an SCD • Encrypted Note: Self-signed certificates must not be used as the sole method of authentication. <i>Self-signed root certificates protect the integrity of the data within the certificate but do not guarantee the authenticity of the data. The authenticity of the root certificate is based on the use of secure procedures to distribute them. Specifically, they must be directly installed into the PIN pad of the ATM or POS device and not remotely loaded to the device subsequent to manufacture.</i>		☐	☐	☐	☐	☐
8-4 For all methods used to convey public keys, perform the following:						
8-4.a Examine documented procedures for conveying public keys to verify that methods are defined to convey public keys in a manner that protects their integrity and authenticity such as: • Use of public-key certificates created by a trusted CA that meets the requirements of Annex A • Validation of a hash of the public key sent by a separate channel (for example, mail) • Using a MAC (message authentication code) created using the algorithm defined in <i>ISO 16609</i> • Conveyance within an SCD • Encrypted	<Report Findings Here>					
8-4.b Validate that procedures dictate that self-signed certificates must not be used as the sole method of authentication.	<Report Findings Here>					
8-4.c Observe the process for conveying public keys, associated logs, and interview responsible personnel to verify that the implemented method ensures public keys are conveyed in a manner that protects their integrity and authenticity.	<Report Findings Here>					

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 9: <i>During its transmission, conveyance, or movement between any two locations or organizational entities, any single unencrypted secret or private key component or share must at all times be protected.</i> <i>Sending and receiving locations/entities are equally responsible for the physical protection of the materials involved.</i> <i>These requirements also apply to keys moved between locations of the same organization.</i>						
9-1 During the process to convey it, any single clear-text secret or private key component/share must at all times be either: • Under the continuous supervision of a person with authorized access to this component, • Sealed in a security container or courier mailer (including pre-numbered, tamper-evident, authenticable packaging) in such a way that it can be obtained only by a person with authorized access to it and unauthorized access would be detected, or • Contained within a physically secure SCD. Note: <i>No single person shall be able to access or use all components or a quorum of shares of a single secret or private cryptographic key.</i>	☐ ☐ ☐ ☐ ☐					
9-1.a Examine documented procedures for transmission, conveyance, or movement of keys between any two locations to verify that any single clear-text key component must at all times be either: • Under the continuous supervision of a person with authorized access to this component, • Sealed in a security container or courier mailer (including pre-numbered, tamper-evident, authenticable packaging) in such a way that it can be obtained only by a person with authorized access to it, or • Contained within a physically secure SCD.	<Report Findings Here>					

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
9-1.b Observe key-management processes, examine associated logs, and interview responsible personnel to verify processes implemented ensure that any single clear-text key component is at all times either: - Under the continuous supervision of a person with authorized access to this component, or - Sealed in a security container or courier mailer (including pre-numbered, tamper-evident, authenticable packaging) in such a way that it can be obtained only by a person with authorized access to it, or - Contained within a physically secure SCD.	<Report Findings Here>					
9-2 Packaging or mailers (i.e., pre-numbered, tamper-evident packaging) containing clear-text key components are examined for evidence of tampering before being opened. Any sign of package tampering indicating a component was potentially compromised must be assessed and the analysis formally documented. If compromise is confirmed, and the result is that one person could have knowledge of the key, it must result in the destruction and replacement of: - The set of components - Any keys encrypted under this (combined) key	☐ ☐ ☐ ☐ ☐					
9-2.a Verify documented procedures include requirements for all packaging or mailers containing clear-text key components to be examined for evidence of tampering before being opened.	<Report Findings Here>					
9-2.b Interview responsible personnel and observe processes to verify that all packaging or mailers containing clear-text key components are examined for evidence of tampering before being opened.	<Report Findings Here>					
9-2.c Verify documented procedures require that any sign of package tampering is identified, reported, and, if compromise is confirmed, ultimately results in the destruction and replacement of both: - The set of components - Any keys encrypted under this (combined) key	<Report Findings Here>					

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
9-2.d Interview responsible personnel and observe processes to verify that if a package shows signs of tampering indicating a component was potentially compromised, processes are implemented to identify the tampering, report/escalate it, and, if compromise is confirmed, ultimately results in the destruction and replacement of both: • The set of components • Any keys encrypted under this (combined) key.	<Report Findings Here>					
9-2.e Examine records related to any escalated transmittal events. Verify that if compromise is confirmed it resulted in the destruction and replacement of both: • The set of components • Any keys encrypted under this (combined) key	<Report Findings Here>					
9-3 Only an authorized key custodian—and designated backup(s)—shall have physical access to a key component prior to being secured in transmittal packaging and upon removal of a secured key component from transmittal packaging.	☐	☐	☐	☐	☐	
9-3.a Verify the existence of a list(s) of key custodians—and designated backup(s)—authorized to have physical access to key components prior to being secured in transmittal packaging and upon removal of a secured key component from transmittal packaging.	<Report Findings Here>					
9-3.b Observe implemented access controls and processes to verify that only those authorized key custodians—and designated backup(s)—have physical access to key components prior to being secured in transmittal packaging and upon removal of a secured key component from transmittal packaging.	<Report Findings Here>					
9-3.c Examine physical access logs (e.g., to security containers for key components) to verify that only the authorized individual(s) have access to each component.	<Report Findings Here>					
9-4 Mechanisms must exist to ensure that only authorized custodians: • Place key components into pre-numbered, tamper-evident, authenticable packaging for transmittal. • Check tamper-evident packaging upon receipt for signs of tamper prior to opening tamper-evident, authenticable packaging containing key components. • Check the serial number of the tamper-evident packing upon receipt of a component package. Note: See Requirement 26 for logging.	☐	☐	☐	☐	☐	

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
9-4.a Verify that a list(s) of key custodians authorized to perform the following activities is defined and documented: - Place the key component into pre-numbered, tamper-evident packaging for transmittal. - Upon receipt, check the tamper-evident packaging for signs of tamper prior to opening the tamper-evident packaging containing the key component. - Check the serial number of the tamper-evident packing upon receipt of a component package.	<Report Findings Here>					
9-4.b Observe implemented mechanisms and processes and examine logs to verify that only the authorized key custodians can perform the following: - Place the key component into pre-numbered, tamper-evident packaging for transmittal. - Upon receipt, check the tamper-evident packaging for signs of tamper prior to opening the tamper-evident packaging containing the key component. - Check the serial number of the tamper-evident packing upon receipt of a component package.	<Report Findings Here>					
9-5 Pre-numbered, tamper-evident, authenticable bags shall be used for the conveyance of clear-text key components not in an SCD. Out-of-band mechanisms must be used to verify receipt of the appropriate bag numbers. <i>Note: Numbered courier bags are not sufficient for this purpose</i>	☐	☐	☐	☐	☐	
9-5 Verify that pre-numbered, tamper-evident, authenticable bags are used for the conveyance of clear-text key components and perform the following: - Examine documented procedures to verify they define how details of the serial number are transmitted separately from the package itself. - Observe the method used to transport clear-text key components using tamper-evident mailers, and interview responsible personnel to verify that details of the serial number of the package are transmitted separately from the package itself. - Examine logs to verify that procedures are followed.	<Report Findings Here>					

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
9-6 If components or shares of multiple keys are being sent simultaneously between the same sending and receiving custodians, the component/shares for a specific custodian or custodian group can be shipped in the same TEA bag provided that: - The components inside the tamper-evident and authenticable package are in separate opaque and identifiable packaging (e.g., individually sealed within labeled, opaque envelopes or PIN mailers) to prevent confusion and/or inadvertent observation when the package is opened. - The components are repackaged at receipt into separate tamper-evident and authenticable packages for storage at the receiving location. - Records reflect the receipt of the shipped bag and association with subsequent individual bags.		☐	☐	☐	☐	☐
9-6.a If components or shares of multiple keys are being sent simultaneously between the same sending and receiving custodians, the component/shares for a specific custodian or custodian group can be shipped in the same TEA bag provided that: - The components inside the tamper-evident and authenticable package are in separate opaque and identifiable packaging (e.g., individually sealed within labeled, opaque envelopes or within PIN mailers) to prevent confusion and/or inadvertent observation when the package is opened. - The components are repackaged at receipt into separate tamper-evident and authenticable packages for storage at the receiving location. - Records reflect the receipt of the shipped bag and association with subsequent individual bags	<Report Findings Here>					
9-6.b Examine logs to verify that procedures are followed.	<Report Findings Here>					

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 10: All key-encryption keys used to transmit or convey other cryptographic keys must be at least as strong as any key transmitted or conveyed.						
10-1 All key-encryption keys used to encrypt for transmittal or conveyance of other cryptographic keys must be at least as strong as the key being sent, as delineated in Annex C, except as noted below for RSA keys used for key transport. - TDEA keys used for encrypting keys must be at least double-length keys (have bit strength of 80 bits) and use the TDEA in an encrypt, decrypt, encrypt mode of operation for key-encipherment. - A double- or triple-length TDEA key must not be encrypted with a TDEA key of lesser strength. - TDEA keys shall not be used to protect AES keys. - TDEA keys shall not be used to encrypt keys greater in strength than 112 bits. - RSA keys used to transmit or convey other keys must have bit strength of at least 80 bits. - RSA keys encrypting keys greater in strength than 80 bits shall have bit strength at least 112 bits. Note: Entities using POI version 1 and/or version 2 devices may use RSA key sizes of 1024 and/or SHA-1 if the devices do not support RSA key sizes of 2048 or SHA-2. However, in all cases, POI version 3 or higher devices must implement RSA using key sizes of 2048 or higher and SHA-2 when used for key distribution using asymmetric techniques in accordance with Annex A.		☐	☐	☐	☐	☐
10-1.a Examine documented procedures to verify there is a requirement that all keys used to transmit or convey other cryptographic keys must be at least as strong as any key transmitted or conveyed, except as noted for RSA keys.	<Report Findings Here>					
10-1.b Using the network schematic and the summary listing of cryptographic keys and through interview of personnel, identify keys that protect other keys for transmission. Consider keys manually transferred (e.g., cryptograms sent to an ESO) as well as those that are system-generated and transferred (e.g., KEK or TMK encrypting working keys).	<Report Findings Here>					

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
10-1.c Observe key-generation processes for the key types identified above. Verify that all keys used to transmit or convey other cryptographic keys are at least as strong as any key transmitted or conveyed except as noted for RSA keys. To verify this: • Interview appropriate personnel and examine documented procedures for the creation of these keys. • Using the table in Annex C, validate the minimum respective key sizes for TDEA, RSA, Elliptic Curve, DSA, and Diffie Hellman algorithms where used for key encryption. • Verify that: – TDEA keys used for encrypting keys must be at least double-length keys (have bit strength of 80 bits) and use the TDEA in an encrypt, decrypt, encrypt mode of operation for key-encipherment. – A double- or triple-length TDEA key must not be encrypted with a TDEA key of lesser strength. – TDEA keys are not used to protect AES keys. – TDEA keys shall not be used to encrypt keys greater in strength than 112 bits. – RSA keys used to transmit or convey other keys have bit strength of at least 80 bits. – RSA keys encrypting keys greater in strength than 80 bits have bit strength at least 112 bits. – Any POI device that is version 3 or higher is using RSA with a key size of at least 2048 and SHA-2, where applicable. Use as necessary the device information used in Requirement 1.	<Report Findings Here>					
10-1.d Examine system documentation and configuration files to validate the above, including HSM settings.	<Report Findings Here>					

Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 11: Documented procedures must exist and be demonstrably in use for all key transmission and conveyance processing.						
11-1 Written procedures must exist and be known to all affected parties.		☐	☐	☐	☐	☐
11-1.a Verify documented procedures exist for all key transmission and conveyance processing.	<Report Findings Here>					
11-1.b Interview responsible personnel to verify that the documented procedures are known and understood by all affected parties for key transmission and conveyance processing.	<Report Findings Here>					
11-2 Methods used for the conveyance or receipt of keys must be documented.		☐	☐	☐	☐	☐
11-2 Verify documented procedures include all methods used for the conveyance or receipt of keys.	<Report Findings Here>					

Control Objective 4: Key-loading to HSMs and POI PIN-acceptance devices is handled in a secure manner.

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 12: Secret and private keys must be input into hardware (host) security modules (HSMs) and POI PIN-acceptance devices in a secure manner. a) Unencrypted secret or private keys must be entered using the principles of dual control and split knowledge. b) Key-establishment techniques using public-key cryptography must be implemented securely.						
12-1 The loading of secret or private keys, when from the individual key components or shares, must be performed using the principles of dual control and split knowledge. Note: Manual key loading may involve the use of media such as paper, smart cards, or other physical tokens.		☐	☐	☐	☐	☐
12-1.a Using the summary of cryptographic keys, identify keys that are loaded from components and examine documented process to load each key type (MFK, TMK, PEK, etc.) from components to ensure dual control and split knowledge are required.		<Report Findings Here>				
12-1.b Interview appropriate personnel to determine the number of key components for each manually loaded key.		<Report Findings Here>				
12-1.c Witness a structured walk-through/demonstration of various key-loading processes for all key types (MFKs, AWKs, TMKs, PEKs, etc. Verify the number and length of the key components against information provided through verbal discussion and written documentation.		<Report Findings Here>				
12-1.d Verify that the process includes the entry of individual key components by the designated key custodians.		<Report Findings Here>				
12-1.e Ensure key-loading devices can only be accessed and used under dual control.		<Report Findings Here>				
12-1.f Examine locations where keys may have been recorded that don't meet this requirement. As applicable, perform the following: - Test a random sample population of ATMs to ensure key or component values are not affixed inside - Examine HSM startup documentation (including Disaster Recovery or Business Continuity Planning documentation) and procedure manuals to ensure that there are no key or component values recorded.		<Report Findings Here>				

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
12-2 Procedures must be established that will prohibit any one person from having access to components sufficient to form an encryption key when components are removed from and returned to storage for key loading.		☐	☐	☐	☐	☐
12-2. Examine logs of access to security containers for key components/shares to verify that only the authorized custodian(s) have accessed. Compare the number on the current tamper-evident and authenticable package for each component to the last log entry for that component. Trace historical movement of higher-order keys (MFK, KEK, and BDK) in and out of secure storage to ensure there is no break in the package-number chain that would call into question authorized handling and sufficient storage of the component or share. This must address at a minimum the time frame from the date of the prior audit.	<Report Findings Here>					

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
12-3 The loading of clear-text cryptographic keys using a key-loading device requires dual control to authorize any key-loading session. It shall not be possible for a single person to use the key-loading device to load clear keys alone. Dual control must be implemented using one or more of, but not limited to, the following techniques: - Two or more passwords/authentication codes of five characters or more (vendor default values must be changed) - Multiple cryptographic tokens (such as smartcards), or physical keys - Physical access controls - Separate key-loading devices for each component/share Note: For devices that do not support two or more passwords/authentication codes, this may be achieved by splitting the single password used by the device into two halves, each half controlled by a separate authorized custodian. Each half must be a minimum of five characters. Note: Passwords/authentication codes to the same object may be assigned to a custodian group team—e.g., custodian team for component A. Note: The addition of applications that replace or disable the PCI-evaluated firmware functionality invalidates the device approval for each such implementation unless those applications are validated for compliance to PTS POI Security Requirements and listed as such in the approval listings. If modified PEDs are not validated and approved to the KLD approval class, they must be managed in accordance with Annex B Requirement 13-9.		☐	☐	☐	☐	☐
12-3.a Identify instances where a key-loading device is used to load clear-text keys. Examine documented procedures for loading of clear-text cryptographic keys, to verify: - Procedures require dual control to authorize any key-loading session. - The techniques to be used to achieve dual control are identified. - There is a requirement to change any default passwords/authentication codes and set passwords/authentication codes that have at least five characters. - There is a requirement that if passwords/authentication codes or tokens are used, they be maintained separately.	<Report Findings Here>					

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
12-3.b For each type of production SCDs loaded using a key-loading device, observe the process (e.g., a demonstration) of loading clear-text cryptographic keys and interview personnel. Verify that: • Dual control is necessary to authorize the key-loading session. • Expected techniques are used. • Default passwords/authentication codes are reset. • Any passwords/authentication codes used are a minimum of five characters. • Any passwords/authentication codes or tokens are maintained separately.	<Report Findings Here>					
12-3.c Examine documented records of key-loading to verify the presence of two authorized persons during each type of key-loading activity.	<Report Findings Here>					
12-3.d Ensure that any default dual-control mechanisms (e.g., default passwords/authentication codes—usually printed in the vendor's manual—in a key-loading device) have been disabled or changed.	<Report Findings Here>					
12-4 Key components for symmetric keys must be combined using a process such that no active bit of the key can be determined without knowledge of the remaining components—for example, via XOR'ing of full-length components. The resulting key must only exist within the SCD. Note: Concatenation of key components together to form the key is unacceptable; e.g., concatenating two 8-hexadecimal character halves to form a 16-hexadecimal secret key.	☐ ☐ ☐ ☐ ☐					
12-4.a Examine documented procedures for combining symmetric-key components and observe processes to verify that key components are combined using a process such that no active bit of the key can be determined without knowledge of the remaining components—e.g., only within an SCD.	<Report Findings Here>					
12-4.b Confirm key-component lengths through interview and examination of blank component forms and documented procedures. Examine device configuration settings and interview personnel to verify that key components used to create a key are the same length as the resultant key.	<Report Findings Here>					
12-5 Hardware security module (HSM) Master File Keys, including those generated internal to the HSM and never exported, must be at least double-length keys and use the TDEA (including parity bits) or AES using a key size of at least 128 bits.	☐ ☐ ☐ ☐ ☐					

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
12-5 Examine vendor documentation describing options for how the HSM MFK is created and verify the current MFK was created using AES or double- or triple-length TDEA. Corroborate this via observation of processes, with information gathered during the interview process, and procedural documentation provided by the entity under review.	<Report Findings Here>					
12-6 Any other SCD loaded with the same key components must combine all entered key components using the identical process.		☐	☐	☐	☐	☐
12-6 Through examination of documented procedures, interviews, and observation, confirm that any devices that are loaded with the same key components use the same mathematical process to derive the final key.	<Report Findings Here>					
12-7 The initial terminal master key (TMK) or initial DUKPT key must be loaded to the device using either asymmetric key-loading techniques or manual techniques—e.g., the device keypad, IC cards, key-loading device, etc. Subsequent loading of the terminal master key or an initial DUKPT key may use techniques described in this document such as: • Asymmetric techniques • Manual techniques • The existing TMK to encrypt the replacement TMK for download • For AES DUKPT, using the option to derive a key-encryption key called the DUKPT Update Key so that the host can send a device a new initial key encrypted under that key. Note this also requires that a new initial key ID is also sent Keys shall not be reloaded by any methodology in the event of a compromised device and must be withdrawn from use.		☐	☐	☐	☐	☐
12-7.a Examine documented procedures for the loading of TMKs and initial DUKPT keys to verify that they require asymmetric key-loading techniques or manual techniques for initial loading and allowed methods for replacement TMK or initial DUKPT key loading.	<Report Findings Here>					
12-7.b Examine documented procedures to verify that keys are withdrawn from use if they were loaded to a device that has been compromised or gone missing.	<Report Findings Here>					

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
12-8 If key-establishment protocols using public-key cryptography are used to distribute secret keys, these must meet the requirements detailed in Annex A of this document. For example: A public-key technique for the distribution of symmetric secret keys must: • Use public and private key lengths that are in accordance with Annex C for the algorithm in question (e.g., 1024-bits minimum for RSA). • Use key-generation techniques that meet the current ANSI and ISO standards for the algorithm in question. • Provide for mutual device authentication for both the host and the POI device or host-to-host if applicable, including assurance to the host that the POI device has (or can compute) the session key, and that no entity other than the POI device specifically identified can possibly compute the session key.		☐	☐	☐	☐	☐
12-8.a For techniques involving public-key cryptography, examine documentation to illustrate the process, including the size and sources of the parameters involved, and the mechanisms utilized for mutual device authentication for both the host and the POI.	<Report Findings Here>					
12-8.b If key-establishment protocols using public-key cryptography are used to distribute secret keys, verify that the remote key requirements detailed in Annex A of this document are met, including: • Use of public and private key lengths that are in accordance with Annex C for the algorithm in question (e.g., 1024-bits minimum for RSA). • Use of key-generation techniques that meet the current ANSI and ISO standards for the algorithm in question. • Providing for mutual device authentication for both the host and the POI device or host-to-host if applicable.	<Report Findings Here>					

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 13: <i>The mechanisms used to load secret and private keys—such as terminals, external PIN pads, key guns, or similar devices and methods—must be protected to prevent any type of monitoring that could result in the unauthorized disclosure of any component.</i>						
13-1 Clear-text secret and private keys and key components must be transferred into an SCD only when it can be ensured that: - Any cameras present in the environment must be positioned to ensure they cannot monitor the entering of clear-text key components. - There is not any mechanism at the interface between the conveyance medium and the SCD that might disclose the transferred keys. - The sending and receiving SCDs must be inspected prior to key loading to ensure that they have not been subject to any prior tampering or unauthorized modification that could lead to the disclosure of clear-text keying material. - SCDs must be inspected to detect evidence of monitoring and to ensure dual control procedures are not circumvented during key loading. - An SCD must transfer a plaintext secret or private key only when at least two authorized individuals are uniquely identified by the device.		☐	☐	☐	☐	☐

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-1 Observe key-loading environments, processes, and mechanisms (for example, terminals, PIN pads, key guns, etc.) used to transfer keys and key components. Perform the following: • Ensure that any cameras present are positioned to ensure they cannot monitor the entering of clear-text key components • Examine documented procedures to determine that they require that keys and components are transferred into an SCD only after an inspection of the devices and mechanism; and verify they are followed by observing a demonstration that: – SCDs must be inspected to detect evidence of monitoring and to ensure dual-control procedures are not circumvented during key loading. – An SCD must transfer a plaintext secret or private key only when at least two authorized individuals are identified by the device. – There is not any mechanism (including cabling) at the interface between the conveyance medium and the SCD device that might disclose the transferred keys. – The SCD is inspected to ensure it has not been subject to any prior tampering or unauthorized modification, which could lead to the disclosure of clear-text keying material.	<Report Findings Here>					
13-2 Only SCDs shall be used in the loading of clear-text secret or private keys or their components outside of a secure key-loading facility, as delineated in the requirements contained in Annex B. For example, ATM controller (computer) keyboards or those attached to an HSM shall never be used for the loading of clear-text secret or private keys or their components. Note: The addition of applications that replace or disable the PCI-evaluated firmware functionality invalidates the device approval for each such implementation unless those applications are validated for compliance to PTS POI Security Requirements and listed as such in the approval listings. If modified PEDs are not validated and approved to the KLD approval class, they must be managed in accordance with Annex B Requirement 13-9.		☐	☐	☐	☐	☐
13-2.a Examine documentation to verify that only SCDs are used in the loading of clear-text secret or private keys or their components outside of a secure key-loading facility, as delineated in this requirement. For example, ATM keyboards or keyboards attached to an HSM shall never be used for the loading of clear-text secret or private keys or their components.	<Report Findings Here>					

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-2.b Observe a demonstration of key loading to verify that only SCDs are used in the loading of clear-text secret or private keys or their components outside of a secure key-loading facility.	<Report Findings Here>					
13-3 The loading of plaintext secret or private key components or shares from an electronic medium—e.g., smart card, thumb drive, fob, or other device used for data transport—directly into a cryptographic device (and verification of the correct receipt of the component, if applicable) results in either of the following: - The electronic media are placed into secure storage and managed under dual control (only if there is a possibility they will be required for future re-loading of the component into the cryptographic device); or - All traces of the component are erased or otherwise destroyed from the electronic media in accordance with Requirement 24.		☐	☐	☐	☐	☐
13-3.a Examine documented procedures for the loading of secret or private key components from an electronic medium to a cryptographic device. Verify that procedures define specific instructions to be followed as a result of key loading, including: - Instructions for the medium to be placed into secure storage and managed under dual control (only if there is a possibility it will be required for future re-loading of the component into the cryptographic device); or - Instructions to erase or otherwise destroy all traces of the component from the electronic medium, including the method to use.	<Report Findings Here>					
13-3.b Observe key-loading processes to verify that the loading process results in one of the following: - The medium used for key loading is placed into secure storage and managed under dual control (only if there is a possibility it will be required for future re-loading of the component into the cryptographic device); or - All traces of the component are erased or otherwise destroyed from the electronic medium.	<Report Findings Here>					
13-3.c Examine records/logs of erasures to confirm that: - The documented procedure was followed. - The method used was in accordance with Requirement 24.	<Report Findings Here>					

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-4 For secret or private keys transferred from the cryptographic hardware that generated the key to an electronic key-loading device:						
13-4 Examine documented procedures and observe processes for the use of key-loading devices. Perform the following:						
13-4.1 The key-loading device must be a physically secure SCD, designed and implemented in such a way that any unauthorized disclosure of the key is prevented or detected. <i>Note: A PCI-approved KLD meets this requirement for a SCD.</i>		☐	☐	☐	☐	☐
13-4.1 Verify the key-loading device is a physically secure SCD, designed and implemented in such a way that any unauthorized disclosure of the key is prevented or detected.	<Report Findings Here>					
13-4.2 The key-loading device must be under the supervision of a person authorized by management or stored in a secure container such that no unauthorized person can have access to it.		☐	☐	☐	☐	☐
13-4.2 Verify the key-loading device is under the supervision of a person authorized by management or stored in a secure container such that no unauthorized person can have access to it.	<Report Findings Here>					
13-4.3 The key-loading device must be designed or controlled so that only authorized personnel under dual control can use and enable it to output a key into another SCD. Such personnel must ensure that a key-recording device is not inserted between the SCDs.		☐	☐	☐	☐	☐
13-4.3.a Verify the key-loading device is designed or controlled so that only authorized personnel under dual control can use and enable it to output a key into another SCD.	<Report Findings Here>					
13-4.3.b Verify that both authorized personnel involved in key-loading activity inspect the key-loading device prior to use to ensure that a key-recording device has not been inserted between the SCDs.	<Report Findings Here>					
13-4.4 The key-loading device must not retain any information that might disclose the key (e.g., allow replay of the key for injection into a non-SCD) that was installed in the device or a key that it has successfully transferred.		☐	☐	☐	☐	☐

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-4.4 Verify the key-loading device does not retain any information that might disclose the key or a key that it has successfully transferred. For example, attempt to output the same value more than one time from the device or cause the device to display check values for its contents both before and after injection and compare.	<Report Findings Here>					
13-5 Any media (electronic or otherwise) containing secret or private key components or shares used for loading cryptographic keys must be maintained in a secure storage location and accessible only to authorized custodian(s). When removed from the secure storage location, media or devices containing key components or used for the injection of clear-text cryptographic keys must be in the physical possession of only the designated component holder(s), and only for the minimum practical time necessary to complete the key-loading process. The media upon which a component resides must be physically safeguarded at all times when removed from secure storage. Key components that can be read (for example, those printed on paper or stored on magnetic cards, PROMs, or smartcards) must be managed so they are never used in a manner that would result in the component being displayed in clear text to anyone who is not a designated custodian for that component.		☐	☐	☐	☐	☐
13-5.a Interview personnel and observe media locations to verify that the media is maintained in a secure storage location accessible only to custodian(s) authorized to access the key components.	<Report Findings Here>					
13-5.b Examine documented procedures for removing media or devices containing key components—or that are otherwise used for the injection of cryptographic keys—from the secure storage location. Verify procedures include the following: - Requirement that media/devices be in the physical possession of only the designated component holder(s). - The media/devices are removed from secure storage only for the minimum practical time necessary to complete the key-loading process.	<Report Findings Here>					
13-5.c Interview designated component holder(s) and examine key-management logs to verify that media or devices removed from secure storage are in the physical possession of only the designated component holder(s).	<Report Findings Here>					
13-5.d Interview key-injection personnel and examine logs for the removal of media/devices from secure storage to verify they are removed only for the minimum practical time necessary to complete the key-loading process.	<Report Findings Here>					

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-6 If the component is in human-readable form (e.g., printed within a PIN-mailer type document), it must be visible only to the designated component custodian and only for the duration of time required for this person to privately enter the key component into an SCD.		☐	☐	☐	☐	☐
13-6 Validate through interview and observation that printed key components are not opened until just prior to entry into the SCD. Plaintext secret and/or private keys and/or their components are visible only to key custodians for the duration of loading into an SCD.	<Report Findings Here>					
13-7 Written or printed key-component documents must not be opened until immediately prior to use.		☐	☐	☐	☐	☐
13-7.a Examine documented procedures and confirm that printed/written key-component documents are not opened until immediately prior to use.	<Report Findings Here>					
13-7.b Observe key-loading processes and verify that printed/written key components are not opened until immediately prior to use.	<Report Findings Here>					
13-8 A person with access to any component or share of a secret or private key, or to the media conveying this value, must not have access to other components or shares of this key or to any other medium containing other components or shares of this key that are sufficient to form the necessary threshold to derive the key. <i>E.g., in an m-of-n scheme (which must use a recognized secret-sharing scheme such as Shamir), such that any three key components or shares (i.e., m = 3) can be used to derive the key, no single individual can have access to more than two components/shares.</i>		☐	☐	☐	☐	☐
13-8.a Examine documented procedures for the use of key components to verify that procedures ensure that any individual custodian only has access to their assigned components and never has access to sufficient key components to reconstruct a cryptographic key.	<Report Findings Here>					
13-8.b Examine key-component access controls and access logs to verify that any single authorized custodian can and has only had access to their assigned component(s) and cannot access sufficient key components to reconstruct a cryptographic key.	<Report Findings Here>					

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 14: All hardware and access/authentication mechanisms (e.g., passwords/authentication codes) used for key loading must be managed under the principle of dual control.						
14-1 Any hardware and passwords/authentication codes used in the key-loading function must be controlled and maintained in a secure environment under dual control. Resources (e.g., passwords/authentication codes and associated hardware) must be managed such that no single individual has the capability to enable key loading of clear-text keys or their components. This is not to imply that individual access authentication mechanisms must be managed under dual control. Note: Where key-loading is performed for POIs, the secure environment is defined in Annex B.		☐	☐	☐	☐	☐
14-1.a Examine documented procedures to verify they require the following: - Any hardware used in the key-loading function must be controlled and maintained in a secure environment under dual control. - Any resources (e.g., passwords/authentication codes and associated hardware) used in the key-loading function must be controlled and managed such that no single individual has the capability to enable key loading of clear-text keys or their components.	<Report Findings Here>					
14-1.b Observe key-loading environments and controls to verify the following: - All hardware used in the key-loading function is controlled and maintained in a secure environment under dual control. - All resources (e.g., passwords/authentication codes and associated hardware) used for key-loading functions are controlled and managed such that no single individual has the capability to enable key loading.	<Report Findings Here>					
14-2 All cable attachments over which clear-text keying material traverses must be examined at the beginning of an entity's key-activity operations (system power on/authorization) to ensure they have not been tampered with or compromised.		☐	☐	☐	☐	☐
14-2.a Examine documented procedures to ensure they require that cable attachments are examined at the beginning of an entity's key-activity operations (system power on/authorization).	<Report Findings Here>					
14-2.b Observe key-loading processes to verify that all cable attachments are properly examined at the beginning of an entity's key-activity operations (system power on/authorization).	<Report Findings Here>					

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
14-3 Key-loading equipment usage must be monitored, and a log of all key-loading activities maintained for audit purposes shall contain, at a minimum, date, time, personnel involved, and number of devices keys are loaded to.		☐	☐	☐	☐	☐
14-3.a Observe key-loading activities to verify that key-loading equipment usage is monitored.	<Report Findings Here>					
14-3.b Verify logs of all key-loading activities are maintained and contain all required information.	<Report Findings Here>					
14-4 Any physical tokens (e.g., brass keys or chip cards) used to enable key-loading must not be in the control or possession of any one individual who could use those tokens to load secret or private cryptographic keys under single control. These tokens must be secured in a manner similar to key components, including tamper-evident, authenticable packaging and the use of access-control logs for when removed or placed into secure storage.		☐	☐	☐	☐	☐
14-4.a Examine documented procedures for the use of physical tokens (e.g., brass keys or chip cards) to enable key loading. Verify procedures require that physical tokens must not be in the control or possession of any one individual who could use those tokens to load secret or private cryptographic keys under single control.	<Report Findings Here>					
14-4.b Inspect locations and controls for physical tokens to verify that tokens used to enable key loading are not in the control or possession of any one individual who could use those tokens to load secret or private cryptographic keys under single control.	<Report Findings Here>					
14-4.c Examine storage locations for physical tokens to determine adequacy to ensure that only the authorized custodian(s) can access their specific tokens.	<Report Findings Here>					
14-4.d Verify that access-control logs exist and are in use including notation of tamper-evident, authenticable bag numbers.	<Report Findings Here>					
14-4.e Reconcile storage contents to access-control logs.	<Report Findings Here>					
14-5 Default passwords/authentication codes used to enforce dual control must be changed, and documented procedures must exist to require that these password/PINs be changed when assigned personnel change.		☐	☐	☐	☐	☐
14-5.a Verify that documented procedures require default passwords/authentication codes used to enforce dual control are changed.	<Report Findings Here>					
14-5.b Verify that documented procedures exist to require that these passwords/authentication codes be changed when assigned personnel change.	<Report Findings Here>					

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 15: <i>The loading of keys or key components must incorporate a validation mechanism such that the authenticity of the keys is ensured, and it can be ascertained that they have not been tampered with, substituted, or compromised.</i>						
15-1 A cryptographic-based validation mechanism must be in place to ensure the authenticity and integrity of keys and/or their components (for example, testing key check values, hashes, or other similar unique values that are based upon the keys or key components being loaded). See ISO 11568. Where check values are used, recorded, or displayed, key-component check values and key check values shall be generated by a cryptographic process such that all portions of the key or key component are involved in generating the check value. The check value shall be in accordance with the following note. <i>Note: Check values may be computed by two methods. TDEA may use either method. AES must only use the CMAC method. In the first method, check values are computed by encrypting an all binary zeros block using the key or component as the encryption key, using the leftmost n-bits of the result; where n is at most 24 bits (6 hexadecimal digits/3 bytes). In the second method the KCV is calculated by MACing an all binary zeros block using the CMAC algorithm as specified in ISO 9797-1 (see also NIST SP 800-38B). The check value will be the leftmost n-bits of the result, where n is at most 40 bits (10 hexadecimal digits). The block cipher used in the CMAC function is the same as the block cipher of the key itself. A TDEA key or a component of a TDEA key will be MACed using the TDEA block cipher, while a 128-bit AES key or component will be MACed using the AES-128 block cipher.</i>		☐	☐	☐	☐	☐
15-1.a Examine documented procedures to verify a cryptographic-based validation mechanism is in place to ensure the authenticity and integrity of keys and/or components.		<Report Findings Here>				
15-1.b Observe the key-loading processes to verify that the defined cryptographic-based validation mechanism used to ensure the authenticity and integrity of keys and components is being used and are verified by the applicable key custodians.		<Report Findings Here>				
15-1.c Verify that the methods used for key validation are consistent with ISO 11568—for example, if check values are used, they are in accordance with this requirement.		<Report Findings Here>				

Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
15-2 The public key must have its authenticity and integrity ensured. In order to ensure authenticity and integrity, a public key must be encrypted in accordance with Annex C, or if in plaintext form, must: • Be within a certificate as defined in Annex A; or • Be within a PKCS#10 (authentication and integrity occurs via other mechanisms); or • Be within an SCD; or • Have a MAC (message authentication code) created using the algorithm defined in ISO 16609.		☐	☐	☐	☐	☐
15-2.a Interview personnel and review documented procedures to verify that all public keys exist only in an approved form.	<Report Findings Here>					
15-2.b Observe public-key stores and mechanisms to verify that public keys exist only in an approved form.	<Report Findings Here>					
Requirement 16: Documented procedures must exist and be demonstrably in use (including audit trails) for all key-loading activities.						
16-1 Documented key-loading procedures must exist for all devices (e.g., HSMs and POIs), and all parties involved in cryptographic key loading must be aware of those procedures.		☐	☐	☐	☐	☐
16-1.a Verify documented procedures exist for all key-loading operations.	<Report Findings Here>					
16-1.b Interview responsible personnel to verify that the documented procedures are known and understood by all affected parties for all key-loading operations.	<Report Findings Here>					
16-1.c Observe key-loading process for keys loaded as components and verify that the documented procedures are demonstrably in use. This may be done as necessary on test equipment—e.g., for HSMs.	<Report Findings Here>					
16-2 All key-loading events must be documented. Audit trails must be in place for all key-loading events.		☐	☐	☐	☐	☐
16-2 Examine log files and observe logging processes to verify that audit trails are in place for all key-loading events.	<Report Findings Here>					

Control Objective 5: Keys are used in a manner that prevents or detects their unauthorized usage.

Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)					
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place	
Requirement 17: <i>Unique, secret cryptographic keys must be in use for each identifiable link between host computer systems between two organizations or logically separate systems within the same organization.</i>							
17-1 Where two organizations or logically separate systems share a key to encrypt PINs (including key-encipherment keys used to encrypt the PIN-encryption key) communicated between them, that key must be unique to those two organizations or logically separate systems and must not be given to any other organization or logically separate systems.		☐	☐	☐	☐	☐	
17-1.a Examine the documented key matrix and operational procedures and interview personnel to determine whether any keys are shared between organizations.	<Report Findings Here>						
17-1.b For all keys shared between two organizations (including key-encryption keys used to encrypt a PIN-encryption key) perform the following: • Generate or otherwise obtain key-check values for any key-encipherment keys (KEKs) to verify key uniqueness between the two organizations. A random sample may be used where more than ten zone connections are in use. This is not intended to be based on values retained on paper or otherwise sent as part of the original conveyance of the keying material, but rather on values generated from stored zone production keys from the production host database. Cryptograms may be used for this purpose if it is verified that the same MFK variant is used to encrypt the KEKs. • If a remote key-establishment and distribution scheme is implemented between networks, examine public keys and/or hash values and/or fingerprints of the keys to verify key uniqueness of the asymmetric-key pairs. • Compare key check values against those for known or default keys to verify that known or default key values are not used.	<Report Findings Here>						

Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)					
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place	
Requirement 18: Procedures must exist to prevent or detect the unauthorized substitution (unauthorized key replacement and key misuse) of one key for another or the operation of any cryptographic device without legitimate keys.							
18-1 Synchronization errors must be monitored to help reduce the risk of an adversary's substituting a key known only to them. Procedures must exist and be followed for investigating repeated synchronization errors for online processes such as online key exchanges or transmission or processing of PIN-based transactions. Note: Multiple synchronization errors in PIN translation may be caused by the unauthorized replacement or substitution of one stored key for another, or the replacement or substitution of any portion of a TDEA key, whether encrypted or unencrypted.		☐	☐	☐	☐	☐	
18-1.a Verify procedures have been implemented for monitoring and alerting to the presence of multiple cryptographic synchronization errors.		<Report Findings Here>					
18-1.b Verify that implemented procedures include: - Specific actions that determine whether the legitimate value of the cryptographic key has changed. (For example, encryption of a known value to determine whether the resulting cryptogram matches the expected result.) - Proactive safeguards that shut down the source of any synchronization errors and start an investigative process to determine the true cause of the event.		<Report Findings Here>					
18-2 To prevent or detect usage of a compromised key, key-component packaging, or containers that show signs of tampering indicating a component was potentially compromised must be assessed and the analysis formally documented. If compromise is confirmed, and the result is that one person could have knowledge of the key, it must result in the discarding and invalidation of the component and the associated key at all locations where they exist.		☐	☐	☐	☐	☐	
18-2.a Verify that documented procedures are documented require that key-component packaging/containers showing signs of tampering indicating a component was potentially compromised are assessed and the analysis is formally documented. If compromise is confirmed, and the result is that one person could have knowledge of the key, it must result in the destruction and invalidation of all associated key components and the resultant cryptographic key(s) at all locations where they exist.		<Report Findings Here>					

Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
18-2.b Interview personnel and observe processes to verify procedures are implemented to require that key-component packaging/containers showing signs of tampering indicating a component was potentially compromised are assessed and the analysis is formally documented. If compromise is confirmed, and the result is that one person could have knowledge of the key, it results in the destruction and invalidation of all associated key components and the resultant cryptographic key(s) at all locations where they exist.	<Report Findings Here>					
18-3 Encrypted symmetric keys must be managed in structures called key blocks. The key usage must be cryptographically bound to the key using accepted methods. The phased implementation dates are as follows: • Phase 1 – Implement Key Blocks for internal connections and key storage within Service Provider Environments – this would include all applications and databases connected to hardware security modules (HSM). Effective date: 1 June 2019. • Phase 2 – Implement Key Blocks for external connections to Associations and Networks. Effective date: 1 January 2023. • Phase 3 – Implement Key Block to extend to all merchant hosts, point-of-sale (POS) devices and ATMs. Effective date: 1 January 2025. Acceptable methods of implementing the integrity requirements include, but are not limited to: • A MAC computed over the concatenation of the clear-text attributes and the enciphered portion of the key block, which includes the key itself, e.g., TR-31 • A digital signature computed over that same data, e.g., TR-34 • An integrity check that is an implicit part of the key-encryption process such as that which is used in the AES key-wrap process specified in <i>ANSI X9.102</i>.	☐ ☐ ☐ ☐ ☐					
18-3 Using the cryptographic-key summary to identify secret keys conveyed or stored, examine documented procedures and observe key operations to verify that secret cryptographic keys are managed as key blocks using mechanisms that cryptographically bind the key usage to the key at all times via one of acceptable methods or an equivalent. Where key blocks are not implemented, identify and examine project plans to implement in accordance with the prescribed timeline.	<Report Findings Here>					

Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 19: <i>Cryptographic keys must be used only for their sole intended purpose and must never be shared between production and test systems.</i>						
19-1 Encryption keys must be used only for the purpose they were intended—i.e., key-encryption keys must not be used as PIN-encryption keys, PIN-encryption keys must not be used for account data, etc. Derivation Keys may be derived into multiple keys, each with its own purpose. For example, a DUKPT Initial Key may be used to derive both a PIN encryption key and a data encryption key. The derivation key would only be used for its own purpose, key derivation. This is necessary to limit the magnitude of exposure should any key(s) be compromised. Using keys only as they are intended also significantly strengthens the security of the underlying system.		☐	☐	☐	☐	☐
19-1.a Examine key-management documentation (e.g., the cryptographic key inventory) and interview key custodians and key-management supervisory personnel to verify that cryptographic keys are defined for a specific purpose.	<Report Findings Here>					
19-1.b Using a sample of device types, validate via examination of check values, terminal definition files, etc. that keys used for key encipherment or PIN encipherment are not used for any other purpose.	<Report Findings Here>					
19-2 Private keys: - Must be used only for a single purpose—a private key must only be used for either decryption or for creating digital signatures, but not both (except for transaction-originating POI devices). - Must never be used to encrypt other keys. - When used for remote key distribution, must not be used in connection with any other purpose.		☐	☐	☐	☐	☐
Note: <i>The restriction does not apply to certificate signing requests e.g., PKCS #10.</i>						
19-2 Examine key-management documentation and interview key custodians and key-management supervisory personnel to verify that private keys are: - Used only to create digital signatures or to perform decryption operations. - Used only for a single purpose—a private key must only be used for either decryption or for creating digital signatures, but not both (except for POI devices). - Never used to encrypt other keys. - Not used in connection with any other purpose when used for remote key distribution.	<Report Findings Here>					
19-3 Public keys must only be used for a single purpose—a public key must only be used for either encryption or for verifying digital signatures, but not both (except for transaction-originating POI devices).		☐	☐	☐	☐	☐

Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
19-3 Examine key-management documentation and interview key custodians and key-management supervisory personnel to verify that public keys are only used: - To perform encryption operations or to verify digital signatures. - For a single purpose—a public key must only be used for either encryption or for verifying digital signatures, but not both (except for POI devices).	<Report Findings Here>					
19-4 Keys must never be shared or substituted between production and test/development systems: - Key used for production must never be present or used in a test system, and - Keys used for testing must never be present or used in a production system. Note: For logically partitioned HSMs and computing platforms, if one or more logical partitions of a physical device are used for production and one or more other logical partitions are used for testing, including QA or similar, the entire configuration that is impacted—computing platform(s) and networking equipment—must be managed and controlled as production.		☐	☐	☐	☐	☐
19-4.a Examine key-management documentation and interview key custodians and key-management supervisory personnel to verify that cryptographic keys are never shared or substituted between production and development systems.	<Report Findings Here>					
19-4.b Observe processes for generating and loading keys into in production systems to ensure that they are in no way associated with test or development keys.	<Report Findings Here>					
19-4.c Observe processes for generating and loading keys into in test systems to ensure that they are in no way associated with production keys.	<Report Findings Here>					
19-4.d Compare check, hash, cryptogram, or fingerprint values for production and test/development keys for higher-level keys (e.g., MFKs, KEKs shared with other network nodes and BDKs) to verify that development and test keys have different key values.	<Report Findings Here>					
19-5 If a business rationale exists, a production platform (HSM and server/standalone computer) may be temporarily used for test purposes. However, all keying material must be deleted from the HSM(s) and the server/computer platforms prior to testing. Subsequent to completion of testing, all keying materials must be deleted, the server/computer platforms must be wiped and rebuilt from read-only media, and the relevant production keying material restored using the principles of dual control and split knowledge as stated in these requirements. At all times the HSMs and servers/computers must be physically and logically secured in accordance with these requirements. Note: This does not apply to HSMs that are never intended to be used for production.		☐	☐	☐	☐	☐

Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
19-5 Interview personnel to determine whether production platforms are ever temporarily used for test purposes. If they are, verify that documented procedures require that: • All keying material is deleted from the HSM(s) and the server /computer platforms prior to testing. • Subsequent to completion of testing, all keying materials must be deleted, and the server/computer platforms must be wiped and rebuilt from read-only media. • Prior to reuse for production purposes the HSM is returned to factory state. • The relevant production keying material is restored using the principles of dual control and split knowledge as stated in these requirements.	<Report Findings Here>					
Requirement 20: All secret and private cryptographic keys ever present and used for any function (e.g., key-encipherment or PIN-encipherment) by a transaction-originating terminal (e.g., PED) that processes PINs must be unique (except by chance) to that device.						
20-1 POI devices must each implement unique secret and private keys for any function directly or indirectly related to PIN protection. These keys must be known only in that device and in hardware security modules (HSMs) at the minimum number of facilities consistent with effective system operations. Disclosure of the key in one such device must not provide any information that could be feasibly used to determine the key in any other such device. <i>This means not only the PIN-encryption key(s), but also keys that are used to protect other keys, firmware-authentication keys, payment-application authentication and display-prompt control keys. As stated in the requirement, this does not apply to public keys resident in the device.</i> <i>POI private keys must not exist anywhere but the specific POI they belong to, except where generated external to the POI and prior to the injection into the POI.</i>	☐ ☐ ☐ ☐ ☐					
20-1.a Examine documented procedures for the loading and usage of all keys used in transaction-originating POI devices. Verify the procedures ensure that all private and secret keys used in transaction-originating POI devices are: • Known only to a single POI device, and • Known only to HSMs at the minimum number of facilities consistent with effective system operations.	<Report Findings Here>					

Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
20-1.b Observe HSM functions and procedures for generating and loading secret and private keys for use in transaction-originating POIs to verify that unique keys are generated and used for each POI device.	<Report Findings Here>					
20-1.c Examine check values, hashes, or fingerprint values for a sample of cryptographic keys from different POI devices to verify private and secret keys are unique for each POI device. This can include comparing a sample of POI public keys (multiple devices for each POI vendor used) to determine that the associated private keys stored in the POI devices are unique per device—i.e., the public keys are unique.	<Report Findings Here>					
20-2 If a transaction-originating terminal (for example POI device) interfaces with more than one acquiring organization, the transaction-originating terminal SCD must have a completely different and unique key or set of keys for each acquiring organization. These different keys, or sets of keys, must be totally independent and not variants of one another.		☐	☐	☐	☐	☐
20-2a Determine whether any transaction-originating terminals interface with multiple acquiring organizations. If so: - Examine documented procedures for generating all types of keys and verify the procedures ensure that unique keys or sets of keys are used for each acquiring organization and are totally independent and not variants of one another. - Interview personnel and observe key-generation processes to verify that unique keys or sets of keys are generated for each acquiring organization.	<Report Findings Here>					
20-2b Observe processes for generation and injection of keys into a single POI for more than one acquiring organization, to verify: - The POI has a completely different and unique key, or set of keys, for each acquiring organization. - These different keys, or sets of keys, are totally independent and not variants of one another.	<Report Findings Here>					

Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
20-3 Keys that are generated by a derivation process and derived from the same Base (master) Derivation Key must use unique data for the derivation process as defined in <i>ISO 11568</i> so that all such cryptographic devices receive unique initial secret keys. Base derivation keys must not ever be loaded onto POI devices—i.e., only the derived key is loaded to the POI device. This requirement refers to the use of a single “base” key to derive initial keys for many different POIs, using a key-derivation process as described above. This requirement does not preclude multiple unique keys being loaded on a single device, or for the device to use a unique key for derivation of other keys once loaded, for example, as done with DUKPT. Note: <i>The same BDK with the same KSN installed in multiple injection systems or installed multiple times within the same injection system will not meet uniqueness requirements.</i>		☐	☐	☐	☐	☐
20-3.a Examine documented procedures and observe processes for generating initial keys. Verify the following is implemented where initial keys are generated by a derivation process and derived from the same Base Derivation Key: - Unique data is used for the derivation process such that all transaction-originating POIs receive unique secret keys. - Key derivation is performed prior to a key being loaded/sent to the recipient transaction-originating POI. Examine key-generation/injection logs to ensure that sequential values included in unique key derivation are not repeated.	<Report Findings Here>					
20-3.b Verify that derivation keys used to generate keys for multiple devices are never loaded into a POI device.	<Report Findings Here>					
20-4 Entities processing or injecting DUKPT or other key-derivation methodologies must incorporate a segmentation strategy in their environments. Segmentation must use one or more of the following techniques: - Different BDKs for each financial institution - Different BDKs by injection vendor (e.g., ESO), terminal manufacturer, or terminal model - Different BDKs by geographic region, market segment, processing platform, or sales unit		☐	☐	☐	☐	☐

Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
20-4 Examine documented key-generation and injection procedures to verify that entities processing or injecting DUKPT or other key-derivation methodologies incorporate a segmentation strategy in their environments using one or more of the following techniques: • Different BDKeys for each financial institution • Different BDKeys by injection vendor (e.g., ESO), terminal manufacturer, or terminal model • Different BDKeys by geographic region, market segment, processing platform, or sales unit	<Report Findings Here>					

Control Objective 6: Keys are administered in a secure manner.

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 21: Secret keys used for enciphering PIN-encryption keys or for PIN encryption, or private keys used in connection with remote key-distribution implementations, must never exist outside of SCDs, except when encrypted or securely stored and managed using the principles of dual control and split knowledge.						
21-1 Secret or private keys must only exist in one or more of the following forms: - At least two separate key shares (secret or private) or full-length components (secret) - Encrypted with a key of equal or greater strength as delineated in Annex C - Contained within a secure cryptographic device Note: Key-injection facilities may have clear-text keying material outside of a SCD when used within a secure room in accordance with Requirement 32 in Annex B.		☐	☐	☐	☐	☐
21-1.a Examine documented procedures for key storage and usage to verify that secret or private keys only exist in one or more approved forms at all times when stored.	<Report Findings Here>					
21-1.b Observe key stores to verify that secret or private keys only exist in one or more approved forms at all times when stored.	<Report Findings Here>					
21-2 Wherever key components/shares are used, they have the following properties:		☐	☐	☐	☐	☐
21-2 Examine documented procedures and interview responsible personnel to determine all instances where key components/shares are used.	<Report Findings Here>					
21-2.1 Knowledge of any one key component/share does not convey any knowledge of any part of the actual cryptographic key.		☐	☐	☐	☐	☐
21-2.1 Examine processes for creating key components/shares to verify that knowledge of any one key component/share does not convey any knowledge of any part of the actual cryptographic key.	<Report Findings Here>					
21-2.2 Construction of the cryptographic key requires the use of at least two key components/shares.		☐	☐	☐	☐	☐
21-2.2 Observe processes for constructing cryptographic keys to verify that at least two key components/shares are required for each key construction.	<Report Findings Here>					
21-2.3 Each key component/share has one or more specified authorized custodians.		☐	☐	☐	☐	☐

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
21-2.3.a Examine documented procedures for the use of key components/shares and interview key custodians and key-management supervisory personnel to verify that each key component/share is assigned to a specific individual, or set of individuals, who are designated as key custodians for that component/share.	<Report Findings Here>					
21-2.3.b Observe key-component/share access controls and key-custodian authorizations/assignments to verify that all individuals with access to key components/shares are designated as key custodians for those components/shares.	<Report Findings Here>					
21-2.4 Procedures exist to ensure that no custodian ever has access to sufficient key components or shares of a secret or private key to reconstruct a cryptographic key. <i>For example, in an m-of-n scheme (which must use a recognized secret-sharing scheme such as Shamir), where only two of any three shares are required to reconstruct the cryptographic key, a custodian must not have current or prior knowledge of more than one share. If a custodian was previously assigned share A, which was then reassigned, the custodian must not then be assigned share B or C, as this would give them knowledge of two shares, which gives them ability to recreate the key.</i> <i>In an m-of-n scheme where n=5 and where three shares are required to reconstruct the cryptographic key, a single custodian may be permitted to have access to two of the key shares (for example, share A and share B); and a second custodian (with, in this example, share C) would be required to reconstruct the final key, ensuring that dual control is maintained</i>		☐	☐	☐	☐	☐
21-2.4.a Examine documented procedures for the use of key components/shares to verify that procedures ensure that any custodian never has access to sufficient key components or shares to reconstruct a secret or private cryptographic key.	<Report Findings Here>					
21-2.4.b Examine key-component/share access controls and access logs to verify that authorized custodians cannot access sufficient key components or shares to reconstruct a secret or private cryptographic key.	<Report Findings Here>					
21-3 Key components/shares must be stored as follows:		☐	☐	☐	☐	☐
21-3 Examine documented procedures, interview responsible personnel, and inspect key-component/share storage locations to verify that key components/shares are stored as outlined in Requirements 21-3.1 through 21-3.3 below.	<Report Findings Here>					

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
21-3.1 Key components that exist in clear text outside of an SCD must be sealed in individual opaque, pre-numbered, tamper-evident, authenticable packaging that prevents the determination of the key component without noticeable damage to the packaging. Note: <i>Tamper-evident, authenticable packaging—opacity may be envelopes within tamper-evident packaging—used to secure key components must ensure that the key component cannot be determined. For components written on paper, opacity may be sufficient, but consideration must be given to any embossing or other possible methods to “read” the component without opening of the packaging. Similarly, if the component is stored on a magnetic card, or other media that can be read without direct physical contact, the packaging should be designed to prevent such access to the key component.</i>		☐	☐	☐	☐	☐
21-3.1.a Examine key components and storage locations to verify that components are stored in opaque, pre-numbered, tamper-evident packaging that prevents the determination of the key component without noticeable damage to the packaging.	<Report Findings Here>					
21-3.1.b Inspect any tamper-evident packaging used to secure key components—e.g., is the package sufficiently opaque to prevent reading of a component—and ensure that it prevents the determination of the key component without visible damage to the packaging.	<Report Findings Here>					
21-3.1.c Ensure clear-text key components do not exist in non-secure containers such as databases or in software programs.	<Report Findings Here>					
21-3.1.d Confirm that start-up instructions and other notes used by service technicians do not contain initialization-key values written in the clear (e.g., at the point in the checklist where the keys are entered).	<Report Findings Here>					
21-3.2 Key components/shares for each specific custodian must be stored in a separate, secure container that is accessible only by the custodian and/or designated backup(s). Note: <i>Furniture-based locks or containers with a limited set of unique keys—for example, desk drawers—are not sufficient to meet this requirement.</i> <i>Components/shares for a specific key that are stored in separate envelopes, but within the same secure container, place reliance upon procedural controls and do not meet the requirement for physical barriers.</i>		☐	☐	☐	☐	☐

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
21-3.2 Inspect each key component/share storage container and verify the following: - Key components/shares for different custodians are stored in separate secure containers. - Each secure container is accessible only by the custodian and/or designated backup(s).	<Report Findings Here>					
21-3.3 If a key component/share is stored on a token, and an access code (e.g., a PIN or similar access-control mechanism) is used to access the token, only that token's owner—or designated backup(s)—must have possession of both the token and its access code.		☐	☐	☐	☐	☐
21-3.3 Interview responsible personnel and observe implemented processes to verify that if a key is stored on a token, and an access code (PIN or similar mechanism) is used to access the token, only that token's owner—or designated backup(s)—has possession of both the token and its access code.	<Report Findings Here>					
Requirement 22: Procedures must exist and must be demonstrably in use to replace any key determined to be compromised, its subsidiary keys (those keys encrypted with the compromised key), and keys derived from the compromised key, to values not feasibly related to the original keys.						
22-1 Procedures for known or suspected compromised keys must include the following:		☐	☐	☐	☐	☐
22-1 Verify documented procedures exist for replacing known or suspected compromised keys that includes all of the following:	<Report Findings Here>					
22-1.1 Key components/shares are never reloaded when there is any suspicion that either the originally loaded key or the SCD has been compromised.		☐	☐	☐	☐	☐
22-1.1 Interview responsible personnel and observe implemented processes to verify key components/shares are never reloaded when there is any suspicion that either the originally loaded key or the SCD has been compromised.	<Report Findings Here>					
22-1.2 If unauthorized alteration is suspected, new keys are not installed until the SCD has been inspected and assurance reached that the equipment has not been subject to any form of unauthorized modification.		☐	☐	☐	☐	☐
22-1.2 Interview responsible personnel and observe implemented processes to verify that if unauthorized alteration is suspected, new keys are not installed until the SCD has been inspected and assurance reached that the equipment has not been subject to any form of unauthorized modification.	<Report Findings Here>					

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
22-1.3 A secret or private cryptographic key must be replaced with a new key whenever the compromise of the original key is known. Suspected compromises must be assessed, and the analysis formally documented. If compromise is confirmed, the key must be replaced. In addition, all keys encrypted under or derived using that key must be replaced with a new key within the minimum feasible time. The replacement key must not be a variant or an irreversible transformation of the original key. Compromised keys must not be used to facilitate replacement with a new key(s). Note: <i>The compromise of a key must result in the replacement and destruction of that key and all variants and non-reversible transformations of that key, as well as all keys encrypted under or derived from that key.</i> <i>Known or suspected substitution of a secret key must result in the replacement of that key and based on an analysis of how the key was substituted, any associated key-encipherment keys that may have been compromised.</i>		☐	☐	☐	☐	☐
22-1.3 Interview responsible personnel and observe implemented processes to verify that if compromise of the cryptographic key is suspected, an assessment and analysis is performed. If compromise is confirmed, all the following are performed: • Use of that key is halted, and the key is replaced with a new unique key. • Any systems, devices, or processing involving subordinate keys that have been calculated, derived, or otherwise generated, loaded, or protected using the compromised key are included in the key-replacement process. • The replacement key must not be a variant of the original key, or an irreversible transformation of the original key.	<Report Findings Here>					

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
22-1.4 A documented escalation process and notification to organizations that currently share or have previously shared the key(s), including: • Identification of key personnel • A damage assessment including, where necessary, the engagement of outside consultants • Specific actions to be taken with system software and hardware, encryption keys, encrypted data, etc.		☐	☐	☐	☐	☐
22-1.4.a Interview responsible personnel and examine documented procedures to verify key personnel are identified and that the escalation process includes notification to organizations that currently share or have previously shared the key(s).	<Report Findings Here>					
22-1.4.b Verify notifications include the following: • A damage assessment including, where necessary, the engagement of outside consultants. • Details of specific actions to be taken with system software and hardware, encryption keys, encrypted data, etc.	<Report Findings Here>					
22-1.5 Identification of specific events that would indicate a compromise may have occurred. Such events must include but are not limited to: • Missing secure cryptographic devices • Tamper-evident seals or authenticable envelope numbers or dates and times not agreeing with log entries • Tamper-evident seals or authenticable envelopes that have been opened without authorization or show signs of attempts to open or penetrate • Indications of physical or logical access attempts to the processing system by unauthorized individuals or entities • Failure to document that a secret or private key has been managed using the principles of dual control and split knowledge from its date of creation		☐	☐	☐	☐	☐

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
22-1.5 Interview responsible personnel and examine documented procedures to verify that specific events that may indicate a compromise are identified. This must include, as a minimum, the following events: • Missing SCDs • Tamper-evident seals or authenticable envelope numbers or dates and times not agreeing with log entries • Tamper-evident seals or authenticable envelopes that have been opened without authorization or show signs of attempts to open or penetrate • Indications of physical or logical access attempts to the processing system by unauthorized individuals or entities • Failure to document that a secret or private key has been managed using the principles of dual control and split knowledge from its date of creation	<Report Findings Here>					
22-2 If attempts to load a secret key or key component into an KLD or POI fail, the same key or component must not be loaded into a replacement device unless it can be ensured that all residue of the key or component has been erased from or otherwise destroyed in the original KLD or POI.		☐	☐	☐	☐	☐
22-2 Interview responsible personnel and observe implemented processes to verify that if attempts to load a secret key or key component into a KLD or POI fail, the same key or component is not loaded into a replacement device unless it can be ensured that all residue of the key or component has been erased from or otherwise destroyed in the original KLD or POI.	<Report Findings Here>					

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 23: <i>Keys generated using reversible key-calculation methods, such as key variants, must only be used in SCDs that possess the original key.</i> <i>Keys generated using reversible key-calculation methods must not be used at different levels of the key hierarchy. For example, a variant of a key-encryption key used for key exchange must not be used as a working key or as a Master File Key for local storage.</i> <i>Keys generated using a non-reversible process, such as key-derivation or transformation process with a base key using an encipherment process, are not subject to these requirements.</i>						
23-1 Any key generated with a reversible process (such as a variant of a key) of another key must be protected in the same manner as the original key—that is, under the principles of dual control and split knowledge. Variants of the same key may be used for different purposes but must not be used at different levels of the key hierarchy. For example, reversible transformations must not generate key-encipherment keys from PIN keys. Note: <i>Exposure of keys that are created using reversible transforms of another (key-generation) key can result in the exposure of all keys that have been generated under that key-generation key. To limit this risk posed by reversible key calculation, such as key variants, the reversible transforms of a key must be secured in the same way as the original key-generation key.</i>		☐	☐	☐	☐	☐
23-1.a Examine documented procedures and interview responsible personnel to determine whether keys are generated using reversible key-calculation methods.						
23-1.b Observe processes to verify that any key generated using a reversible process of another key is protected under the principles of dual control and split knowledge.						
23-2 An MFK used by host processing systems for encipherment of keys for local storage—and variants of the MFK—must not be used external to the (logical) configuration that houses the MFK itself. For example, MFKs and their variants used by host processing systems for encipherment of keys for local storage shall not be used for other purposes, such as key conveyance between platforms that are not part of the same logical configuration. <i>A logical configuration is defined as one where all the components form a system used to undertake a particular task and are managed and controlled under a single operational and security policy.</i>		☐	☐	☐	☐	☐
23-2.a Interview responsible personnel to determine which host MFKs keys exist as variants. Note: <i>Some HSMS may automatically generate variants or control vectors for specific keys, but it is still up to the entity to specify exact usage.</i>	<Report Findings Here>					
23-2.b Examine vendor documentation to determine support for key variants.	<Report Findings Here>					

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
23-2.c Via examination of the network schematic detailing transaction flows with the associated key usage and identification of the sources of the keys used, determine that variants of the MFK are not used external to the logical configuration that houses the MFK.	<Report Findings Here>					
23-3 Reversible key transformations are not used across different levels of the key hierarchy. For example, reversible transformations must not generate working keys (e.g., PEKs) from key-encrypting keys. Such transformations are only used to generate different types of key-encrypting keys from an initial key-encrypting key or working keys with different purposes from another working key. <i>Note: Using transformations of keys across different levels of a key hierarchy—for example, generating a PEK from a key-encrypting key—increases the risk of exposure of each of those keys.</i> <i>It is acceptable to use one “working” key to generate multiple reversible transforms to be used for different working keys, such as a PIN key, MAC key(s), and data key(s) (where a different reversible transform is used to generate each different working key). Similarly, it is acceptable to generate multiple key-encrypting keys from a single key-encrypting key. However, it is not acceptable to generate working keys from key-encrypting keys.</i>	☐ ☐ ☐ ☐ ☐					
23-3 Examine documented key-transformation procedures and observe implemented processes to verify that reversible key transformations are not used across different levels of the key hierarchy, as follows: • Variants used as KEKs must only be calculated from other key-encrypting keys. • Variants of working keys must only be calculated from other working keys.	<Report Findings Here>					
Requirement 24: Secret and private keys and key components that are no longer used or have been replaced must be securely destroyed.						
24-1 Instances of secret or private keys, and their key components, that are no longer used or that have been replaced by a new key must be destroyed.	☐ ☐ ☐ ☐ ☐					
24-1.a Verify documented procedures are in place for destroying secret or private keys and their components that are no longer used or that have been replaced by a new key.	<Report Findings Here>					
24-1.b Identify a sample of keys and key components that are no longer used or have been replaced. For each item in the sample, interview responsible personnel and examine key-history logs and key-destruction logs to verify that all keys have been destroyed.	<Report Findings Here>					
24-1.c Examine storage locations for the sample of destroyed keys to verify they are no longer kept.	<Report Findings Here>					

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
24-2 The procedures for destroying key components or shares that are no longer used or have been replaced by a new key must be documented and sufficient to ensure that no part of the key or component can be recovered. For written components, this must be accomplished by use of a cross-cut shredder, pulping, or burning. Strip-shredding is not sufficient. <i>Note: Key destruction for keys installed in HSMs and POI devices is addressed in Requirement 31.</i>		☐	☐	☐	☐	☐
24-2.a Examine documented procedures for destroying keys and confirm they are sufficient to ensure that no part of the key or component can be recovered.	<Report Findings Here>					
24-2.b Observe key-destruction processes to verify that no part of the key or component can be recovered.	<Report Findings Here>					
24-2.1 Keys on all other storage media types in all permissible forms—physically secured, enciphered (except for electronic DB backups of cryptograms), or components—must be destroyed following the procedures outlined in ISO–9564 or ISO–11568. <i>For example, keys (including components or shares) maintained on paper must be burned, pulped, or shredded in a crosscut shredder.</i>		☐	☐	☐	☐	☐
24-2.1.a Examine documented procedures for destroying keys and confirm that keys on all other storage media types in all permissible forms—physically secured, enciphered, or components—must be destroyed following the procedures outlined in ISO–9564 or ISO–11568.	<Report Findings Here>					
24-2.1.b Observe key-destruction processes to verify that keys on all other storage media types in all permissible forms—physically secured, enciphered, or components—are destroyed following the procedures outlined in ISO–9564 or ISO–11568.	<Report Findings Here>					
24-2.2 The key-destruction process must be observed by a third party other than the custodians of any component of that key. I.e., the third party must not be a key custodian for any part of the key being destroyed. The third-party witness must sign an affidavit of destruction, and this affidavit is retained for a minimum of two years.		☐	☐	☐	☐	☐
24-2.2.a Observe the key-destruction process and verify that it is witnessed by a third party other than a key custodian for any component of that key.	<Report Findings Here>					
24-2.2.b Inspect key-destruction logs and verify that a third-party, non-key-custodian witness signs an affidavit as a witness to the key destruction process.	<Report Findings Here>					

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
24-2.3 Key components for keys other than the HSM or KLD MFks that have been successfully loaded and confirmed as operational must also be destroyed, unless the HSM does not store the encrypted values on a DB but only stores the subordinate keys internal to the HSM. BDKs used in KLDs may also be stored as components where necessary to reload the KLD.		☐	☐	☐	☐	☐
24-2.3.a Verify documented procedures exist for destroying key components of keys once the keys are successfully loaded and validated as operational.	<Report Findings Here>					
24-2.3.b Observe key-conveyance/loading processes to verify that any key components are destroyed once the keys are successfully loaded and validated as operational.	<Report Findings Here>					
Requirement 25: Access to secret and private cryptographic keys and key material must be: a) Limited to a need-to-know basis so that the fewest number of key custodians are necessary to enable their effective use; and b) Protected such that no other person (not similarly entrusted with that component) can observe or otherwise obtain the component.						
25-1 To reduce the opportunity for key compromise, limit the number of key custodians to the minimum required for operational efficiency. Controls include:		☐	☐	☐	☐	☐
25-1 Interview key custodians and key-management supervisory personnel and observe implemented processes to verify the following:	<Report Findings Here>					
25-1.1 Designate key custodian(s) for each component, such that the fewest number (e.g., a primary and a backup) of key custodians are assigned as necessary to enable effective key management. Key custodians must be employees or contracted personnel.		☐	☐	☐	☐	☐
25-1.1 Examine key-custodian assignments for each component to verify that: • Key custodian(s) are designated for each component. • The fewest number of key custodians is assigned as necessary to enable effective key management. • Assigned key custodians are employees or contracted personnel.	<Report Findings Here>					
25-1.2 Document this designation by having each custodian and backup custodian sign a key-custodian form.		☐	☐	☐	☐	☐
25-1.2.a Examine completed key-custodian forms to verify that key custodians sign the form,	<Report Findings Here>					
25-1.2.b Examine completed key-custodian forms to verify that backup custodians sign the form.	<Report Findings Here>					

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-1.3 Each key-custodian form provides the following: • Specific authorization for the custodian • Identification of the custodian's responsibilities for safeguarding key components or other keying material entrusted to them • Signature of the custodian acknowledging their responsibilities • An effective date for the custodian's access • Signature of management authorizing the access		☐	☐	☐	☐	☐
25-1.3 Examine all key-custodian forms to verify that they include the following: • Specific authorization for the custodian • Identification of the custodian's responsibilities for safeguarding key components or other keying material entrusted to them • Signature of the custodian acknowledging their responsibilities • An effective date for the custodian's access • Signature of management authorizing the access		<Report Findings Here>				

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-1.4 In order for key custodians to be free from undue influence in discharging their custodial duties, key custodians sufficient to form the necessary threshold to create a key must not directly report to the same individual except as noted below for organizations of insufficient size. <i>For example, for a key managed as three components, at least two individuals report to different individuals. In an m-of-n scheme (which must use a recognized secret-sharing scheme such as Shamir), such as three of five key shares to form the key, key custodians sufficient to form the threshold necessary to form the key must not report to the same individual.</i> The components collectively held by an individual and his or her direct reports shall not constitute a quorum (or shall not provide any information about the value of the key that is not derivable from a single component). Custodians must not become a custodian for a component/share of a key where the custodian has previously been or is currently a custodian for another component/share of that key if that would collectively constitute a quorum to form the actual key. When the overall organization is of insufficient size such that the reporting structure cannot support this requirement, procedural controls can be implemented. Organizations that are of insufficient size that they cannot support the reporting-structure requirement must: • Ensure key custodians do not report to each other (i.e., the manager cannot also be a key custodian); • Receive explicit training to instruct them from sharing key components with their direct manager; • Sign key-custodian agreements that include an attestation to the requirement; and • Receive training that includes procedures to report any violations.	☐	☐	☐	☐	☐	
25-1.4.a Examine key-custodian assignments and organization charts to confirm the following: • Key custodians that form the necessary threshold to create a key do not directly report to the same individual. • Neither direct reports nor the direct reports in combination with their immediate supervisors possess the necessary threshold of key components sufficient to form any given key. • Key custodians are not and have not been a custodian for another component/share of a key where that collectively would constitute a quorum to form the actual key.	<Report Findings Here>					

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-1.4.b For organizations that are such a small, modest size that they cannot support the reporting-structure requirement, ensure that documented procedures exist and are followed to: • Ensure key custodians do not report to each other. • Receive explicit training to instruct them from sharing key components with their direct manager. • Sign key-custodian agreement that includes an attestation to the requirement. • Ensure training includes procedures to report any violations.	<Report Findings Here>					
Requirement 26: Logs must be kept for any time that keys, key components, or related materials are removed from storage or loaded to an SCD.						
26-1 Logs must be kept whenever keys, key components, or related materials are removed from secure storage or loaded to an SCD. The logs must be securely stored, for example, in a secure container with the associated key components. These logs must be archived for a minimum of two years subsequent to key destruction. At a minimum, logs must include the following: • Date and time in/out • Key-component identifier • Purpose of access • Name and signature of custodian accessing the component • Name and signature of a non-custodian (for that component/share) witness • Tamper-evident and authenticable package number (if applicable)	☐ ☐ ☐ ☐ ☐					
26-1.a Examine log files and audit log settings to verify that logs are kept for any time that keys, key components, or related materials are: • Removed from secure storage • Loaded to an SCD	<Report Findings Here>					
26-1.b Examine logs and verify they are: • Archived for a minimum of two years subsequent to key destruction • Securely stored	<Report Findings Here>					

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
26-1.c Examine log files and audit log settings to verify that logs include the following: • Date and time in/out • Key-component identifier • Purpose of access • Name and signature of custodian accessing the component • Name and signature of a non-custodian (for that component/share) witness • Tamper-evident and authenticable package number (if applicable)	<Report Findings Here>					
Requirement 27: Backups of secret and private keys must exist only for the purpose of reinstating keys that are accidentally destroyed or are otherwise inaccessible. The backups must exist only in one of the allowed storage forms for that key. Note: It is not a requirement to have backup copies of key components or keys.						
27-1 If backup copies of secret and/or private keys exist, they must be maintained in accordance with the same requirements as are followed for the primary keys.	☐ ☐ ☐ ☐ ☐					
27-1 Interview responsible personnel and examine documented procedures and backup records to determine whether any backup copies of keys or their components exist. Perform the following: • Observe backup processes to verify backup copies of secret and/or private keys are maintained in accordance with the same requirements as are followed for the primary keys. • Inspect backup storage locations and access controls or otherwise verify through examination of documented procedures and interviews of personnel that backups are maintained as follows: – Securely stored with proper access controls – Under at least dual control – Subject to at least the same level of security control as operational keys as specified in this document	<Report Findings Here>					
27-2 If backup copies are created, the following must be in place: • Creation (including cloning) of top-level keys, e.g., MFKs, must require a minimum of two authorized individuals to enable the process. • All requirements applicable for the original keys also apply to any backup copies of keys and their components.	☐ ☐ ☐ ☐ ☐					

Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
27-2 Interview responsible personnel and observe backup processes to verify the following: • The creation of any backup copies for top-level keys requires at least two authorized individuals to enable the process. • All requirements applicable for the original keys also apply to any backup copies of keys and their components.	<Report Findings Here>					
Requirement 28: Documented procedures must exist and must be demonstrably in use for all key-administration operations.						
28-1 Written procedures must exist, and all affected parties must be aware of those procedures. All activities related to key administration must be documented. This includes all aspects of key administration, as well as: • Training of all key custodians regarding their responsibilities, and forming part of their annual security training • Role definition—nominated individual with overall responsibility • Background checks for personnel • Management of personnel changes, including revocation of access control and other privileges when personnel move	☐ ☐ ☐ ☐ ☐					
28-1.a Examine documented procedures for key-administration operations to verify they include: • Training of all key custodians regarding their responsibilities, and forming part of their annual security training • Role definition—nominated individual with overall responsibility • Background checks for personnel • Management of personnel changes, including revocation of access control and other privileges when personnel move	<Report Findings Here>					
28-1.b Interview personnel responsible for key-administration operations to verify that the documented procedures are known and understood.	<Report Findings Here>					
28-1.c Interview personnel to verify that security-awareness training is provided for the appropriate personnel.	<Report Findings Here>					
28-1.d Interview responsible HR personnel to verify that background checks are conducted (within the constraints of local laws).	<Report Findings Here>					

Control Objective 7: Equipment used to process PINs and keys is managed in a secure manner.

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 29: <i>PIN-processing equipment (e.g., POI devices and HSMs) must be placed into service only if there is assurance that the equipment has not been substituted or subjected to unauthorized modifications or tampering prior to the deployment of the device—both prior to and subsequent to the loading of cryptographic keys—and that precautions are taken to minimize the threat of compromise once deployed.</i>						
29-1 Secure cryptographic devices—such as HSMs and POI devices (e.g., PEDs and ATMs)—must be placed into service only if there is assurance that the equipment has not been subject to unauthorized modification, substitution, or tampering and has or is not otherwise been subject to misuse prior to deployment. Note: <i>This applies to SCDS used for key injection or code signing, including display prompts.</i>		☐	☐	☐	☐	☐
29-1.a Examine documented procedures to confirm that processes are defined to provide the following assurances prior to the loading of cryptographic keys: - POIs have not been substituted or subjected to unauthorized modifications or tampering. - SCDs used for key injection/loading or code signing have not been substituted or subjected to unauthorized modifications or tampering.	<Report Findings Here>					
29-1.b Observe processes and interview personnel to verify that processes are followed to provide the following assurances prior to the loading of cryptographic keys: - POIs have not been substituted or subjected to unauthorized modifications or tampering. - SCDs used for key injection/loading or code signing have not been substituted or subjected to unauthorized modifications or tampering.	<Report Findings Here>					
29-1.1 All POIs and other SCDs must be protected against compromise. Any compromise must be detected. Loading and use of any financial keys after the compromise must be prevented. Controls must include the following:		☐	☐	☐	☐	☐
29-1.1 Examine documented procedures to verify controls are defined to protect POIs and other SCDs from unauthorized access up to point of deployment.	<Report Findings Here>					

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
29-1.1.1 Access to all POIs and other SCDs is documented, defined, logged, and controlled such that unauthorized individuals cannot access, modify, or substitute any device without detection. The minimum log contents include date and time, object name/identifier, purpose, name of individual(s) involved, signature or electronic capture (e.g., badge) of individual involved, and if applicable, tamper-evident package number(s) and serial number(s) of device(s) involved. Electronic logging—e.g., using bar codes—is acceptable for device tracking.		☐	☐	☐	☐	☐
29-1.1.1.a Examine access-control documentation and device configurations to verify that access to all POIs and key-injection/loading devices is defined and documented.	<Report Findings Here>					
29-1.1.1.b For a sample of POIs and other SCDs, observe authorized personnel accessing devices and examine access logs to verify that access to all POIs and other SCDs is logged.	<Report Findings Here>					
29-1.1.1.c Examine implemented access controls to verify that unauthorized individuals cannot access, modify, or substitute any POI or other SCD.	<Report Findings Here>					
29-1.1.2 All personnel with access to POIs and other SCDs prior to deployment are documented in a formal list and authorized by management. A documented security policy must exist that requires the specification of personnel with authorized access to all secure cryptographic devices. This includes documentation of all personnel with access to POIs and other SCDs as authorized by management. The list of authorized personnel is reviewed at least annually.		☐	☐	☐	☐	☐
29-1.1.2.a Examine documented authorizations for personnel with access to devices to verify that prior to deployment: - All personnel with access to POIs and other SCDs are authorized by management in an auditable manner. - The authorizations are reviewed annually.	<Report Findings Here>					
29-1.1.2.b For a sample of POIs and other SCDs, examine implemented access controls to verify that only personnel documented and authorized in an auditable manner have access to devices.	<Report Findings Here>					
29-1.2 POIs and other SCDs must not use default keys or data (such as keys that are pre-installed for testing purposes) or passwords/authentication codes.		☐	☐	☐	☐	☐
29-1.2.a Examine vendor documentation or other information sources to identify default keys (such as keys that are pre-installed for testing purposes), passwords, or data.	<Report Findings Here>					

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
29-1.2.b Observe implemented processes and interview personnel to verify that default keys or passwords are not used.	<Report Findings Here>					
29-2 Implement a documented "chain of custody" to ensure that all devices are controlled from receipt to placement into service. The chain of custody must include records to identify responsible personnel for each interaction with the devices. Note: Chain of custody includes procedures, as stated in Requirement 29-1, that ensure that access to all POI devices and other SCDs is documented, defined, logged, and controlled such that unauthorized individuals cannot access, modify, or substitute any device without detection.		☐	☐	☐	☐	☐
29-2.a Examine documented processes to verify that the chain of custody is required for devices from receipt to placement into service.	<Report Findings Here>					
29-2.b For a sample of devices, examine documented records and interview responsible personnel to verify the chain of custody is maintained from receipt to placement into service.	<Report Findings Here>					
29-2.c Verify that the chain-of-custody records identify responsible personnel for each interaction with the device.	<Report Findings Here>					

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
29-3 Implement physical protection of devices from the manufacturer's facility up to the point of key-insertion and deployment, through one or more of the following: • Transportation using a trusted courier service (for example, via bonded carrier). The devices are then securely stored until key-insertion and deployment occurs. • Use of physically secure and trackable packaging (for example, pre-serialized, counterfeit-resistant, tamper-evident packaging). The devices are then stored in such packaging, or in secure storage, until key insertion and deployment occurs. • A secret, device-unique "transport-protection token" is loaded into the secure storage area of each device at the manufacturer's facility. The SCD used for key-insertion verifies the presence of the correct "transport-protection token" before overwriting this value with the initial key, and the device is further protected until deployment. • Shipped and stored containing a secret that: – Is immediately and automatically erased if any physical or functional alteration to the device is attempted, and – Can be verified by the initial key-loading facility, but that cannot feasibly be determined by unauthorized personnel. • Each cryptographic device is carefully inspected and tested immediately prior to key-insertion and deployment using due diligence. This is done to provide reasonable assurance that it is the legitimate device and that it has not been subject to any unauthorized access or modifications. Note: <i>Unauthorized access includes that by customs officials.</i> – Devices incorporate self-tests to ensure their correct operation. Devices must not be re-installed unless there is assurance they have not been tampered with or compromised. Note: <i>This control must be used in conjunction with one of the other methods.</i> – Controls exist and are in use to ensure that all physical and logical controls and anti-tamper mechanisms used are not modified or removed.		☐	☐	☐	☐	☐
29-3.a Examine documented procedures to confirm that they require physical protection of devices from the manufacturer's facility up to the point of key-insertion and deployment, through one or more of the defined methods.	<Report Findings Here>					
29-3.b Interview responsible personnel to verify that one or more of the defined methods are in place to provide physical device protection for devices, from the manufacturer's facility up to the point of key-insertion and deployment.	<Report Findings Here>					

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
29-4 Dual-control mechanisms must exist to prevent substitution or tampering of HSMs—both deployed and spare or back-up devices—throughout their life cycle. Procedural controls, which may be a combination of physical barriers and logical controls, may exist to support the prevention and detection of substituted HSMs but must not supplant the implementation of dual-control mechanisms.		☐	☐	☐	☐	☐
29-4.a Examine documented procedures to confirm that dual-control mechanisms exist to prevent substitution or tampering of HSMs—both deployed and spare or back-up devices—throughout their life cycle.	<Report Findings Here>					
29-4.b Interview responsible personnel and physically verify the dual-control mechanism used to prevent substitution or tampering of HSMs—both in service and spare or back-up devices—throughout their life cycle.	<Report Findings Here>					
29-4.1 HSM serial numbers must be compared to the serial numbers documented by the sender (sent using a different communication channel from the device) to ensure device substitution has not occurred. A record of device serial-number verification must be maintained. <i>Note: Documents used for this process must be received via a different communication channel—i.e., the control document used must not have arrived with the equipment. An example of how serial numbers may be documented by the sender includes but is not limited to the manufacturer's invoice or similar document.</i>		☐	☐	☐	☐	☐
29-4.1.a Interview responsible personnel to verify that device serial numbers are compared to the serial number documented by the sender.	<Report Findings Here>					
29-4.1.b For a sample of received devices, examine sender documentation sent via a different communication channel than the device's shipment (for example, the manufacturer's invoice or similar documentation) used to verify device serial numbers. Examine the record of serial-number validations to confirm the serial number for the received device was verified to match that documented by the sender.	<Report Findings Here>					

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
29-4.2 The security policy enforced by the HSM must not allow unauthorized or unnecessary functions. HSM API functionality and commands that are not required to support specified functionality must be disabled before the equipment is commissioned. <i>For example, for HSMs used in transaction processing operations:</i> <i>PIN-block format translation functionality is in accordance with Requirement 3, or non-ISO PIN-block formats must not be supported without a defined documented and approved business need.</i> <i>HSMs used for acquiring functions shall not be configured to output clear-text PINs or support PIN-change functionality.</i> Documentation (e.g., a checklist or similar suitable to use as a log) of configuration settings must exist and be signed and dated by personnel responsible for the implementation. This documentation must include identifying information for the HSM, such as serial number and/or asset identifiers. This documentation must be retained and updated for each affected HSM any time changes to configuration settings would impact security.	☐	☐	☐	☐	☐	
29-4.2.a Obtain and examine the defined security policy to be enforced by the HSM.	<Report Findings Here>					
29-4.2.b Examine documentation of the HSM configuration settings from past commissioning events to determine that the functions and commands enabled are in accordance with the security policy.	<Report Findings Here>					
29-4.2.c For a sample of HSMs, examine the configuration settings to determine that only authorized functions are enabled.	<Report Findings Here>					
29-4.2.d Verify that PIN-change functionality, PIN-block format translation functionality, or non-ISO PIN-block formats are not supported without a defined documented and approved business need.	<Report Findings Here>					
29-4.2.e Verify that functionality is not enabled to allow the outputting of clear-text PINs.	<Report Findings Here>					

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
29-4.2.f Examine documentation to verify: - Configuration settings are defined, signed, and dated by personnel responsible for implementation. - It includes identifying information for the HSM, such as serial number and/or asset identifier. - The documentation is retained and updated anytime configuration settings impacting security occur for each affected HSM.	<Report Findings Here>					
29-4.3 When HSMs are connected to online systems, controls are in place to prevent the use of an HSM to perform privileged or sensitive functions that are not available during routine HSM operations. <i>Examples of sensitive functions include but are not limited to: loading of key components, outputting clear-text key components, and altering HSM configuration.</i>	☐	☐	☐	☐	☐	
29-4.3 Examine HSM configurations and observe processes to verify that HSMs are not enabled in a sensitive state when connected to online systems.	<Report Findings Here>					
29-4.4 Inspect and test all HSMs—either new or retrieved from secure storage—prior to installation to verify devices have not been tampered with or compromised. Processes must include:	☐	☐	☐	☐	☐	
29-4.4 Examine documented procedures to verify they require inspection and testing of HSMs prior to installation to verify integrity of device.	<Report Findings Here>					
29-4.4.1 Running self-tests to ensure the correct operation of the device	☐	☐	☐	☐	☐	
29-4.4.1 Examine records of device inspections and test results to verify that self-tests are run on devices to ensure the correct operation of the device.	<Report Findings Here>					
29-4.4.2 Installing (or re-installing) devices only after confirming that the device has not been tampered with or compromised	☐	☐	☐	☐	☐	
29-4.4.2 Observe inspection processes and interview responsible personnel to verify that devices are installed, or reinstalled, only after confirming that the device has not been tampered with or compromised.	<Report Findings Here>					
29-4.4.3 Physical and/or functional tests and visual inspection to confirm that physical and logical controls and anti-tamper mechanisms are not modified or removed	☐	☐	☐	☐	☐	

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
29-4.4.3 Observe inspection processes and interview responsible personnel to confirm processes include physical and/or functional tests and visual inspection to verify that physical and logical controls and anti-tamper mechanisms are not modified or removed.	<Report Findings Here>					
29-4.4.4 Maintaining records of the tests and inspections, and retaining records for at least one year		☐	☐	☐	☐	☐
29-4.4.4.a Examine records of inspections and interview responsible personnel to verify records of the tests and inspections are maintained.	<Report Findings Here>					
29-4.4.4.b Examine records of inspections to verify records are retained for at least one year.	<Report Findings Here>					
29-5 Maintain HSMS in tamper-evident packaging or in secure storage until ready for installation.		☐	☐	☐	☐	☐
29-5.a Examine documented procedures to verify they require devices be maintained in tamper-evident packaging until ready for installation.	<Report Findings Here>					
29-5.b Observe a sample of received devices to verify they are maintained in tamper-evident packaging until ready for installation.	<Report Findings Here>					
Requirement 30: Physical and logical protections must exist for deployed POI devices						
30-1 POI devices must be secured throughout the device lifecycle. The responsible entity must: - Maintain inventory-control and monitoring procedures to accurately track POI devices in their possession. - Physically secure POI devices awaiting deployment or otherwise not in use. - Implement procedures to prevent and detect the unauthorized alteration or replacement of POI devices in possession during deployment. - Ensure that POI devices are physically secured or otherwise controlled to prevent unauthorized access, modification, or substitution while devices are deployed for use. This includes both attended and unattended devices (for example, kiosks, "pay-at-the-pump," etc.). - Prevent unauthorized physical access to devices undergoing repair or maintenance while in their possession.		☐	☐	☐	☐	☐

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
30-1.a Obtain and examine documentation of inventory control and monitoring procedures. Determine that the procedures cover: - Inventory-control and monitoring procedures to track POI devices in their possession. - Physically securing POI devices when awaiting deployment or otherwise not in use. - The prevention and detection of the unauthorized alteration or replacement of POI devices during deployment. - Ensuring that POI devices are physically secured or otherwise controlled to prevent unauthorized access, modification, or substitution while devices are deployed for use, including both attended and unattended devices (for example, kiosks, "pay-at-the-pump," etc.). - Preventing unauthorized physical access to devices undergoing repair or maintenance while in their possession.	<Report Findings Here>					
30-1.b Interview applicable personnel to determine that procedures are known and followed.	<Report Findings Here>					
30-2 Secure device-management processes must be implemented. The responsible entity must: - Securely maintain POI devices being returned, replaced, or disposed of, and provide related instructions to third-party providers performing this service. - Protect POI devices from known vulnerabilities and implement procedures for secure updates to devices. - Provide auditable logs of any changes to critical functions of the POI device(s). - Define and implement procedures for merchants on detecting and reporting tampered POI devices, including missing devices. - Implement mechanisms to monitor and respond to suspicious activity on POI devices deployed at merchant locations.		☐	☐	☐	☐	☐

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
30-2 Obtain and examine documentation of POI device-management processes. Determine that procedures cover: - Securely maintaining devices being returned, replaced, or disposed of, along with related instructions to third-party providers performing this service. - Protecting POI devices from known vulnerabilities and implementing procedures for secure updates to devices. - Providing for auditable logs of any changes to critical functions of the POI device(s). - Defined, implemented procedures for merchants on detecting and reporting tampered POI devices, including missing devices. - Implementing mechanisms to monitor and respond to suspicious activity on POI devices deployed at merchant locations.	<Report Findings Here>					
Requirement 31: Procedures must be in place and implemented to protect any SCDs—and ensure the destruction of any cryptographic keys or key material within such devices—when removed from service, retired at the end of the deployment lifecycle, or returned for repair.						
31-1 Procedures are in place to ensure that any SCDs to be removed from service—e.g., retired or returned for repair—are not intercepted or used in an unauthorized manner, including rendering all secret and private keys and key material stored within the device irrecoverable. Processes must include the following: <i>Note: Without proactive key-removal processes, devices removed from service can retain cryptographic keys in battery-backed RAM for days or weeks. Likewise, host/hardware security modules (HSMs) can also retain keys—and more critically, the Master File Key—resident within these devices. Proactive key-removal procedures must be in place to delete all such keys from any SCD being removed from the network.</i>	☐ ☐ ☐ ☐ ☐					
31-1 Verify that documented procedures for removing SCDs from service include the following: - Procedures require that all secret and private keys and key material stored within the device be securely destroyed. - Procedures cover all devices removed from service or for repair.	<Report Findings Here>					
31-1.1 HSMs require dual control (e.g., to invoke the system menu) to implement for all critical decommissioning processes.	☐ ☐ ☐ ☐ ☐					
31-1.1.a Examine documented procedures for removing HSM from service to verify that dual control is implemented for all critical decommissioning processes.	<Report Findings Here>					

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
31-1.1.b Interview personnel and observe demonstration (if HSM is available) of processes for removing HSMs from service to verify that dual control is implemented for all critical decommissioning processes.	<Report Findings Here>					
31-1.2 Key are rendered irrecoverable (for example, zeroized) for SCDs. If data cannot be rendered irrecoverable, devices must be physically destroyed under dual control to prevent the disclosure of any sensitive data or keys.		☐	☐	☐	☐	☐
31-1.2 Interview personnel and observe demonstration of processes for removing SCDs from service to verify that all keying material is rendered irrecoverable (for example, zeroized), or that devices are physically destroyed under dual-control to prevent the disclosure of any sensitive data or keys.	<Report Findings Here>					
31-1.3 SCDs being decommissioned are tested and inspected to ensure keys have been rendered irrecoverable.		☐	☐	☐	☐	☐
31-1.3 Interview personnel and observe processes for removing SCDs from service to verify that tests and inspections of devices are performed to confirm that keys have been rendered irrecoverable or the devices are physically destroyed.	<Report Findings Here>					
31-1.4 Affected entities are notified before devices are returned.		☐	☐	☐	☐	☐
31-1.4 Interview responsible personnel and examine device-return records to verify that affected entities are notified before devices are returned.	<Report Findings Here>					
31-1.5 Devices are tracked during the return process.		☐	☐	☐	☐	☐
31-1.5 Interview responsible personnel and examine device-return records to verify that devices are tracked during the return process.	<Report Findings Here>					
31-1.6 Records of the tests and inspections are maintained for at least one year.		☐	☐	☐	☐	☐
31-1.6 Interview personnel and observe records to verify that records of the tests and inspections are maintained for at least one year.	<Report Findings Here>					

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)					
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place	
Requirement 32: Any SCD capable of encrypting a key and producing cryptograms (i.e., an HSM or key-injection/loading device) of that key must be protected against unauthorized use to encrypt known keys or known key components. This protection takes the form of one or more of the following: a) Dual access controls required to enable the key-encryption function b) Physical protection of the equipment (e.g., locked access to it) under dual control c) Restriction of logical access to the equipment							
32-1 For HSMs and other SCDs used for the generation or loading of cryptographic keys for use in POI devices, procedures must be documented and implemented to protect against unauthorized access and use. Required procedures and processes include the following:		☐	☐	☐	☐	☐	
32-1 Examine documented procedures to confirm that they specify protection against unauthorized access and use for HSMs and other devices used for the generation or loading of cryptographic keys for use in POI devices.		<Report Findings Here>					
32-1.1 Devices must not be authorized for use except under the dual control of at least two authorized people. Note: Dual control consists of logical and/or physical characteristics. For example, dual control may be implemented for logical access via two individuals with two different passwords/authentication codes (at least five characters in length), or for physical access via a physical lock that requires two individuals, each with a different high-security key. For devices that do not support two or more passwords/authentication codes, this may be achieved by splitting the single password used by the device into two halves, each half controlled by a separate authorized custodian. Each half must be a minimum of five characters. Physical keys, authorization codes, passwords/authentication codes, or other enablers must be managed so that no one person can use both the enabler(s) and the device, which can create cryptograms of known keys or key components under a key-encipherment key used in production.		☐	☐	☐	☐	☐	
32-1.1 Observe dual-control mechanisms and device-authorization processes to confirm that logical and/or physical characteristics are in place that prevent the device being authorized for use except under the dual control of at least two authorized people.		<Report Findings Here>					
32-1.2 Passwords/authentication codes used for dual control must each be of at least five numeric and/or alphabetic characters.		☐	☐	☐	☐	☐	

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-1.2 Observe password policies and configuration settings to confirm that passwords/authentication codes used for dual control must be at least five numeric and/or alphabetic characters.	<Report Findings Here>					
32-1.3 Dual control must be implemented for the following: - To enable any manual key-encryption functions and any key-encryption functions that occur outside of normal transaction processing; - To place the device into a state that allows for the input or output of clear-text key components; - For all access to key-loading devices (KLDs).		☐	☐	☐	☐	☐
32-1.3 Examine dual-control mechanisms and observe authorized personnel performing the defined activities to confirm that dual control is implemented for the following: - To enable any manual key-encryption functions, and any key-encryption functions that occur outside of normal transaction processing; - To place the device into a state that allows for the input or output of clear-text key components; - For all access to KLDs.	<Report Findings Here>					
32-1.4 Devices must not use default passwords/authentication codes.		☐	☐	☐	☐	☐
32-1.4.a Examine password policies and documented procedures to confirm default passwords/authentication codes must not be used for HSMs, KLDs, and other SCDs used to generate or load cryptographic keys.	<Report Findings Here>					
32-1.4.b Observe device configurations and interview device administrators to verify that HSMs, KLDs, and other SCDs used to generate or load cryptographic keys do not use default passwords/authentication codes.	<Report Findings Here>					
32-1.5 To detect any unauthorized use, devices are at all times within a secure room and either: - Locked in a secure cabinet and/or sealed in tamper-evident packaging, or - Under the continuous supervision of at least two authorized people who ensure that any unauthorized use of the device would be detected.		☐	☐	☐	☐	☐

Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-1.5.a Examine documented procedures to confirm that they require devices are either: - Locked in a secure cabinet and/or sealed in tamper-evident packaging at all times, or - Under the continuous supervision of at least two authorized people at all times.	<Report Findings Here>					
32-1.5.b Interview responsible personnel and observe devices and processes to confirm that devices are either: - Locked in a secure cabinet and/or sealed in tamper-evident packaging at all times, or - Under the continuous supervision of at least two authorized people at all times.	<Report Findings Here>					
Requirement 33: Documented procedures must exist and be demonstrably in use to ensure the security and integrity of PIN-processing equipment (e.g., POI devices supporting PIN and HSMS) placed into service, initialized, deployed, used, and decommissioned.						
33-1 Written procedures must exist, and all affected parties must be aware of those procedures. Records must be maintained of the tests and inspections performed on PIN-processing devices before they are placed into service, as well as devices being decommissioned.		☐	☐	☐	☐	☐
33-1.a Examine documented procedures/processes and interview responsible personnel to verify that all affected parties are aware of required processes and are provided suitable guidance on procedures for devices placed into service, initialized, deployed, used, and decommissioned.	<Report Findings Here>					
33-1.b Verify that written records exist for the tests and inspections performed on PIN-processing devices before they are placed into service, as well as devices being decommissioned.	<Report Findings Here>					

Normative Annex A – Symmetric Key Distribution using Asymmetric Techniques

This normative annex contains detailed requirements that apply to remote key-establishment and distribution applications for POI devices and is in addition to key- and equipment-management criteria stated in the main body of the *PCI PIN Security Requirements*. Remote key-distribution schemes should be used for initial key loading only—i.e., establishment of the TDEA key hierarchy, such as a terminal master key. Standard symmetric key-exchange mechanisms should be used for subsequent TMK, PEK, or other symmetric key exchanges, except where a device requires a new key-initialization due to unforeseen loss of the existing TMK.

These requirements pertain to two distinct areas covered separately in the two parts of this Annex.

A1 – Remote Key-Distribution Using Asymmetric Techniques Operations

Characteristics of the actual key-distribution methodology implemented. These requirements apply to all entities implementing remote key distribution using asymmetric techniques for the distribution of acquirer keys to transaction-originating devices (POIs) for use in connection with PIN encryption, whether the actual distribution of acquirer keys occurs from the transaction-processing host or is distributed directly by the vendor.

- *ANSI TR-34* presents a methodology that is compliant with these requirements. TR 34 describes a method for transporting a symmetric key from one SCD to another over an uncontrolled channel. A typical example usage of TR 34 would be to load individual initial symmetric transport keys from a Key Distribution Host to a population of PEDs. TR 34 makes use of asymmetric cryptography to protect this key transport, which means that both the Key Distribution Host, and the Key Receiving Devices (e.g. PEDs), must have appropriate credentials in the form of certificates, public and private keys, and must have a common relationship with a Certificate Authority (CA). The CA can be an independent party from both the KRD vendor and the KDH, or the KRD vendor can be the CA.

A2 – Certification and Registration Authority Operations

Operations of Certification and Registration Authority platforms used in connection with remote key-distribution implementations. These requirements apply only to the entities operating Certification and/or Registration Authorities.

- Certification Authority requirements apply to all entities (acquirers, manufacturers, and other third parties) signing public keys to be used for remote distribution of cryptographic keys, whether in X.509 certificate-based schemes or other designs, to allow for the required authentication of these signed public keys. For purposes of these requirements, a certificate is any digitally signed value containing a public key, where the term “digitally signed” refers to a cryptographic method used that enforces the integrity and authenticity of a block of data through the cryptographic processing of that block of data with a private key. The CA requirements apply only to methods that allow for the distribution and use of such signed public keys to multiple systems, and as such do not apply to systems that apply symmetric cryptography to keys for authentication (such as through the use of MACs).
- The Certification Authority requirements are not intended to be applied to devices that sign their own keys, nor to key-loading systems where the key loading is not performed remotely, and authentication is provided by another method—such as properly implemented dual control and key-loading device(s)—even if these systems involve the use of certificates.

If the key loading is not performed remotely and authentication is provided by another method—such as properly implemented dual control using key-loading device(s)—even if these systems involve the use of certificates, Annex A does not apply. Remotely means whenever the key loading device and the POI device are not co-located and connected via a direct mechanism, such as a cable.

The control objectives and security requirements are delineated as found in the preceding “PIN Security Requirement – Technical Reference” section of this document and are in addition to requirements for those entities performing transaction processing.

Unless otherwise specified, the term Certification Authority (CA) refers to any CA in the hierarchy, Root or SubCa.

A1 – Remote Key Distribution Using Asymmetric Techniques Operations

Control Objective 1: *PINs used in transactions governed by these requirements are processed using equipment and methodologies that ensure they are kept secure.*

Annex A1, Control Objective 1: PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
No additional security requirements added for "Symmetric Key Distribution using Asymmetric Techniques."						

Control Objective 2: *Cryptographic keys used for PIN encryption/decryption and related key management are created using processes that ensure that it is not possible to predict any key or determine that certain keys are more probable than other keys.*

Annex A1, Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
No additional security requirements added for "Symmetric Key Distribution using Asymmetric Techniques."						

Control Objective 3: Keys are conveyed or transmitted in a secure manner.

Annex A1, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 10: All key-encryption keys used to transmit or convey other cryptographic keys must be at least as strong as any key transmitted or conveyed.						
10-2 All key-encryption keys used to transmit or convey other cryptographic keys must be at least as strong as any key transmitted or conveyed except as noted in Requirement 10-1.		☐	☐	☐	☐	☐
10-2 Examine documented procedures to verify that all keys used to transmit or convey other cryptographic keys must be at least as strong as any key transmitted or conveyed except as noted in Requirement 10-1.	<Report Findings Here>					
10-3 Key sizes and algorithms must be in accordance with Annex C except as noted in Requirement 10-1.		☐	☐	☐	☐	☐
10-3 Observe key-generation processes to verify that all keys used to transmit or convey other cryptographic keys are at least as strong as any key transmitted or conveyed except as noted in Requirement 10-1.	<Report Findings Here>					

Control Objective 4: Key-loading to HSMs and POI PIN-acceptance devices is handled in a secure manner.

Annex A1, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 15: <i>The loading of keys or key components must incorporate a validation mechanism such that the authenticity of the keys is ensured, and it can be ascertained that they have not been tampered with, substituted, or compromised.</i>						
15-3 Mechanisms must exist to prevent a non-authorized KDH from performing key transport, key exchange, or key establishment with POIs. POIs and key-distribution hosts (KDHs) using public-key schemes must validate authentication credentials of other such devices involved in the communication immediately prior to any key transport, exchange, or establishment. Mutual authentication of the sending and receiving devices must be performed. Note: Examples of this kind of validation include ensuring the SCD serial number is listed in a table of "permitted" devices, checking current certificate revocation lists or embedding valid authorized KDH certificates in devices, and disallowing communication with unauthorized KDHs, as delineated by techniques defined in the Technical FAQs for PCI PTS POI Security Requirements.		☐	☐	☐	☐	☐
15-3.a Examine documented procedures to confirm they define procedures for mutual authentication of the sending and receiving devices, as follows: - POI devices must validate authentication credentials of KDHs prior to any key transport, exchange, or establishment with that device. - KDHs must validate authentication credentials of POIs prior to any key transport, exchange, or establishment with that device.	<Report Findings Here>					
15-3.b Interview applicable personnel to verify that mutual authentication of the sending and receiving devices is performed, as follows: - POI devices validate authentication credentials of KDHs immediately prior to any key transport, exchange, or establishment with that device. - KDHs validate authentication credentials of POIs immediately prior to any key transport, exchange, or establishment with that device.	<Report Findings Here>					
15-4 Key-establishment and distribution procedures must be designed such that: - Within an implementation design, there shall be no means available for "man-in-the-middle" attacks—e.g., through binding of the KDH certificate upon the initial communication. - System implementations must be designed and implemented to prevent replay attacks—e.g., through the use of random nonces and time stamps as noted in <i>ANSI TR 34</i>.		☐	☐	☐	☐	☐

Annex A1, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
15-4 Examine system and process documentation to verify that key-establishment and distribution procedures are designed such that: - There are no means available in the implementation design for “man-in-the-middle” attacks. - System implementations are designed to prevent replay attacks.	<Report Findings Here>					
15-5 Key pairs generated external to the device that uses the key pair must be securely transferred and loaded into the device and must provide for key protection in accordance with this document. That is, the secrecy of the private key and the integrity of the public key must be ensured. The process must ensure that once keys are injected, they are no longer available for injection into other POI devices—i.e., key pairs are unique per POI device.	☐	☐	☐	☐	☐	
15-5 If key pairs are generated external to the device that uses the key pair, perform the following: - Examine documented procedures to verify that controls are defined to ensure the secrecy of private keys and the integrity of public keys during key transfer and loading. - Observe key transfer and loading operations to verify that the secrecy of private keys and the integrity of the public keys are ensured. - Verify the process ensures that key pairs are unique per POI device.	<Report Findings Here>					

Control Objective 5: Keys are used in a manner that prevents or detects their unauthorized usage.

Annex A1, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 18: <i>Procedures must exist to prevent or detect the unauthorized substitution (unauthorized key replacement and key misuse) of one key for another or the operation of any cryptographic device without legitimate keys.</i>						
18-4 POIs shall only communicate with a Certification Authority (CA) for the purpose of certificate signing (or for key injection where the certificate-issuing authority generates the key pair on behalf of the POI); and with KDHS for key management, normal transaction processing, and certificate (entity) status checking.		☐	☐	☐	☐	☐
18-4.a Examine documented procedures to verify that: - POIs only communicate with CAs for the purpose of certificate signing, or for key injection where the certificate-issuing authority generates the key pair on behalf of the device; - POIs only communicate with KDHS for key management, normal transaction processing, and certificate (entity) status checking.	<Report Findings Here>					
18-4.b Interview responsible personnel and observe POI configurations to verify that: - POIs only communicate with CAs for the purpose of certificate signing, or for key-injection where the certificate issuing authority generates the key pair on behalf of the device; - POIs only communicate with KDHS for key management, normal transaction processing, and certificate (entity) status checking.	<Report Findings Here>					
18-5 KDHS shall only communicate with POIs for the purpose of key management and normal transaction processing, and with CAs for the purpose of certificate signing and certificate (entity) status checking.		☐	☐	☐	☐	☐
18-5.a Examine documented procedures to verify that: - KDHS only communicate with POIs for the purpose of key management and normal transaction processing; - KDHS only to communicate with CAs for the purpose of certificate signing and certificate (entity) status checking.	<Report Findings Here>					

Annex A1, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
18-5.b Interview responsible personnel and observe KDH configurations to verify that: • KDHs only communicate with POIs for the purpose of key management and normal transaction processing; • KDHs only communicate with CAs for the purpose of certificate signing and certificate (entity) status checking.	<Report Findings Here>					
Requirement 19: <i>Cryptographic keys must be used only for their sole intended purpose and must never be shared between production and test systems.</i>						
19-6 Key pairs must not be reused for certificate renewal or replacement—i.e., new key pairs must be generated. Each key pair must result in only one certificate.	☐ ☐ ☐ ☐ ☐					
19-6.a Examine documented procedures for requesting certificate issue, renewal, and replacement to verify procedures include generation of a unique key pair for each: • New certificate issue request • Certificate replacement request • Each key pair generated results in only one certificate	<Report Findings Here>					
19-6.b Interview responsible personnel and observe certificate issuing and replacement processes to verify that: • Only one certificate is requested for each key pair generated. • Certificates are replaced by generating a new key pair and requesting a new certificate. • Each key pair generated results in only one certificate.	<Report Findings Here>					
19-7 KDH private keys must not be shared between devices except for load balancing and disaster recovery.	☐ ☐ ☐ ☐ ☐					
19-7 Examine documented processes to verify that KDH private keys are not permitted to be shared between devices, except for load balancing and disaster recovery.	<Report Findings Here>					

Annex A1, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
19-8 POI private keys must not be shared between devices.		☐	☐	☐	☐	☐
19-8.a Examine documented processes to verify that POI private keys are not permitted to be shared between devices.	<Report Findings Here>					
19-8.b Inspect public key certificates on the host processing system to confirm that a unique certificate exists for each connected POI.	<Report Findings Here>					

Control Objective 6: Keys are administered in a secure manner.

Annex A1, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)					
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place	
Requirement 21: Secret keys used for enciphering PIN-encryption keys or for PIN encryption, or private keys used in connection with remote key-distribution implementations, must never exist outside of SCDs, except when encrypted or securely stored and managed using the principles of dual control and split knowledge.							
21-4 Private keys used to sign certificates, certificate status lists, messages, or for key protection must exist only in one or more of the following forms: • Within a secure cryptographic device that meets applicable PCI PTS or FIPS 140-2/140-3 level 3 or higher requirements for such a device, • Encrypted using an algorithm and key size of equivalent or greater strength as delineated in Annex C, or • As key shares using a recognized secret-sharing scheme (e.g., Shamir), that are at all times managed under dual control and split knowledge.		☐	☐	☐	☐	☐	
21-4.a Examine documented key-management procedures to verify that private keys used to sign certificates, certificate-status lists, messages, or for key protection must exist only in one or more of the approved forms at all times.		<Report Findings Here>					
21-4.b Observe key-management operations and interview key custodians and key-management supervisory personnel to verify that private keys used to sign certificates, certificate-status lists, messages, or for key protection must exist only in one or more of the approved forms at all times.		<Report Findings Here>					

A2 – Certification and Registration Authority Operations

Control Objective 3: Keys are conveyed or transmitted in a secure manner.

Annex A2, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor’s Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 10: All key-encryption keys used to transmit or convey other cryptographic keys must be at least as strong as any key transmitted or conveyed.						
10-4 All key-encryption keys used to transmit or convey other cryptographic keys must be at least as strong as any key transmitted or conveyed.		☐	☐	☐	☐	☐
10-4 Examine documented procedures to verify that all keys used to transmit or convey other cryptographic keys must be at least as strong as any key transmitted or conveyed.		<Report Findings Here>				
10-5 Key sizes and algorithms must be in accordance with Annex C.		☐	☐	☐	☐	☐
10-5 Observe key-generation processes to verify that all keys used to transmit or convey other cryptographic keys are at least as strong as any key transmitted or conveyed.		<Report Findings Here>				

Control Objective 4: Key-loading to HSMs and POI PIN-acceptance devices is handled in a secure manner.

Annex A2, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 15: <i>The loading of keys or key components must incorporate a validation mechanism such that the authenticity of the keys is ensured, and it can be ascertained that they have not been tampered with, substituted, or compromised.</i>						
15-5 Key pairs generated external to the device that uses the key pair must be securely transferred and loaded into the device and must provide for key protection in accordance with this document. That is, the secrecy of the private key and the integrity of the public key must be ensured. The process must ensure that once keys are injected, they are no longer available for injection into other POI devices—i.e., key pairs are unique per POI device.		☐	☐	☐	☐	☐
15-5 If key pairs are generated external to the device that uses the key pair, perform the following: - Examine documented procedures to verify that controls are defined to ensure the secrecy of private keys and the integrity of public keys during key transfer and loading. - Observe key transfer and loading operations to verify that the secrecy of private keys and the integrity of the public keys are ensured. - Verify the process ensures that key pairs are unique per POI device.		<Report Findings Here>				

Control Objective 5: Keys are used in a manner that prevents or detects their unauthorized usage.

Annex A2, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 19: <i>Cryptographic keys must be used only for their sole intended purpose and must never be shared between production and test systems</i>						
19-5 If a business rationale exists, a production platform (HSMs and servers/standalone computers) may be temporarily used for test purposes. However, all keying material must be deleted from the HSM(s) and the CA and RA server/computer platforms prior to testing. Subsequent to completion of testing, all keying materials must be deleted, the server/computer platforms must be wiped and rebuilt from read-only media, and the relevant production keying material restored using the principles of dual control and split knowledge as stated in these requirements. At all times the HSMs and servers/computers must be physically and logically secured in accordance with these requirements.		☐	☐	☐	☐	☐
19-5 Interview personnel to determine whether production platforms are ever temporarily used for test purposes. If they are, verify that documented procedures require that: • All keying material must be deleted from the HSM(s) and the server/computer platforms prior to testing. • Subsequent to completion of testing, all keying materials must be deleted, and the server/computer platforms must be wiped and rebuilt from read-only media. • Prior to reuse for production purposes, the HSM is returned to factory state. • The relevant production keying material is restored using the principles of dual control and split knowledge as stated in these requirements.	<Report Findings Here>					
19-6 Key pairs must not be reused for certificate renewal or replacement—i.e., new key pairs must be generated. Each key pair must result in only one certificate.		☐	☐	☐	☐	☐
19-6.a Examine documented procedures for requesting certificate issue, renewal, and replacement to verify procedures include generation of a unique key pair for each: • New certificate issue request • Certificate replacement request • Each key pair generated results in only one certificate	<Report Findings Here>					

Annex A2, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
19-6.b Interview responsible personnel, examine records of past KDH-signing requests, and observe certificate issuing and replacement processes to verify that: - Only one certificate is requested for each key pair generated. - Certificates are replaced by generating a new key pair and requesting a new certificate. - Each key pair generated results in only one certificate.	<Report Findings Here>					
19-9 Mechanisms must be utilized to preclude the use of a key for other than its designated and intended purpose—that is, keys must be used in accordance with their certificate policy. See <i>RFC 3647- Internet X.509 Public Key Infrastructure Certificate Policy and Certification Practices Framework</i> for an example of content.	☐	☐	☐	☐	☐	
19-9.a Examine key-usage documentation and ensure that the usage is in accordance with the certificate policy.	<Report Findings Here>					
19-9.b Examine vendor documentation and device configuration settings to verify that the device mechanisms are implemented that preclude the use of a key for other than its designated and intended purpose.	<Report Findings Here>					

Annex A2, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
19-9.1 CA certificate signature keys, certificate (entity) status checking (for example, Certificate Revocation Lists) signature keys, or signature keys for updating valid/authorized host lists in encryption devices must not be used for any purpose other than subordinate entity certificate requests, certificate status checking, and self-signed root certificates. <i>Note: The keys used for certificate signing and certificate (entity) status checking (and if applicable, self-signed roots) may be for combined usage or may exist as separate keys dedicated to either certificate-signing or certificate (entity) status checking.</i>		☐	☐	☐	☐	☐
19-9.1.a Examine certificate policy and documented procedures to verify that: • Certificate signature keys, • Certificate status checking (for example, Certificate Revocation Lists) signature keys, or • Signature keys for updating valid/authorized host lists in POIs Are not used for any purpose other than: • Subordinate entity certificate requests, • Certificate status checking, and/or • Self-signed root certificates.	<Report Findings Here>					
19-9.1.b Interview responsible personnel and observe demonstration to verify that: • Certificate signature keys, • Status checking (for example, Certificate Revocation Lists) signature keys, or • Signature keys for updating valid/authorized host lists in POIs Are not used for any purpose other than: • Subordinate entity certificate requests, • Certificate status checking, and/or • Self-signed root certificates.	<Report Findings Here>					
19-9.2 CAs that issue certificates to other CAs must not be used to issue certificates to POIs—i.e., a CA cannot sign certificates to both subordinate CAs and end-entity (POI) devices.		☐	☐	☐	☐	☐
19-9.2 If a CA issues certificates to other CAs, examine the CA certificate policy and documented procedures to verify that the CA does not also issue certificates to POI devices.	<Report Findings Here>					

Annex A2, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
19-10 Public-key-based implementations must provide mechanisms for restricting and controlling the use of public and private keys. For example, this can be accomplished through the use of X.509 compliant certificate extensions.		☐	☐	☐	☐	☐
19-10 Examine documented procedures to verify that mechanisms are defined for restricting and controlling the use of public and private keys such that they can only be used for their intended purpose.	<Report Findings Here>					
19-11 CA private keys must not be shared between devices except for load balancing and disaster recovery.		☐	☐	☐	☐	☐
19-11 Examine CA's documented processes to verify that CA private keys are not permitted to be shared between devices, except for load balancing and disaster recovery.	<Report Findings Here>					

Annex A2, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
19-12 Certificates used in conjunction with remote key-distribution functions must only be used for a single purpose. • Certificates associated with encryption for remote key-distribution functions must not be used for any other purpose. • Certificates associated with authentication of the KDH must not be used for any other purpose. • Certificates associated with authentication of the POI must not be used for any other purpose. • Certificates associated with authentication of POI firmware and POI applications must not be used for any other purpose. If CA separation is used to ensure certificate segmentation: • Sub-CAs used to produce certificates used for remote key-delivery functions must not be used to produce certificates used for any other purpose. • Sub-CAs used to produce certificates for POI firmware and POI application authentication must not be used for any other purpose. If policy-based certificate segmentation is used to achieve unique purpose certificates: • The method of segmentation between certificates must be reflected in the certificate practice statement (CPS) for the CA. • Certificates issued for remote key-distribution purposes must include a mechanism to identify designation for this purpose. • Each SCD using a certificate in a remote key-delivery function must ensure there is a designation included in the certificate indicating that it is for use in the remote key-delivery function for which it is being used. • Each SCD using a certificate in a remote key-delivery function must ensure that if there is a designation included in a certificate that indicates it is for use in a remote key-delivery function, the SCD does not use it for any other purpose.		☐	☐	☐	☐	☐
19-12.a Examine implementation schematics and other relevant documentation to identify PKI architecture and where certificates are used in the implementation.	<Report Findings Here>					
19.12.b Identify mechanism(s) used to restrict certificates to a single-purpose use as either: a) Separation of the Sub-CAs issuing the certificates, or b) Policy-based certificate segmentation that depends upon a characteristic of the certificate.	<Report Findings Here>					

Annex A2, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
19-12.c If CA separation is used to ensure certificate segmentation, confirm that the following are true: a) The designation of each Sub-CA is documented. b) Policies and procedures are in place to support and require appropriate use of each Sub-CA. c) Any Sub-CA used to produce certificates used for remote key-delivery functions (i.e. encryption, POI authentication, or KDH authentication) is not used to produce certificates used for any other purpose. d) Any Sub-CA used to produce certificates for POI firmware and POI application authentication is not used for any other purpose. - e)	<Report Findings Here>					
19-12.d If policy-based certificate segmentation is used to ensure certificate segmentation, confirm that all of the following are true: a) The method of segmentation between certificates is clearly stated in the certificate practice statement (CPS) for the CA. b) Certificates issued for all of the remote key-distribution functions (i.e. encryption, POI authentication, or KDH authentication) include a mechanism to identify designation for this purpose. c) Policies and procedures are in place to support and require specific function designation for each certificate issued, and there is evidence that such procedures are followed. d) The SCDs involved in the remote key-delivery functions ensure that the certificates used for these functions are designated for the purpose for which they are being used. e) The SCDs involved in remote key delivery ensure that certificates with remote key-delivery designation are not used for some other purpose.	<Report Findings Here>					

Annex A2, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
19-12.e Confirm that the mechanisms in place are effective in restricting the certificates to a single purpose use as noted below: a) Certificates associated with encryption for remote key-distribution functions are not used for any other purpose. b) Certificates associated with authentication of the KDH are not used for any other purpose. c) Certificates associated with authentication of the POI are not used for any other purpose. d) Certificates associated with authentication of POI firmware and POI applications are not used for any other purpose.	<Report Findings Here>					

Control Objective 6: Keys are administered in a secure manner.

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)					
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place	
Requirement 21: Secret keys used for enciphering PIN-encryption keys or for PIN encryption, or private keys used in connection with remote key-distribution implementations, must never exist outside of SCDs, except when encrypted or securely stored and managed using the principles of dual control and split knowledge.							
21-4 Private keys used to sign certificates, certificate status lists, messages, or for key protection must exist only in one or more of the following forms: • Within a secure cryptographic device that meets applicable PCI PTS of FIPS 140-2/140-3 level 3 or higher requirements for such a device, • Encrypted using an algorithm and key size of equivalent or greater strength as delineated in Annex C, or • As key shares using a recognized secret-sharing scheme (e.g., Shamir), that are at all times managed under dual control and split knowledge.		☐	☐	☐	☐	☐	
21-4.a Examine documented key-management procedures to verify that private keys used to sign certificates, certificate-status lists, messages, or for key protection must exist only in one or more of the approved forms at all times.		<Report Findings Here>					
21-4.b Observe key-management operations and interview key custodians and key-management supervisory personnel to verify that private keys used to sign certificates, certificate-status lists, messages, or for key protection must exist only in one or more of the approved forms at all times.		<Report Findings Here>					
Requirement 22: Procedures must exist and be demonstrably in use to replace any key determined to be compromised and its subsidiary keys (those keys enciphered with the compromised key) to values not feasibly related to the original keys.							
22-3 Root CAs must provide for segmentation of risk to address key compromise. An example of this would be the implementation of subordinate CAs.		☐	☐	☐	☐	☐	
22-3 Through the examination of documented procedures, interviews and observation confirm that Root CAs provide for segmentation of risk to address key compromise.		<Report Findings Here>					
22-4 Mechanisms must be in place to respond to address compromise of a CA due to, for example, key compromise or mismanagement. This must include procedures to revoke or otherwise invalidate the usage of subordinate certificates, and notification of affected entities.		☐	☐	☐	☐	☐	

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
22-4.a Examine documented procedures to verify that mechanisms are defined to respond to compromise of a CA. Verify the mechanisms include procedures to: - Revoke subordinate certificates, and - Notify affected entities.	<Report Findings Here>					
22-4.b Interview responsible personnel to verify that the defined mechanisms to respond to compromise of a CA are in place and include: - Revoking subordinate certificates, and - Notifying affected entities.	<Report Findings Here>					
22-4.1 The CA must cease issuance of certificates if a compromise is known or suspected and perform a damage assessment, including a documented analysis of how and why the event occurred.	☐	☐	☐	☐	☐	
22-4.1.a Examine documented procedures to verify that the following are required in the event a compromise is known or suspected: - The CA will cease issuance of certificates. - The CA will perform a damage assessment, including a documented analysis of how and why the event occurred.	<Report Findings Here>					
22-4.1.b Interview responsible personnel and observe process to verify that in the event a compromise is known or suspected: - The CA ceases issuance of certificates. - The CA performs a damage assessment, including a documented analysis of how and why the event occurred.	<Report Findings Here>					
22-4.2 In the event of a confirmed compromise, the CA must determine whether to revoke and reissue all signed certificates with a newly generated signing key.	☐	☐	☐	☐	☐	
22-4.2.a Examine documented procedures to verify that in the event of a confirmed compromise, procedures are defined for the CA to determine whether to revoke and reissue all signed certificates with a newly generated signing key.	<Report Findings Here>					
22-4.2.b Interview responsible personnel to verify procedures are followed for the CA to determine whether to revoke and reissue all signed certificates with a newly generated signing key.	<Report Findings Here>					
22-4.3 Mechanisms (for example, time stamping) must exist to prevent the usage of fraudulent certificates, once identified.	☐	☐	☐	☐	☐	

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
22-4.3.a Examine documented procedures to verify that mechanisms are defined to prevent the usage of fraudulent certificates.	<Report Findings Here>					
22-4.3.b Interview responsible personnel and observe implemented mechanisms to verify the prevention of the use of fraudulent certificates	<Report Findings Here>					
22-4.4 The compromised CA must notify any superior or subordinate CAs of the compromise. The compromise damage analysis must include a determination of whether subordinate CAs and KDHS must have their certificates reissued and distributed to them or be notified to apply for new certificates.		☐	☐	☐	☐	☐
22-4.4.a Examine documented procedures to verify that the following procedures are required in the event of a compromise: • The CA will notify any superior CAs. • The CA will notify any subordinate CAs. • The CA will perform a damage assessment to determine the need to either: – Reissue and distribute certificates to affected parties, or – Notify the affected parties to apply for new certificates.	<Report Findings Here>					
22-4.4.b Interview responsible personnel to verify that the following procedures are performed in the event a compromise: • The CA notifies any superior CAs. • The CA notifies any subordinate CAs. • The CA performs a damage assessment to determine the need to either: – Reissues and distributes certificates to affected parties, or – Notifies the affected parties to apply for new certificates.	<Report Findings Here>					

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
22-5 Minimum cryptographic strength for the CA system shall be: • Root and subordinate CAs have a minimum RSA 2048 bits or equivalent; • EPP/PED devices have a minimum RSA 1024 bits or equivalent. • SCRP devices must have a minimum RSA 2048 bits or equivalent • KDH devices have a minimum RSA 2048 bits or equivalent. The key-pair lifecycle shall result in expiration of KDH keys every five years, unless another mechanism exists to prevent the use of a compromised KDH private key.		☐	☐	☐	☐	☐
22-5.a Interview appropriate personnel and examine documented procedures for the creation of these keys.	<Report Findings Here>					
22-5.b Verify that the following minimum key sizes exist for RSA keys or the equivalent for the algorithm used as defined in Annex C: • 2048 for CAs and KDHs • 1024 for POI devices • 2048 for SCRP devices	<Report Findings Here>					
22-5.c Verify that KDH keys expire every five years unless another mechanism exists to prevent the use of a compromised KDH private key.	<Report Findings Here>					
Requirement 25: Access to secret or private cryptographic keys and key material must be: a) Limited to a need-to-know basis so that the fewest number of key custodians are necessary to enable their effective use, and b) Protected such that no other person (not similarly entrusted with that component) can observe or otherwise obtain the component.						
25-2 All user access to material that can be used to construct secret and private keys (such as key components or key shares used to reconstitute a key) must be directly attributable to an individual user—for example, through the use of unique IDs.		☐	☐	☐	☐	☐
Note: Individual user IDs may be assigned to a role or group.						
25-2.a Examine documented procedures to confirm that access to material that can be used to construct secret and private keys is directly attributable to an individual user.	<Report Findings Here>					
25-2.b Observe the access-control mechanisms in place to verify that access to material that can be used to construct secret and private keys is directly attributable to an individual user.	<Report Findings Here>					

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-2.1 All user access must be restricted to actions authorized for that role. <i>Note: Examples of how access can be restricted include the use of CA software and operating-system and procedural controls.</i>		☐	☐	☐	☐	☐
25-2.1.a Examine documented procedures to confirm that access to material that can be used to construct secret and private keys must be restricted to actions authorized for that role.	<Report Findings Here>					
25-2.1.b Observe user role assignments and access-control mechanisms to verify that access to material that can be used to construct secret and private keys is restricted to actions authorized for that role.	<Report Findings Here>					
25-3 The system enforces an explicit and well-defined certificate security policy and certification practice statement. This must include the following:						
25-3.1 CA systems that issue certificates to other CAs and KDHS must be operated offline using a dedicated closed network (not a network segment). - The network must only be used for certificate issuance and/or revocation. - Outside network access (e.g., using a separate platform in the DMZ) shall exist only for the purposes of "pushing" certificate-status information to relying parties (e.g., example, KDHS).		☐	☐	☐	☐	☐
25-3.1 Examine network diagrams and observe network and system configurations to verify: - CA systems that issue certificates to other CAs and KDHS are operated offline using a dedicated closed network (not a network segment). - The network is only used for certificate issuance, revocation, or both certificate issuance and revocation. - Outside network access shall exist only for the purposes of "pushing" certificate-status information to relying parties (for example, KDHS).	<Report Findings Here>					
25-3.2 For CAs operated online—e.g., POI-signing CAs: CA or Registration Authority (RA) software updates must not be done over the network (local console access must be used for CA or RA software updates).		☐	☐	☐	☐	☐
25-3.2 Examine software update processes to verify that local console access is used for all CA or RA software updates.	<Report Findings Here>					
25-3.3 For CAs operated online—e.g., POI-signing CAs: Non-console access must use multi-factor authentication. This also applies to the use of remote console access.		☐	☐	☐	☐	☐

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-3.3 Examine remote-access mechanisms and system configurations to verify that all non-console access, including remote access, requires multi-factor authentication.	<Report Findings Here>					
25-3.4 For CAs operated online—e.g., POI-signing CAs: Non-console user access to the CA or RA system environments shall be protected by authenticated encrypted sessions. No other remote access is permitted to the CA or RA platform(s) for system or application administration. <i>Note: Access for monitoring only (no create, update, delete capability) of online systems may occur without restriction.</i>	☐	☐	☐	☐	☐	
25-3.4.a Examine non-console access mechanisms and system configurations to verify that all non-console user access is protected by authenticated encrypted sessions.	<Report Findings Here>					
25-3.4.b Observe an authorized CA personnel attempt non-console access to the host platform using valid CA credentials without using an authenticated encrypted session to verify that non-console access is not permitted.	<Report Findings Here>					
25-3.5 CA certificate (for POI/KDH authentication and validity status checking) signing keys must only be enabled under at least dual control. <i>Note: Certificate requests may be vetted (approved) using single user logical access to the RA application.</i>	☐	☐	☐	☐	☐	
25-3.5.a Examine the certificate security policy and certification practice statement to verify that CA certificate-signing keys must only be enabled under at least dual control.	<Report Findings Here>					
25-3.5.b Observe certificate-signing processes to verify that signing keys are enabled only under at least dual control.	<Report Findings Here>					
25-4 The CA shall require a separation of duties for critical CA functions to prevent one person from maliciously using a CA system without detection, the practice referred to as “dual control.” At a minimum, there shall be multi-person control for operational procedures such that no one person can gain control over the CA signing key(s).	☐	☐	☐	☐	☐	

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-4.a Examine documented procedures to verify they include following: • Definition of critical functions of the CA • Separation of duties to prevent one person from maliciously using a CA system without detection • Multi-person control for operational procedures such that no one person can gain control over the CA signing key(s)	<Report Findings Here>					
25-4.b Observe CA operations and interview responsible personnel to verify: • Definition of Critical functions of the CA • Separation of duties to prevent one person from maliciously using a CA system without detection • Multi-person control for operational procedures such that no one person can gain control over the CA signing key(s)	<Report Findings Here>					
25-5 All CA systems that are not operated exclusively offline must be hardened to prevent insecure network access, to include: • Services that are not necessary or that allow non-secure access (for example, rlogin, rshell, telnet, ftp, etc.) must be removed or disabled. • Unnecessary ports must also be disabled. • Documentation must exist to support the enablement of all active services and ports.		☐	☐	☐	☐	☐
25-5.a Examine system documentation to verify the following is required: • Services that are not necessary or that allow non-secure access (for example, rlogin, rshell, etc., commands in UNIX) must be removed or disabled. • Unnecessary ports must also be disabled. • Documentation must exist to support the enablement of all active services and ports.	<Report Findings Here>					
25-5.b For a sample of systems, examine documentation supporting the enablement of active services and ports, and observe system configurations to verify: • Services that are not necessary or that allow non-secure access (for example, rlogin, rshell, etc., commands in UNIX) are removed or disabled. • Unnecessary ports are disabled. • There is documentation to support all active services and ports.	<Report Findings Here>					

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-5.1 All vendor-default IDs must be changed, removed, or disabled unless necessary for a documented and specific business reason. Vendor default IDs that are required as owners of objects or processes or for installation of patches and upgrades must only be enabled when necessary and otherwise must be disabled from login.		☐	☐	☐	☐	☐
25-5.1.a Examine documented procedures to verify that: • Vendor-default IDs are changed, removed, or disabled unless necessary for a documented and specific business reason. • Vendor default IDs that are required as owners of objects or processes or for installation of patches and upgrades are only be enabled when required and otherwise must be disabled from login.	<Report Findings Here>					
25-5.1.b Examine system configurations and interview responsible personnel to verify that: • Vendor-default IDs are changed, removed or disabled unless necessary for a documented and specific business reason. • Vendor default IDs that are required as owners of objects or processes or for installation of patches and upgrades are only be enabled when required and otherwise must be disabled from login.	<Report Findings Here>					
25-5.2 Vendor defaults, including passwords and SNMP strings, that exist and are not addressed in the prior step must be changed, removed, or disabled before installing a system on the network.		☐	☐	☐	☐	☐
25-5.2.a Examine documented procedures to verify that vendor defaults, including passwords and SNMP strings, that exist and are not addressed in the prior step are changed, removed, or disabled before installing a system on the network.	<Report Findings Here>					
25-5.2.b Examine system configurations and interview responsible personnel to verify that vendor defaults, including passwords and SNMP strings, that exist and are not addressed in the prior step are changed, removed, or disabled before installing a system on the network.	<Report Findings Here>					

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-6 Audit trails must include but not be limited to the following: • All key-management operations—such as key generation, loading, transmission, backup, recovery, compromise, destruction, and certificate generation or revocation • The identity of the person authorizing the operation • The identities of all persons handling any key material (such as key components or keys stored in portable devices or media) • Protection of the logs from alteration and destruction		☐	☐	☐	☐	☐
25-6.a Examine system configurations and audit trails to verify that all key-management operations are logged.	<Report Findings Here>					
25-6.b For a sample of key-management operations, examine audit trails to verify they include: • The identity of the person authorizing the operation • The identities of all persons handling any key material • Mechanisms exist to protect logs from alteration and destruction	<Report Findings Here>					
25-6.1 Audit logs must be archived for a minimum of two years.		☐	☐	☐	☐	☐
25-6.1 Examine audit trail files to verify that they are archived for a minimum of two years.	<Report Findings Here>					
25-6.2 Records pertaining to certificate issuance and revocation must, at a minimum, be retained for the life of the associated certificate.		☐	☐	☐	☐	☐
25-6.2.a For a sample of certificate issuances, examine audit records to verify that the records are retained for at least the life of the associated certificate.	<Report Findings Here>					
25-6.2.b For a sample of certificate revocations, examine audit records to verify that the records are retained for at least the life of the associated certificate.	<Report Findings Here>					

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-6.3 Logical events are divided into operating-system and CA application events. For both, the following must be recorded in the form of an audit record: • Date and time of the event, • Identity of the entity and/or user that caused the event, • Type of event, and • Success or failure of the event.		☐	☐	☐	☐	☐
25-6.3.a Examine audit trails to verify that logical events are divided into operating-system and CA application events.	<Report Findings Here>					
25-6.3.b Examine a sample of operating-system logs to verify they contain the following information: • Date and time of the event, • Identity of the entity and/or user that caused the event, • Type of event, and • Success or failure of the event.	<Report Findings Here>					
25-6.3.c Examine a sample of application logs to verify they contain the following information: • Date and time of the event, • Identity of the entity and/or user that caused the event, • Type of event, and • Success or failure of the event.	<Report Findings Here>					

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-7 CA application logs must use a digital signature or a symmetric MAC (based on one of the methods stated in <i>ISO 16609 – Banking – Requirements for message authentication using symmetric techniques</i>) mechanism for detection of alteration. The signing/MACing key(s) used for this must be protected using a secure cryptographic device in accordance with the key-management requirements stipulated in this document.		☐	☐	☐	☐	☐
25-7.a Examine log security controls to verify that CA application logs use a digital signature or a symmetric MAC (based on one of the methods stated in <i>ISO 16609 – Banking – Requirements for message authentication using symmetric techniques</i>) mechanism for detection of alteration.	<Report Findings Here>					
25-7.b Examine documentation, interview personnel, and observe to verify that signing/MACing key(s) used for this are protected using a secure cryptographic device in accordance with the key-management requirements stipulated in this document.	<Report Findings Here>					
25-7.1 Certificate-processing system components operated online must be protected by a firewall(s) from all unauthorized access, including casual browsing and deliberate attacks. Firewalls must minimally be configured to: • Deny all services not explicitly permitted. • Disable or remove all unnecessary services, protocols, and ports. • Fail to a configuration that denies all services and require a firewall administrator to re-enable services after a failure. • Disable source routing on the firewall. • Not accept traffic on its external interfaces that appears to be coming from internal network addresses. • Notify the firewall administrator in near real time of any item that may need immediate attention such as a break-in, little disk space available, or other related messages so that an immediate action can be taken. • Run on a dedicated computer: All non-firewall related software, such as compilers, editors, communications software, etc., must be deleted or disabled.		☐	☐	☐	☐	☐
25-7.1.a Examine network and system configurations to verify that certificate-processing system components operated online are protected from unauthorized access by firewall(s).	<Report Findings Here>					

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-7.1.b Examine firewall configurations for verify they are configured to: - Deny all services not explicitly permitted. - Disable or remove all unnecessary services, protocols, and ports. - Fail to a configuration that denies all services and require a firewall administrator to re-enable services after a failure. - Disable source routing on the firewall. - Not accept traffic on its external interfaces that appears to be coming from internal network addresses. - Notify the firewall administrator in near real time of any item that may need immediate attention such as a break-in, little disk space available, or other related messages so that an immediate action can be taken. - Run on a dedicated computer: All non-firewall related software, such as compilers, editors, communications software, etc., must be deleted or disabled.	<Report Findings Here>					
25-7.2 Online certificate-processing systems must employ individually or in combination network and host-based intrusion detection systems (IDS) to detect inappropriate access. At a minimum, database servers and the application servers for RA and web, as well as the intervening segments, must be covered.	☐	☐	☐	☐	☐	
25-7.2.a Observe network-based and/or host-based IDS configurations to verify that on-line certificate-processing systems are protected by IDS to detect inappropriate access.	<Report Findings Here>					
25-7.2.b Verify that IDS coverage includes all database servers, RA application servers and web servers, as well as the intervening segments.	<Report Findings Here>					
25-8 Implement user-authentication management for all system components as follows:						
25-8.1 Initial, assigned passphrases are pre-expired (user must replace at first logon).	☐	☐	☐	☐	☐	
25-8.1 Examine password procedures and observe security personnel to verify that first-time passwords for new users, and reset passwords for existing users, are set to a unique value for each user and are pre-expired.	<Report Findings Here>					
25-8.2 Use of group, shared, or generic accounts and passwords, or other authentication methods is prohibited.	☐	☐	☐	☐	☐	

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-8.2.a For a sample of system components, examine user ID lists to verify the following: - Generic user IDs and accounts are disabled or removed. - Shared user IDs for system administration activities and other critical functions do not exist. - Shared and generic user IDs are not used.	<Report Findings Here>					
25-8.2.b Examine authentication policies/procedures to verify that group and shared passwords or other authentication methods are explicitly prohibited.	<Report Findings Here>					
25-8.2.c Interview system administrators to verify that group and shared passwords or other authentication methods are not distributed, even if requested.	<Report Findings Here>					
25-8.3 If passwords are used, system-enforced expiration life must not exceed 90 days and a minimum life at least one day.		☐	☐	☐	☐	☐
25-8.3 For a sample of system components, obtain and inspect system configuration settings to verify that user password parameters are set to require users to change passwords at least every 90 days and have a minimum life of at least one day.	<Report Findings Here>					
25-8.4 Passwords must have a minimum length of eight characters using a mix of alphabetic, numeric, and special characters or equivalent strength as defined in <i>NIST SP 800-63B</i> .		☐	☐	☐	☐	☐
25-8.4 For a sample of system components, obtain and inspect system configuration settings to verify that password parameters are set to require passwords to be at least eight characters long and contain numeric, alphabetic, and special characters or equivalent strength as defined in <i>NIST SP 800-63B</i> .	<Report Findings Here>					
25-8.5 Limit repeated access attempts by locking out the user ID after not more than five attempts.		☐	☐	☐	☐	☐
25-8.5 For a sample of system components, obtain and inspect system configuration settings to verify that authentication parameters are set to require that a user's account be locked out after not more than five invalid logon attempts.	<Report Findings Here>					
25-8.6 Authentication parameters must require a system-enforced passphrase history, preventing the reuse of any passphrase used in the last 12 months.		☐	☐	☐	☐	☐

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-8.6 For a sample of system components, obtain and inspect system configuration settings to verify that authentication parameters are set to require a system-enforced passphrase history, preventing the reuse of any passphrase used in the last 12 months.	<Report Findings Here>					
25-8.7 Passwords are not stored on any of the systems except in encrypted form or as part of a proprietary one-way transformation process, such as those used in UNIX systems.		☐	☐	☐	☐	☐
25-8.7 For a sample of system components, obtain and inspect system configuration settings to verify that passwords are not stored unless encrypted as part of a proprietary one-way hash.	<Report Findings Here>					
25-8.8 The embedding of passwords in shell scripts, command files, communication scripts, etc. is strictly prohibited.		☐	☐	☐	☐	☐
25-8.8.a Examine policies and procedures and interview personnel to determine that the embedding of passwords in shell scripts, command files, communication scripts, etc. is strictly prohibited.	<Report Findings Here>					
25-8.8.b Inspect a sample of shell scripts, command files, communication scripts, etc. to verify that passwords are not embedded in shell scripts, command files, or communication scripts.	<Report Findings Here>					
25-8.9 Where log-on security tokens (for example, smart cards) are used, the security tokens must have an associated usage-authentication mechanism, such as a biometric or associated PIN/passphrase to enable their usage. The PIN/passphrase must be at least eight decimal digits in length, or equivalent. <i>Note: Log-on security tokens (for example, smart cards) and encryption devices are not subject to the pass-phrase management requirements for password expiry as stated above.</i>		☐	☐	☐	☐	☐
25-8.9.a If log-on security tokens are used, observe devices in use to verify that the security tokens have an associated usage-authentication mechanism, such as a biometric or associated PIN/passphrase to enable their usage.	<Report Findings Here>					
25-8.9.b Examine token-configuration settings to verify parameters are set to require that PINs/passwords be at least eight decimal digits in length, or equivalent.	<Report Findings Here>					
25-9 Implement a method to synchronize all critical system clocks and times for all systems involved in key-management operations.		☐	☐	☐	☐	☐

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-9.a Examine documented procedures and system configuration standards to verify a method is defined to synchronize all critical system clocks and times for all systems involved in key-management operations.	<Report Findings Here>					
25-9.b For a sample of critical systems, examine the time-related system parameters to verify that system clocks and times are synchronized for all systems involved in key-management operations.	<Report Findings Here>					
25-9.c If a manual process is defined, verify that the documented procedures require that it occur at least quarterly.	<Report Findings Here>					
25-9.d If a manual process is defined, examine system configurations and synchronization logs to verify that the process occurs at least quarterly.	<Report Findings Here>					
Requirement 28: Documented procedures must exist and be demonstrably in use for all key-administration operations.						
28-2 CA operations must be dedicated to certificate issuance and management. All physical and logical CA system components must be separated from key-distribution systems.		☐	☐	☐	☐	☐
28-2.a Examine documented procedures to verify: - CA operations must be dedicated to certificate issuance and management. - All physical and logical CA system components must be separated from key-distribution systems.	<Report Findings Here>					
28-2.b Observe CA system configurations and operations to verify they are dedicated to certificate issuance and management.	<Report Findings Here>					
28-2.c Observe system and network configurations and physical access controls to verify that all physical and logical CA system components are separated from key-distribution systems.	<Report Findings Here>					

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
28-3 Each CA operator must develop a certification practice statement (CPS). (See <i>RFC 3647- Internet X.509 Public Key Infrastructure Certificate Policy and Certification Practices Framework</i> for an example of content.) - The CPS must be consistent with the requirements described within this document. - The CA shall operate in accordance with its CPS. Note: This may take the form of a declaration by the CA operator of the details of its trustworthy system and the practices it employs in its operations and in support of the issuance of certificates. A CPS may take the form of either a specific, single document or a collection of specific documents. The CPS must be consistent with the requirements described within this document. The CA shall operate in accordance with its CPS.		☐	☐	☐	☐	☐
28-3.a Examine documented certification practice statement (CPS) to verify that the CPS is consistent with the requirements described within this document.	<Report Findings Here>					
28-3.b Examine documented operating procedures to verify they are defined in accordance with the CPS.	<Report Findings Here>					
28-3.c Interview personnel and observe CA processes to verify that CA operations are in accordance with its CPS.	<Report Findings Here>					
28-4 Each CA operator must develop a certificate policy. (See <i>RFC 3647- Internet X.509 Public Key Infrastructure Certificate Policy and Certification Practices Framework</i> for an example of content.)		☐	☐	☐	☐	☐
28-4 Examine documented certificate policy to verify that the CA has one in place.						

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
28-5 Documented procedures exist and are demonstrably in use by CAs to validate the identity of the certificate requestor and recipient before issuing a digital certificate for the recipient's associated public key where the certificate request is not generated within the same secure room meeting the requirements of the Level 3 environment defined below. These procedures must include at a minimum, two or more of the following for KDH certificate requests: • Verification of the certificate applicant's possession of the associated private key through the use of a digitally signed certificate request pursuant to PKCS #10 or another cryptographically equivalent demonstration; • Determination that the organization exists by using at least one third-party identity-proofing service or database, or alternatively, organizational documentation issued by or filed with the applicable government agency or competent authority that confirms the existence of the organization; • Confirmation by telephone, confirmatory postal mail, and/or comparable procedure to the certificate applicant to confirm that the organization has authorized the certificate application, confirmation of the employment of the representative submitting the certificate application on behalf of the certificate applicant, and confirmation of the authority of the representative to act on behalf of the certificate applicant; • Confirmation by telephone, confirmatory postal mail, and/or comparable procedure to the certificate applicant's representative to confirm that the person named as representative has submitted the certificate application.		☐	☐	☐	☐	☐
28-5.a Examine documented procedures to verify that unless the certificate request is generated within the same secure room meeting the requirements of the Level 3 environment, they include validating the identity of the certificate requestor and recipient before issuing a digital certificate for the recipient's associated public key.	<Report Findings Here>					
28-5.b Observe certificate-issuing processes to verify that the identities of the certificate requestor and recipient are validated before issuing a digital certificate for the recipient's associated public key.	<Report Findings Here>					

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
28-5.1 For CA and KDH certificate-signing requests, including certificate or key-validity status changes—for example, revocation, suspension, replacement—verification must include validation that: • The entity submitting the request is who it claims to be. • The entity submitting the request is authorized to submit the request on behalf of the certificate request's originating entity. • The entity submitting the request has a valid business relationship with the issuing authority (for example, the vendor) consistent with the certificate being requested. • The certificate-signing request has been transferred from the certificate request's originating entity to the RA in a secure manner.		☐	☐	☐	☐	☐
28-5.1.a Examine documented procedures to verify that certificate-signing requests, including certificate or key-validity status changes, require validation that: • The entity submitting the request is who it claims to be. • The entity submitting the request is authorized to submit the request on behalf of the certificate request's originating entity. • The entity submitting the request has a valid business relationship with the issuing authority (for example, the vendor) consistent with the certificate being requested. • The certificate-signing request has been transferred from the certificate request's originating entity to the RA in a secure manner.	<Report Findings Here>					
28-5.1.b Observe certificate-signing requests, including certificate or key-validity status changes, to verify they include validation that: • The entity submitting the request is who it claims to be. • The entity submitting the request is authorized to submit the request on behalf of the certificate request's originating entity. • The entity submitting the request has a valid business relationship with the issuing authority (for example, the vendor) consistent with the certificate being requested. • The certificate-signing request has been transferred from the certificate request's originating entity to the RA in a secure manner.	<Report Findings Here>					

Annex A2, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor’s Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
28-5.2 RAs must retain documentation and audit trails relating to the identification of entities for all certificates issued and certificates whose status had changed for the life of the associated certificates.		☐	☐	☐	☐	☐
28-5.2 Examine documentation and audit trails to verify that the identification of entities is retained for the life of the associated certificates: • For all certificates issued • For all certificates whose status had changed	<Report Findings Here>					

Control Objective 7: Equipment used to process PINs and keys is managed in a secure manner.

Annex A2, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 32: Any SCD capable of encrypting a key and producing cryptograms (i.e., an HSM or key-injection/loading device) of that key must be protected against unauthorized use to encrypt known keys or known key components. This protection takes the form of one or more of the following: a) Dual access controls are required to enable the key-encryption function. b) Physical protection of the equipment (e.g., locked access to it) under dual control. c) Restriction of logical access to the equipment.						
32-2.1 The certificate-processing operations center must implement a three-tier physical security boundary, as follows: - Level One Barrier – Consists of the entrance to the facility. - Level Two Barrier – Secures the entrance beyond the foyer/reception area to the CA facility. - Level Three Barrier – Provides access to the physically secure, dedicated room housing the CA and RA database and application servers and cryptographic devices.	☐ ☐ ☐ ☐ ☐					
32-2.1.a Examine physical security policies to verify three tiers of physical security are defined as follows: - Level One Barrier – The entrance to the facility - Level Two Barrier – The entrance beyond the foyer/reception area to the CA facility - Level Three Barrier – Access to the physically secure, dedicated room housing the CA and RA database and application servers and cryptographic devices	<Report Findings Here>					
32-2.1.b Observe the physical facility to verify three tiers of physical security are implemented as follows: - Level One Barrier – The entrance to the facility - Level Two Barrier – The entrance beyond the foyer/reception area to the CA facility - Level Three Barrier – Access to the physically secure, dedicated room housing the CA and RA database and application servers and cryptographic devices	<Report Findings Here>					

Annex A2, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Level 1 Barrier						
32-2.2 The entrance to the CA facility/building must include the following controls:						
32-2.2.1 The facility entrance only allows authorized personnel to enter the facility.		☐	☐	☐	☐	☐
32-2.2.1.a Examine physical-security procedures and policies to verify they require that the facility entrance allows only authorized personnel to enter the facility.	<Report Findings Here>					
32-2.2.1.b Observe the facility entrance and observe personnel entering the facility to verify that only authorized personnel are allowed to enter the facility.	<Report Findings Here>					
32-2.2.2 The facility has a guarded entrance or a foyer with a receptionist. No entry is allowed for visitors if the entryway is not staffed—i.e., only authorized personnel who badge or otherwise authenticate themselves can enter when entryway is unstaffed.		☐	☐	☐	☐	☐
32-2.2.2.a Examine physical-security procedures and policies to verify they require that the facility have a guarded entrance or a foyer with a receptionist or the entryway prevents access to visitors.	<Report Findings Here>					
32-2.2.2.b Observe the facility entrance to verify it has a guarded entrance or a foyer with a receptionist.	<Report Findings Here>					
32-2.2.3 Visitors (guests) to the facility must be authorized and be registered in a logbook.		☐	☐	☐	☐	☐
32-2.2.3.a Examine physical-security procedures and policies to verify they require visitors to the facility to be authorized and be registered in a logbook.	<Report Findings Here>					
32-2.2.3.b Observe the facility entrance and observe personnel entering the facility to verify that visitors are authorized and registered in a logbook.	<Report Findings Here>					
Level 2 Barrier						
32-2.3 The Level 2 barrier/entrance must only allow authorized personnel beyond this entrance.		☐	☐	☐	☐	☐
32-2.3.a Examine physical-security procedures and policies to verify that only authorized personnel are allowed beyond the Level 2 barrier/entrance.	<Report Findings Here>					
32-2.3.b Observe personnel entering the Level 2 barrier/entrance to verify that only authorized personnel are allowed through.	<Report Findings Here>					

Annex A2, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-2.3.1 Visitors must be authorized and escorted at all times within the Level 2 environment.		☐	☐	☐	☐	☐
32-2.3.1.a Examine documented policies and procedures to verify that authorized visitors must be escorted at all times within the Level 2 environment.	<Report Findings Here>					
32-2.3.1.b Interview personnel and observe visitors entering the environment to verify that visitors are authorized and escorted at all times within the Level 2 environment.	<Report Findings Here>					
32-2.3.2 Access logs must record all personnel entering the Level 2 environment. <i>Note: The logs may be electronic, manual, or both.</i>		☐	☐	☐	☐	☐
32-2.3.2.a Examine documented policies and procedures to verify that access logs are required to record all personnel entering the Level 2 environment.	<Report Findings Here>					
32-2.3.2.b Observe personnel entering the Level 2 barrier and examine corresponding access logs to verify that all entry through the Level 2 barrier is logged.	<Report Findings Here>					
32-2.4 The Level 2 entrance must be monitored by a video-recording system.		☐	☐	☐	☐	☐
32-2.4.a Observe the Level 2 entrance to verify that a video-recording system is in place.	<Report Findings Here>					
32-2.4.b Examine a sample of recorded footage to verify that the video-recording system captures all entry through the Level 2 entrance.	<Report Findings Here>					
Level 3 Barrier						
32-2.5 The Level 3 environment must consist of a physically secure, dedicated room not used for any other business activities but certificate operations. <i>Note: All certificate-processing operations must operate in the Level 3 environment.</i>		☐	☐	☐	☐	☐
32-2.5.a Examine documented policies and procedures to verify that all certificate-processing systems must be located within a Level 3 environment.	<Report Findings Here>					

Annex A2, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-2.5.b Examine physical locations of certificate operations to verify that all certificate-processing systems are located within a Level 3 secure room.	<Report Findings Here>					
32-2.5.c Observe operations and interview personnel to confirm that the Level 3 secure room is not used for any business activity other than certificate operations.	<Report Findings Here>					
32-2.5.1 Doors to the Level 3 secure room must have locking mechanisms.		☐	☐	☐	☐	☐
32-2.5.1 Observe Level 3 environment entrances to verify that all doors to the Level 3 environment have locking mechanisms.	<Report Findings Here>					
32-2.5.2 The Level 3 environment must be enclosed on all sides (including the ceiling and flooring areas) using techniques such as true floor-to-ceiling (slab-to-slab) walls, steel mesh, or bars. <i>For example, the Level 3 environment may be implemented within a "caged" environment.</i>		☐	☐	☐	☐	☐
32-2.5.2.a Examine physical security documentation for the Level 3 environment to verify that the environment is enclosed on all sides (including the ceiling and flooring areas) using techniques such as have true floor-to-ceiling (slab-to-slab) walls, steel mesh, or bars	<Report Findings Here>					
32-2.5.2.b Examine the physical boundaries of the Level 3 environment to verify that the environment is enclosed on all sides (including the ceiling and flooring areas) using techniques such as true floor-to-ceiling (slab-to-slab) walls, steel mesh, or bars and protection from entry from below floors and above ceilings.	<Report Findings Here>					
32-2.6 Documented procedures must exist for: - Granting, revocation, and review of access privileges by an authorized officer of the entity operating the CA - Specific access authorizations, whether logical or physical		☐	☐	☐	☐	☐
32-2.6.a Examine documented procedures to verify they include the following: - Granting, revocation, and review of access privileges by an authorized officer of the entity operating the CA - Specific access authorizations, whether logical or physical	<Report Findings Here>					

Annex A2, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-2.6.b Interview responsible personnel to verify that the documented procedures are followed for: - Granting, revocation, and review of access privileges by an authorized officer of the entity operating the CA - Specific access authorizations, whether logical or physical	<Report Findings Here>					
32-2.6.1 All authorized personnel with access through the Level 3 barrier must: - Have successfully completed a background security check. - Be assigned resources (staff, dedicated personnel) of the CA operator with defined business needs and duties. Note: This requirement applies to all personnel with pre-designated access to the Level 3 environment.	☐ ☐ ☐ ☐ ☐					
32-2.6.1.a Examine documented policies and procedures to verify they require personnel authorized as having access through the Level 3 barrier to: - Have successfully completed a background security check. - Be assigned resources of the CA operator with defined business needs and duties.	<Report Findings Here>					
32-2.6.1.b Interview responsible HR personnel to verify that background checks are conducted (within the constraints of local laws) on CA personnel prior such personnel being authorized for access through the Level 3 barrier.	<Report Findings Here>					
32-2.6.1.c Interview a sample of personnel authorized for access through the Level 3 barrier to verify that they are assigned resources of the CA with defined business needs and duties.	<Report Findings Here>					
32-2.6.2 Other personnel requiring entry to this level must be accompanied by two (2) authorized and assigned resources at all times.	☐ ☐ ☐ ☐ ☐					
32-2.6.2.a Examine documented policies and procedures to verify that personnel requiring entry to this level must be accompanied by two (2) authorized and assigned resources at all times.	<Report Findings Here>					
32-2.6.2.b Interview a sample of responsible personnel to verify that personnel requiring entry to this level are accompanied by two (2) authorized and assigned resources at all times.	<Report Findings Here>					

Annex A2, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-2.7 The Level 3 environment must require dual-control access and dual-occupancy such that the room is never occupied by one person for more than thirty (30) seconds—i.e., one person may never be in the room for more than 30 seconds alone. <i>For example: The Level 3 room is never occupied by one person except during the time of entry and/or exit, and the period for entry/exit does not exceed 30 seconds.</i>		☐	☐	☐	☐	☐
32-2.7.a Examine documented policies and procedures to verify that the Level 3 environment requires dual-control access and dual-occupancy such that the room is never occupied by one person alone for more than thirty (30) seconds.	<Report Findings Here>					
32-2.7.b Observe authorized personnel accessing the Level 3 environment to verify that dual-control access and dual-occupancy is enforced such that the room is never occupied by one person alone for more than thirty (30) seconds.	<Report Findings Here>					
32-2.7.1 The mechanism for enforcing dual-control and dual-occupancy must be automated.		☐	☐	☐	☐	☐
32-2.7.1.a Examine documented policies and procedures to verify that the defined enforcement mechanism is automated.	<Report Findings Here>					
32-2.7.1.b Observe enforcement mechanism configuration to verify it is automated.	<Report Findings Here>					
32-2.7.2 The system must enforce anti-pass-back.		☐	☐	☐	☐	☐
32-2.7.2.a Examine documented policies and procedures to verify that the system is required to enforce anti-pass-back.	<Report Findings Here>					
32-2.7.2.b Observe mechanisms in use and authorized personnel within the environment to verify that anti-pass-back is enforced by the conduct of a test.	<Report Findings Here>					
32-2.7.3 Dual occupancy requirements are managed using electronic (for example, badge and/or biometric) systems.		☐	☐	☐	☐	☐
32-2.7.3.a Examine documented policies and procedures to verify that dual occupancy requirements are defined to be managed using electronic (for example, badge and/or biometric) systems.	<Report Findings Here>					
32-2.7.3.b Observe mechanisms in use and authorized personnel within the environment to verify that dual-occupancy requirements are managed using electronic systems.	<Report Findings Here>					

Annex A2, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-2.7.4 Any time a single occupancy exceeds 30 seconds, the system must automatically generate an alarm and audit event that is followed up by security personnel.		☐	☐	☐	☐	☐
32-2.7.4.a Examine documented policies and procedures to verify that any time one person is alone in the room for more than 30 seconds, the system must automatically generate an alarm and an audit event that is followed up by security personnel.	<Report Findings Here>					
32-2.7.4.b Observe mechanisms in use to verify that the system automatically generates an alarm event and an audit event when one person is alone in the room for more than 30 seconds.	<Report Findings Here>					
32-2.7.4.c Examine a sample of audit events and interview security personnel to verify that the audit events are followed up by security personnel.	<Report Findings Here>					
32-2.8 Access to the Level 3 room must create an audit event, which must be logged.		☐	☐	☐	☐	☐
32-2.8 Observe authorized personnel enter the environment and examine correlating audit logs to verify that access to the Level 3 room creates an audit log event.						
32-2.8.1 Invalid access attempts to the Level 3 room must create audit records, which must be followed up by security personnel		☐	☐	☐	☐	☐
32-2.8.1 Observe an invalid access attempt and examine correlating audit logs to verify that invalid access attempts to the Level 3 room create an audit log event.	<Report Findings Here>					
32-2.9 The Level 3 environment must be monitored as follows:						
32-2.9.1 A minimum of one or more cameras must provide continuous monitoring (for example, CCTV system) of the Level 3 environment, including the entry and exit. <i>Note: Motion-activated systems that are separate from the intrusion-detection system may be used to activate recording activity.</i>		☐	☐	☐	☐	☐
32-2.9.1.a Observe the Level 3 physical environment to verify that cameras are in place to monitor the Level 3 environment, including the entry and exit.	<Report Findings Here>					
32-2.9.1.b Examine monitoring system configurations (e.g., CCTV systems) to verify that continuous monitoring is provided.	<Report Findings Here>					

Annex A2, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-2.9.1.c If motion-activated systems are used for monitoring, observe system configurations for the motion-activated systems to verify they are separate from the intrusion-detection system.	<Report Findings Here>					
32-2.9.2 The cameras must record to time-lapse VCRs or similar mechanisms, with a minimum of five frames equally recorded over every three seconds.		☐	☐	☐	☐	☐
32-2.9.2 Examine monitoring system configurations to verify; - The system records to time-lapse VCRs or similar mechanisms. - A minimum of five frames are recorded every three seconds.	<Report Findings Here>					
32-2.9.3 Continuous or motion-activated, appropriate lighting must be provided for the cameras. <i>Note: Visible spectrum lighting may not be necessary if the cameras do not require such lighting to capture images (for example, if infrared cameras are used).</i>		☐	☐	☐	☐	☐
32-2.9.3.a Observe the Level 3 physical environment to verify that continuous or motion-activated lighting is provided for each camera monitoring the environment.	<Report Findings Here>					
32-2.9.3.b Examine a sample of captured footage from different days and times to ensure that the lighting is adequate.	<Report Findings Here>					
32-2.9.4 Surveillance cameras must be configured to prevent the monitoring of computer screens, keyboards, PIN pads, or other systems that may expose sensitive data. Cameras must not be able to be remotely adjusted to zoom in or otherwise observe the aforementioned.		☐	☐	☐	☐	☐
32-2.9.4.a Observe each camera locations in the Level 3 environment to verify they are not set to monitor computer screens, keyboards, PIN pads, or other systems that may expose sensitive data.	<Report Findings Here>					
32-2.9.4.b Examine a sample of captured footage to verify it does not allow for the monitoring of computer screens, keyboards, PIN pads, or other systems that may expose sensitive data.	<Report Findings Here>					
32-2.9.5 Personnel with access to the Level 3 environment must not have access to the media (for example, VCR tapes, digital-recording systems, etc.) containing the recorded surveillance data.		☐	☐	☐	☐	☐

Annex A2, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-2.9.5.a Examine documented access policies and procedures to verify that personnel with access to the Level 3 environment are not permitted to have access to the media containing recorded surveillance data for that environment.	<Report Findings Here>					
32-2.9.5.b Examine Level 3 access lists as well as access controls to the media containing surveillance data, to verify that personnel with access to the Level 3 environment do not have access to the media containing recorded surveillance data.	<Report Findings Here>					
32-2.9.6 Images recorded from the CCTV system must be securely archived for a period of no less than 45 days. If digital-recording mechanisms are used, they must have sufficient storage capacity and redundancy (primary and backup) to prevent the loss of information necessary to reconstruct events for the most recent 45-day period.	☐	☐	☐	☐	☐	
32-2.9.6.a Examine storage of captured recordings to verify that at least the most recent 45 days of images are securely archived.	<Report Findings Here>					
32-2.9.6.b If digital-recording mechanisms are used, examine system configurations to verify that the systems have sufficient redundancy to prevent the loss of information necessary to reconstruct events for the most recent 45-day period.	<Report Findings Here>					
32-2.9.7 CCTV images must be backed up daily. The backup recording must be stored in a separate, secure location within the facility and must ensure segregation of duties between the users (personnel accessing the secure room) and administrators of the system. Alternatively, backups may be stored in other facilities via techniques such as disk mirroring, provided the storage is secure in accordance with these requirements.	☐	☐	☐	☐	☐	
32-2.9.7 Examine backup techniques utilized to ensure that: - Backups are securely stored in a separate location from the primary. - Ensure that segregation is maintained between users and administrators of the system.	<Report Findings Here>					
32-3 The environment must have continuous (24/7) intrusion-detection systems in place, which protects the secure room by motion detectors when unoccupied.	☐	☐	☐	☐	☐	
32-3.a Examine security policies and procedures to verify they require: - Continuous (24/7) intrusion-detection monitoring of the Level 3 environment. - Motion detectors must be active when the environment is unoccupied.	<Report Findings Here>					

Annex A2, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-3.b Examine intrusion-detection system configurations to verify: - Continuous (24/7) intrusion-detection monitoring of the Level 3 environment is in place. - Motion detectors are active when the environment is unoccupied.	<Report Findings Here>					
32-3.1 Any windows in the secure room must be locked and protected by alarmed sensors.		☐	☐	☐	☐	☐
32-3.1.a Observe all windows in the secure room to verify they are locked and protected by alarmed sensors.	<Report Findings Here>					
32-3.1.b Examine configuration of window sensors to verify that the alarm mechanism is active.	<Report Findings Here>					
32-3.1.c Test at least one window (if they can be opened) to verify that the alarms function appropriately.	<Report Findings Here>					
32-3.2 Any windows or glass walls must be covered, rendered opaque, or positioned to prevent unauthorized observation of the secure room.		☐	☐	☐	☐	☐
32-3.2 Observe all windows and glass walls in the secure room to verify they are covered, rendered opaque, or positioned to prevent unauthorized observation of the secure room.	<Report Findings Here>					
32-3.3 The intrusion-detection system(s) must be connected to the alarm system and automatically activated every time all authorized personnel have performed an authenticated exit of the secure room. The system must be configured to activate within 30 seconds.		☐	☐	☐	☐	☐
32-3.3.a Examine security system configurations to verify: - The intrusion-detection system(s) is connected to the alarm system. - The intrusion-detection system(s) is automatically activated every time all authorized personnel have exited the secure room.	<Report Findings Here>					
32-3.3.b Verify the IDS and alarms function correctly via: - Having all authorized personnel who badged or otherwise authenticated into the area exit and one person remain behind even though they have badged out. - Having all but one authorized person who badged or otherwise authenticated into the system badge out and exit.	<Report Findings Here>					

Annex A2, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-3.4 Alarm activity must include unauthorized entry attempts or any actions that disable the intrusion-detection system.		☐	☐	☐	☐	☐
32-3.4 Examine security-system configurations to verify that an alarm event is generated for: - Unauthorized entry attempts - Actions that disable the intrusion-detection system	<Report Findings Here>					
32-4 All non-CA personnel must sign an access logbook when entering the Level 3 environment. <i>Note: This log is in addition to those provided by the access-control system.</i>		☐	☐	☐	☐	☐
32-4.a Examine security policies and procedures to verify they require all non-CA personnel to sign an access logbook when entering the Level 3 environment.	<Report Findings Here>					
32-4.b On the escorted entry into the secure room, observe that all non-CA personnel appropriately sign the access logbook.	<Report Findings Here>					
32-4.1 The access log must include the following details: - Name and signature of the individual - Organization - Date and time in and out - Reason for access or purpose of visit - For visitor access, the initials of the person escorting the visitor		☐	☐	☐	☐	☐
32-4.1 Examine the access logbook to verify it contains the following information: - Name and signature of the individual - Organization - Date and time in and out - Reason for access or purpose of visit - For visitor access, the initials of the person escorting the visitor	<Report Findings Here>					
32-4.2 The logbook must be maintained within the Level 3 secure environment.		☐	☐	☐	☐	☐
32-4.2 Observe the location of the access logbook and verify that it is maintained within the Level 3 secure environment.	<Report Findings Here>					

Annex A2, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-5 All access-control and monitoring systems (including intrusion-detection systems) are powered through an uninterruptible power source (UPS).		☐	☐	☐	☐	☐
32-5 Inspect uninterruptible power source (UPS) system configurations to verify that all access-control and monitoring systems, including intrusion-detection systems, are powered through the UPS.	<Report Findings Here>					
32-6 All alarm events must be documented.		☐	☐	☐	☐	☐
32-6.a Examine security policies and procedures to verify they require that all alarm events are logged.	<Report Findings Here>					
32-6.b Examine security-system configurations and documented alarm events to verify that all alarm events are logged.	<Report Findings Here>					
32-6.1 An individual must not sign off on an alarm event in which they were involved.		☐	☐	☐	☐	☐
32-6.1.a Examine documented procedures for responding to alarm events to verify that the procedure does not permit a person who was involved in an alarm event to sign-off on that alarm event.	<Report Findings Here>					
32-6.1.b Determine who is authorized to sign off on alarm events.	<Report Findings Here>					
32-6.1.c For a sample of documented alarm events, examine the record to verify that personnel authorized to sign off on alarm events were not also the cause of that event.	<Report Findings Here>					
32-6.2 The use of any emergency entry or exit mechanism must cause an alarm event.		☐	☐	☐	☐	☐
32-6.2.a Examine security system configurations to verify that an alarm event is generated upon use of any emergency entry or exit mechanism.	<Report Findings Here>					
32-6.2.b Conduct a test to verify the mechanisms work appropriately.	<Report Findings Here>					
32-6.3 All alarms for physical intrusion necessitate an active response within 30 minutes by personnel assigned security duties.		☐	☐	☐	☐	☐
32-6.3.a Examine documented procedures to verify they require that all alarms for physical intrusion must be responded to within 30 minutes by personnel assigned security duties.	<Report Findings Here>					

Annex A2, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-6.3.b Examine a sample of alarm events and interview personnel assigned with security-response duties to verify that alarms for physical intrusion are responded to within 30 minutes.	<Report Findings Here>					
32-6.3.c Conduct a test to verify the appropriate response occurs.	<Report Findings Here>					
32-7 A process must be implemented for synchronizing the time and date stamps of the access, intrusion-detection, and monitoring (camera) systems to ensure accuracy of logs. It must be ensured that synchronization errors between CCTV, intrusion detection, and access control cannot exceed one minute. <i>Note: This may be done by either automated or manual mechanisms.</i>	☐	☐	☐	☐	☐	
32-7.a Examine documented procedures to verify that mechanisms are defined (may be automated or manual) for synchronizing the time and date stamps of the access, intrusion-detection, and monitoring (camera) systems to ensure accuracy of logs.	<Report Findings Here>					
32-7.b Examine system configurations for access, intrusion-detection, and monitoring (camera) systems to verify that time and date stamps are synchronized.	<Report Findings Here>					
32-7.c Examine a sample of logs from the access, intrusion-detection, and monitoring (camera) systems to verify log time and date stamps are synchronized.	<Report Findings Here>					
32-7.1 If a manual synchronization process is used, synchronization must occur at least quarterly; events must be recorded, and variances documented; and documentation of the synchronization must be retained for at least a one-year period.	☐	☐	☐	☐	☐	
32-7.1.a If a manual synchronization process is implemented, interview responsible personnel and examine records of synchronization to verify the mechanism is performed at least quarterly.	<Report Findings Here>					
32-7.1.b Examine records of the synchronization process to verify that documentation is retained for at least one year.	<Report Findings Here>					

Normative Annex B – Key-Injection Facilities

Key-Injection Facility Security Requirements Technical Reference

Introduction

This technical reference contains the specific requirements that apply to key-injection facilities for the loading of acquirer keys. It includes applicable criteria from the main body of the *PCI PIN Security Requirements*. Furthermore, it provides implementation criteria on how the requirements can be realized. Other implementation methods may be considered, assuming that they provide at least the same level of security.

This technical reference refers to Triple-DEA (TDEA) with at least double-length keys as the cryptographic standard for PIN encryption. However, defining the schedule for the migration from Single-DEA to Triple-DEA is reserved to the payment brands. The Advanced Encryption Standard may be used in place of TDEA for key-management purposes.

Note:

From time to time, the standards change in order to more completely reflect the state of both technology and the threat environment at a particular point in time. It is necessary to ensure that the correct Technical Reference is used when evaluating whether a process, technique, piece of equipment, or policy is compliant with a specific requirement.

Key-injection systems that allow clear-text secret and/or private keys and/or their components to appear in unprotected memory (e.g., within a computer and outside of the secure boundary of a secure cryptographic device) are inherently less secure. Any such systems are subject to additional controls as delineated in the criteria in this annex.

Key-injection facilities that are engaged in either or both of the following must also meet the criteria delineated in Annex A:

1. Operations of Certification and Registration Authority platforms used in connection with remote key-distribution implementations. These requirements apply only to the entities operating Certification and/or Registration Authorities.
2. Remote distribution of symmetric keys using asymmetric techniques to transaction-originating devices. These criteria pertain to the characteristics of the actual key-distribution methodology implemented. If the key loading is not performed remotely and authentication is provided by another method—such as properly implemented dual control and key-loading device(s)—even if these systems involve the use of certificates, Annex A does not apply. “Remotely” means whenever the key-loading device and the POI device are neither co-located nor connected via a direct mechanism, such as a cable. This includes:
 - The distribution of symmetric keys using asymmetric techniques from a key-distribution host (KDH) to many key-receiving devices (KRDs—i.e., POI devices); or
 - Could also be used to exchange keys between peers, where one is administratively designated as the KDH and one as the KRD (e.g., the transaction processing host).

If the key loading is not performed remotely and authentication is provided by another method—such as properly implemented dual control and key-loading device(s)—even if these systems involve the use of certificates, Annex A does not apply. “Remotely” means whenever the key-loading device and the POI device are neither co-located nor connected via a direct mechanism, such as a cable.

Control Objective 1: PINs used in transactions governed by these requirements are processed using equipment and methodologies that ensure they are kept secure.

Annex B, Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 1: All cardholder-entered PINs must be processed in equipment that conforms to the requirements for secure cryptographic devices (SCDs). PINs must never appear in the clear outside of an SCD.						
1-2 Key-injection facilities must only inject keys using equipment that conforms to the requirements for SCDs.		☐	☐	☐	☐	☐
1-2. Examine documented procedures and system documentation to verify that key-injection platforms and systems used for managing cryptographic keys are required to conform to the requirements for SCDs.		<Report Findings Here>				
1-3 Ensure that all hardware security modules (HSMs) are either: - FIPS140-2 or FIPS 140-3 Level 3 or higher certified, or - PCI approved. Note: PCI approved HSMs may have their approvals restricted whereby the approval is valid only when the HSM is deployed in controlled environments or more robust (e.g., secure) environments as defined in ISO 13491-2 and in the device's PCI HSM Security Policy. This information is noted in the Additional Information column of approved PTS devices. Note: Key-injection platforms and systems shall include hardware devices for managing (e.g., generating and storing) the keys that conform to the requirements for SCDs. This includes SCDs used in key-injection facilities (e.g., modified PEDs). If modified PEDs are not validated and approved to the KLD approval class, they must be managed in accordance with Requirement 13-9.		☐	☐	☐	☐	☐
1-3 For all HSM brands/models used, examine approval documentation (e.g., FIPS certification or PTS approval) and examine the list of approved devices to verify that all HSMs are either: - Listed on the NIST Cryptographic Module Validation Program (CMVP) list, with a valid listing number, and approved to FIPS 140-2 or FIPS 140-3 Level 3, or higher. Refer http://csrc.nist.gov. - Listed on the PCI SSC website, with a valid SSC listing number, as Approved PCI PTS Devices under the approval class "HSM." Refer to https://www.pcisecuritystandards.org.		<Report Findings Here>				

Annex B, Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
1-4 The approval listing must match the deployed devices in the following characteristics: • Vendor name • Model name and number • Hardware version number • Firmware version number • The PCI PTS or FIPS 140 Approval Number • For PCI-approved HSMs, any applications, including application version number, resident within the device which were included in the PTS assessment		☐	☐	☐	☐	☐
1-4.a For all PCI-approved HSMs used, examine HSM devices and examine the <i>PCI SSC list of Approved PCI PTS Devices</i> to verify that all of the following device characteristics match the PCI PTS listing for each HSM: • Vendor name • Model name/number • Hardware version number • Firmware version number • The PCI PTS HSM approval number • Any applications, including application version number, resident within the device which were included in the PTS assessment	<Report Findings Here>					
1-4.b For all FIPS-approved HSMs used, examine HSM devices and review the <i>NIST Cryptographic Module Validation Program (CMVP)</i> list to verify that all of the following device characteristics match the FIPS140-2 or FIPS 140-3 Level 3 (or higher) approval listing for each HSM: • Vendor name • Model name/number • Hardware version number • Firmware version number • The FIPS 140 approval number	<Report Findings Here>					

Annex B, Control Objective 1 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
1-5 The KIF platform provider maintains documentation detailing the KIF architecture and key-management flows. The platform provider must: - Maintain current documentation that describes or illustrates the architecture of the KIF, including all KIF functionality. - Maintain documentation detailing the flow of keys from the key generation, through the functionality to the destination device. The documentation should indicate how personnel interaction and inventory management of KIF components are integrated into the flow.		☐	☐	☐	☐	☐
1-5.a Interview relevant personnel and examine documentation to verify that procedures exist for maintaining documentation that describes and/or illustrates the architecture of the KIF.	<Report Findings Here>					
1-5.b Interview relevant personnel and examine documentation that describes and/or illustrates the architecture of the KIF to verify that all KIF components, key-management flows, and personnel interaction with key-management flows are identified and documented.	<Report Findings Here>					
1-5.c Examine the key-management flows and interview personnel to verify: - Documentation shows all key-management flows across functions and networks from the point the key is generated through to the point the key is injected into the POI. - Documentation is kept current and updated as needed upon changes to the KIF architecture	<Report Findings Here>					

Control Objective 2: Cryptographic keys used for PIN encryption/decryption and related key management are created using processes that ensure that it is not possible to predict any key or determine that certain keys are more probable than other keys.

Annex B, Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 5: All keys, key components, and key shares must be generated using an approved random or pseudo-random process.						
5-1 Keys must be generated so that it is not feasible to determine that certain keys are more probable than other keys from the set of all possible keys. Generation of cryptographic keys or key components must occur within an SCD. They must be generated by one of the following: - An approved key-generation function of a PCI-approved HSM or POI - An approved key-generation function of a FIPS 140-2 or FIPS 140-3 Level 3 (or higher) HSM - An SCD that has an approved random number generator that has been certified by an independent laboratory to comply with <i>NIST SP 800-22</i> Note: Random number generation is critical to the security and integrity of all cryptographic systems. All cryptographic key-generation relies upon good quality, randomly generated values.		☐	☐	☐	☐	☐
5-1.a Examine key-management policy documentation to verify that it requires that all devices used to generate cryptographic keys meet one of the following - An approved key-generation function of a PCI-approved HSM or POI - An approved key-generation function of a FIPS 140-2 or FIPS 140-3 Level 3 (or higher) HSM - An SCD that has an approved random number generator that has been certified by an independent qualified laboratory according to <i>NIST SP 800-22</i>		<Report Findings Here>				
5-1.b Examine certification letters or technical documentation to verify that all devices used to generate cryptographic keys or key components meet one of the following - An approved key-generation function of a PCI-approved HSM or POI - An approved key-generation function of a FIPS 140-2 or FIPS 140-3 Level 3 (or higher) HSM - An SCD that has an approved random number generator that has been certified by an independent qualified laboratory according to <i>NIST SP 800-22</i>		<Report Findings Here>				

Annex B, Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
5-1.c Examine procedures to be used for future generations and logs of past key generations to verify devices used for key generation are those as noted above, including validation of the firmware used.	<Report Findings Here>					
Requirement 6: <i>Compromise of the key-generation process must not be possible without collusion between at least two trusted individuals.</i>						
6-1 Implement security controls, including dual control and tamper detection to prevent the unauthorized disclosure of keys or key components.		☐	☐	☐	☐	☐
6-1 Perform the following:						
6-1.1 Any clear-text output of the key-generation process must be managed under dual control. Only the assigned custodian can have direct access to the clear text of any key component/share. Each custodian's access to clear-text output is limited to the individual component(s)/share(s) assigned to that custodian, and not the entire key.		☐	☐	☐	☐	☐
6-1.1.a Examine documented procedures to verify the following: - Any key-generation process with clear-text output is performed under dual control. - Any output of a clear-text component or share is overseen by only the assigned key custodian(s) for that component/share. - Each custodian's access to clear-text output is limited to the individual component(s)/share(s) assigned to that custodian, and not the entire key.	<Report Findings Here>					
6-1.1.b Observe key-generation process demonstration and interview responsible personnel to verify: - Any key-generation process with clear-text output is performed under dual control. - Any output of a clear-text component or share is overseen by only the assigned key custodian(s) for that the component/share. - Each custodian's access to clear-text output is limited to the individual component(s)/share(s) assigned to that custodian, and not the entire key.	<Report Findings Here>					
6-1.2 There must be no point in the key-generation process where a single individual has the ability to determine, obtain, or ascertain any part of a clear-text key or all the components for a key.		☐	☐	☐	☐	☐
Note: Key shares derived using a recognized secret-sharing algorithm or full-length key components are not considered key parts and do not provide any information regarding the actual cryptographic key.						

Annex B, Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-1.2.a Examine documented procedures for all key-generation methods and observe demonstrations of the key-generation process from end to end to verify there is no point in the process where a single person has the ability to determine, obtain, or ascertain any part of a clear-text key or all the components for a key.	<Report Findings Here>					
6-1.2.b Examine key-generation logs to verify that: - The documented procedures were followed, and - At least two individuals performed the key-generation processes.	<Report Findings Here>					
6-1.3 Devices used for generation of clear-text key components that are output in the clear must either be powered off when not in use or require re-authentication whenever key generation is invoked. Logically partitioned devices used concurrently for other processes—e.g., providing services simultaneously to host systems, such as for transaction processing—must have key-generation capabilities disabled when not in use and other activities are continuing.	☐ ☐ ☐ ☐ ☐					
6-1.3 Examine documented procedures for all key-generation methods. Verify procedures require that: - Key-generation devices that generate clear-text key components be powered off when not in use; or require re-authentication whenever key generation is invoked; or - If the device used for key generation is logically partitioned for concurrent use in other processes, the key-generation capabilities are enabled for execution of the procedure and disabled when the procedure is complete.	<Report Findings Here>					
6-1.4 Key-generation equipment used for generation of clear-text key components must not show any signs of tampering (for example, unknown cables) and must be inspected prior to the initialization of key-generation activities. Ensure there isn't any mechanism that might disclose a clear-text key or key component (e.g., a tapping device) between the key-generation device and the device or medium receiving the key or key component. Note: This does not apply to logically partitioned devices located in data centers that are concurrently used for other purposes, such as transaction processing.	☐ ☐ ☐ ☐ ☐					
6-1.4.a Examine documented procedures for all key-generation methods to verify they include inspections of the key-generation equipment for evidence of tampering, prior to use—including verification that there is a validation step to ensure no unauthorized mechanism exists that might disclose a clear-text key or key component (e.g., a tapping device).	<Report Findings Here>					

Annex B, Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-1.4.b Observe key-generation set-up processes for all key types to verify that key-generation equipment is inspected prior to use, to ensure equipment does not show any signs of tampering—including verification that there is a validation step to ensure no unauthorized mechanism exists that might disclose a clear-text key or key component (e.g., a tapping device).	<Report Findings Here>					
6-1.5 Physical security controls must be used to prevent unauthorized personnel from accessing the area during key-generation processes where clear-text keying material is in use. It must not be feasible to observe clear-text keying material either directly or via camera monitoring.		☐	☐	☐	☐	☐
6-1.5.a Examine documentation to verify that physical security controls (e.g., partitions or barriers) are defined to ensure the key component cannot be observed or accessed by unauthorized personnel.	<Report Findings Here>					
6-1.5.b During the demonstration for 6-1.1.b, observe the physical security controls (e.g., partitions or barriers) used, and validate that they ensure the key-component/key-generation process cannot be observed or accessed by unauthorized personnel directly or via camera monitoring (including those on cellular phones).	<Report Findings Here>					

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		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-2 Multi-use/purpose computing systems shall not be used for key generation where any clear-text secret or private key or component thereof appears in memory outside the tamper-protected boundary of an SCD. <i>For example, it is not permitted for the cryptographic key to be passed through the memory of a computer unless it has been specifically tasked for the sole purpose of key loading. Computers that have been specifically purposed and used solely for key loading are permitted for use if all other requirements can be met, including those of Requirement 5 and the controls defined in Requirement 13 of Annex B.</i> <i>Additionally, this requirement excludes from its scope computers used only for administration of SCDs, or key-generation devices that do not have the ability to access clear-text cryptographic keys or components.</i> <i>Single-purpose computers with an installed SCD or a modified PED where clear keying material is injected directly from a secure port on the key-generating SCD to the target SCD (e.g., a POI device) meet this requirement. Where the components or key pass through memory of the PC, Requirement 13 of Annex B must be met.</i> <i>SCDs used for key generation must meet requirement 5.1</i> Note: See Requirements 5 and 13.		☐	☐	☐	☐	☐
6-2.a Examine documented procedures to verify that multi-purpose computing systems are not permitted for key generation where any clear-text secret or private key or component thereof appears in memory outside the tamper-protected boundary of an SCD.	<Report Findings Here>					
6-2.b Observe generation process and examine vendor documentation for each type of key to verify that multi-purpose computing systems are not used for key generation where any clear-text secret or private key or component thereof appears in memory.	<Report Findings Here>					
6-2.c Where single-purpose computers with an installed SCD or a modified PED are used, verify that either: • Clear keying material is injected directly from a secure port on the SCD to the target (e.g., a POI device), or • Where clear keying material passes through memory of the PC, the PC requirements of Requirement 13 of Annex B are met.	<Report Findings Here>					

Annex B, Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-3 Printed key components must be printed within blind mailers or sealed in tamper-evident and authenticable packaging immediately after printing or transcription to ensure that: - Only approved key custodians can observe the key component. - Tampering can be visually detected. Printers used for this purpose must not be used for other purposes, must not be networked (i.e., locally connected only), and must be managed under dual control. Location must be a secure room that meets the following requirements.		☐	☐	☐	☐	☐
6-3.a Examine documented procedures for printed key components and verify that they require printed key components to be printed within blind mailers or sealed in tamper-evident and authenticable packaging immediately after printing such that: - Only approved key custodians can observe the key component. - Tampering can be detected.	<Report Findings Here>					
6-3.b Observe blind mailers, tamper-evident and authenticable packaging, or other sealed containers used for key components to verify that components cannot be read from within and that tampering can be detected.	<Report Findings Here>					
6-3.c Observe processes for printing key components to verify that: - Key components are printed within blind mailers or sealed in tamper-evident and authenticable packaging immediately after printing, such that no one but the authorized custodian ever has physical access to the output; - Printers are not networked; and - Printers used for this purpose are not used for other purposes and are used only under dual control.	<Report Findings Here>					
6-3.1 The room must have walls made of solid materials. The walls do not have to extend from true floor to true ceiling but do need to extend from floor to ceiling.		☐	☐	☐	☐	☐
6-3.1 Inspect the secure room designated for printing clear-text key components to verify that the walls are made of solid materials and extend from floor to ceiling.	<Report Findings Here>					
6-3.2 Any windows into the secure room must be: - Locked and protected by alarmed sensors. - Covered, rendered opaque, or positioned to prevent unauthorized observation of the secure room.		☐	☐	☐	☐	☐

Annex B, Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-3.2.a Observe all windows in the secure room to verify they are: - Locked and protected by alarmed sensors. - Covered, rendered opaque, or positioned to prevent unauthorized observation of the secure room.	<Report Findings Here>					
6-3.2.b Examine configuration of window sensors to verify that the alarm mechanism is active.	<Report Findings Here>					
6-3.3 An electronic access control system (for example, badge and/or biometrics) must be in place that: - Enforces dual-access requirements for entry into the secure room, and anti-pass-back requirements. - Supports generation of an alarm when one person remains alone in the secure room for more than 30 seconds.		☐	☐	☐	☐	☐
6-3.3.a Observe authorized personnel entering the secure room to verify that a badge-control system is in place that enforces the following requirements: - Dual access for entry to the secure room - Anti-pass-back	<Report Findings Here>					
6-3.3.b Examine alarm mechanisms and interview alarm-response personnel to verify that the badge-control system supports generation of an alarm when one person remains alone in the secure room for more than 30 seconds.	<Report Findings Here>					
6-3.4 CCTV cameras must record all activity, including recording events during dark periods through the use of infrared CCTV cameras or automatic activation of floodlights in case of any detected activity. This recording may be motion-activated, in which case the recording must continue for at least a minute after the last pixel of activity subsides.		☐	☐	☐	☐	☐
6-3.4 Inspect CCTV configuration and examine a sample of recordings to verify that CCTV monitoring is in place on a 24/7 basis, including the ability to record events during dark periods, and verify that, if motion-activated, recording continues for at least a minute after the last pixel of activity subsides.	<Report Findings Here>					
6-3.5 Monitoring must be supported on a continuous (24/7) basis such that alarms can be resolved by authorized personnel.		☐	☐	☐	☐	☐
6-3.5 Inspect configuration of monitoring systems and interview monitoring personnel to verify that monitoring is supported on a continuous (24/7) basis and alarms can be resolved by authorized personnel.	<Report Findings Here>					

Annex B, Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-3.6 The CCTV server and digital storage must be secured in a separate secure location that is not accessible to personnel who have access to the secure room.		☐	☐	☐	☐	☐
6-3.6.a Inspect location of the CCTV server and digital storage to verify they are located in a secure location that is separate from the secure room.	<Report Findings Here>					
6-3.6.b Inspect access-control configurations for the CCTV server/storage secure location and the secure room to identify all personnel who have access to each area. Compare access lists to verify that personnel with access to the key-injection secure room do not have access to the CCTV server/storage secure location.	<Report Findings Here>					
6-3.7 The CCTV cameras must be positioned to monitor: - The entrance door, - Any safes that are present, and - Any equipment that is used.		☐	☐	☐	☐	☐
6-3.7 Inspect CCTV positioning and examine a sample of recordings to verify that CCTV cameras are positioned to monitor: - The entrance door, - Any safes that are present, and - Any equipment that is used.	<Report Findings Here>					
6-3.8 CCTV cameras must be positioned so they do not monitor any combination locks, PIN pads, or keyboards used to enter passwords/authentication codes or other authentication credentials.		☐	☐	☐	☐	☐
6-3.8 Inspect CCTV positioning and examine a sample of recordings to verify that CCTV cameras do not monitor any combination locks, PIN pads, or keyboards used to enter passwords/authentication codes or other authentication credentials.	<Report Findings Here>					
6-3.9 Images recorded from the CCTV system must be securely archived for a period of no less than 45 days. If digital-recording mechanisms are used, they must have sufficient storage capacity and redundancy to prevent the loss of information necessary to reconstruct events for the most recent 45-day period.		☐	☐	☐	☐	☐

Annex B, Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-3.9.a If digital-recording mechanisms are used, examine system configurations to verify that the systems have sufficient redundancy to prevent the loss of information necessary to reconstruct events for the most recent 45-day period.	<Report Findings Here>					
6-3.9.b Examine storage of captured recordings to verify that at least the most recent 45 days of images are securely archived.	<Report Findings Here>					
6-4 Any residue that may contain clear-text keys or components must be destroyed or securely deleted—depending on media—immediately after generation of that key, to prevent disclosure of a key or the disclosure of a key component to an unauthorized individual. <i>Examples of where such key residue may exist include (but are not limited to):</i> • Printing material, including ribbons and paper waste • Memory storage of a key-loading device, after loading the key to a different device or system • Other types of displaying or recording		☐	☐	☐	☐	☐
6-4.a Examine documented procedures to identify all locations where key residue may exist. Verify procedures ensure the following: • Any residue that may contain clear-text keys or components is destroyed or securely deleted immediately after generation. • Specific direction as to the method of destruction is included in the procedure. • If a key is generated in a separate device before being exported into the end-use device, confirm that the key and all related critical security parameters (e.g., secret seeds) are deleted (zeroized) from the generation and/or injection device(s) immediately after the transfer to the device that will use the key. Examine logs of past destructions and deletions to verify that procedures are followed.	<Report Findings Here>					
6-4.b Observe the destruction process of each identified type of key residue and verify the following: • Any residue that may contain clear-text keys or components is destroyed immediately after generation. • The method of destruction is consistent with Requirement 24. • If a key is generated in a separate device before being exported into the end-use device, confirm that the key and all related critical security parameters (e.g., secret seeds) are deleted (zeroized) from the generation and/or injection device(s) immediately after the transfer to the device that will use the key.	<Report Findings Here>					

Annex B, Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-5 Asymmetric-key pairs must either be: - Generated by the device that will use the key pair; or - If generated externally, the private key of the key pair and all related critical security parameters (for example, secret seeds) must be deleted (zeroized) immediately after the transfer to the device that will use the key pair.		☐	☐	☐	☐	☐
6-5.a Examine documented procedures for asymmetric-key generation to confirm that procedures are defined to ensure that asymmetric-key pairs are either: - Generated by the device that will use the key pair, or - If generated externally, the key pair and all related critical security parameters must be deleted (zeroized) immediately after the transfer to the device that will use the key pair.	<Report Findings Here>					
6-5.b Observe key-generation processes to verify that asymmetric-key pairs are either: - Generated by the device that will use the key pair, or - If generated externally, the key pair and all related critical security parameters are deleted (for example, zeroized) immediately after the transfer to the device that will use the key pair.	<Report Findings Here>					
6-6 Policy and procedures must exist to ensure that clear-text private or secret keys or their components/shares are not transmitted across insecure channels. Preclusions include but are not limited to: - Dictating verbally keys or components - Recording key or component values on voicemail - Faxing, e-mailing, or otherwise electronically conveying clear-text secret or private keys or components - Conveying clear-text private key shares or secret key components/shares without containing them within tamper-evident and authenticable packaging - Writing key or component values into startup instructions - Affixing (e.g., taping) key or component values to or inside devices - Writing key or component values in procedure manuals		☐	☐	☐	☐	☐

Annex B, Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
6-6.a Examine documented policy and procedures to verify that they include language that prohibits transmitting clear-text private or secret keys or their components/shares across insecure channels, including but not limited to: • Dictating verbally keys or components • Recording key or component values on voicemail • Faxing, e-mailing, or otherwise electronically conveying clear-text keys or components • Conveying clear-text private key shares or secret key components/shares without containing them within tamper-evident and authenticable packaging • Writing key or component values into startup instructions • Affixing key or component values to or inside devices • Writing key or component values in procedure manual	<Report Findings Here>					
6-6.b From observation of key-management processes verify that clear-text private or secret keys or their components are not transmitted across insecure channels, including but not limited to: • Dictating verbally keys or components • Recording key or component values on voicemail • Faxing, e-mailing, or otherwise electronically conveying clear-text keys or components • Conveying clear-text private or secret key components without containing them within tamper-evident, authenticable packaging • Writing key or component values into startup instructions • Affixing key or component values to or inside devices • Writing key or component values in procedure manual						
Requirement 7: Documented procedures must exist and be demonstrably in use for all key-generation processing.						
7-1 Written key-generation policies and procedures must exist, and all affected parties (key custodians, supervisory staff, technical management, etc.) must be aware of those procedures. All key-creation events performed by a key-injection facility must be documented. Procedures for creating all keys must be documented.						

Annex B, Control Objective 2 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
7-1.a Examine documented key-generation procedures to confirm that they include all aspects of key-generation operations and address all keys in scope.	<Report Findings Here>					
7-1.b Interview those responsible for the key-generation processes (including key custodians, supervisory staff, technical management, etc.) to verify that the documented procedures are known and understood by all affected parties.	<Report Findings Here>					
7-1.c Observe key-generation ceremonies whether actual or for demonstration purposes and verify that the documented procedures are demonstrably in use.	<Report Findings Here>					
7-2 Logs must exist for the generation of higher-level keys such as KEKs exchanged with other organizations and MFKs and BDks. The minimum log contents include date and time, object name/identifier, purpose, name and signature of individual(s) involved, and tamper-evident package number(s) and serial number(s) of device(s) involved.		☐	☐	☐	☐	☐
7-2.a Examine documented key-generation procedures to verify that all key-generation events for higher-level keys (e.g., KEKs shared with other organizations or otherwise manually loaded as components and MFKs and BDks) must be logged.	<Report Findings Here>					
7-2.b Observe demonstrations for all types of key-generation events to verify that all key-generation events are logged.	<Report Findings Here>					
7-2.c Examine logs of key generation to verify that exchanges of higher-level keys with other organizations have been recorded and that all required elements were captured.	<Report Findings Here>					

Control Objective 3: Keys are conveyed or transmitted in a secure manner.

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 8: <i>Secret or private keys must be transferred by:</i> a) <i>Physically forwarding the key as at least two separate key shares or full-length components (hard copy, smart card, SCD) using different communication channels, or</i> b) <i>Transmitting the key in ciphertext form.</i> <i>Public keys must be conveyed in a manner that protects their integrity and authenticity.</i> <i>It is the responsibility of both the sending and receiving parties to ensure these keys are managed securely during transport</i>						
Keys conveyed to a key-injection facility must be conveyed in compliance with these requirements. Such keys can include, but are not limited to: • <i>Derived Unique Key Per Transaction (DUKPT) Base Derivation Keys (BDKs) used in the DUKPT key-management method;</i> • <i>Key-encryption keys used to encrypt the BDKs when the BDKs are conveyed between entities (e.g., from the BDK owner to a device manufacturer that is performing key-injection on their behalf, or from a merchant to a third party that is performing key-injection on their behalf);</i> • <i>Terminal master keys (TMKs) used in the master key/session key key-management method;</i> • <i>PIN-encryption keys used in the fixed-transaction key method;</i> • <i>Public keys used in remote key-establishment and distribution applications;</i> • <i>Private asymmetric keys for use in remote key-loading systems.</i> Keys conveyed from a key-injection facility (including facilities that are device manufacturers) must be conveyed in compliance with these requirements. Such keys can include, but are not limited to: • <i>Digitally signed HSM-authentication public key(s) signed by a device manufacturer's private key and subsequently loaded into the HSM for supporting certain key-establishment and distribution applications protocols (if applicable);</i> • <i>Device manufacturer's authentication key loaded into the HSM for supporting certain key-establishment and distribution applications protocols (if applicable).</i>						

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
8-1 Keys must be transferred either encrypted, as two or more full-length clear-text components, key shares, or within an SCD. Clear-text key components/shares must be transferred in SCDs or using tamper-evident, authenticable packaging. - Where key components are transmitted in clear-text using tamper-evident, authenticable mailers: - Components/shares must be conveyed using at least two separate communication channels, such as different courier services. Components/shares sufficient to form the key must not be conveyed using the same communication channel. - Ensure that details of the serial number of the package are conveyed transmitted separately from the package itself. - Documented procedures exist and are followed to require that the serial numbers be verified prior to the usage of the keying material. - Where SCDs are used for conveying components/shares, the mechanisms or data (e.g., PIN) to obtain the key component/share from the SCD must be conveyed using a separate communication channel from the SCD, or it must be conveyed in the same manner as a paper component. SCDs must be inspected for signs of tampering. - Where an SCD (i.e., HSM or KLD) is conveyed with pre-loaded secret and/or private keys, the SCD must require dual-control mechanisms to become operational. Those mechanisms must not be conveyed using the same communication channel as the SCD. SCDs must be inspected for signs of tampering. Note: Components of encryption keys must be transferred using different communication channels, such as different courier services. It is not sufficient to send key components for a specific key on different days using the same communication channel.		☐	☐	☐	☐	☐
8-1.a Determine whether keys are transmitted encrypted, as clear-text components/shares, or within an SCD.	<Report Findings Here>					

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
8-1.b If key components are transmitted in clear text using pre-numbered, tamper-evident, authenticable packaging, perform the following: - Examine documented procedures for sending components in tamper-evident, authenticable packaging to verify that: - They define how the details of the package serial number are to be transmitted. - There is a requirement that the package serial number is to be sent separately from the package itself. - Each component is to be sent to/from only the custodian(s) authorized for the component. - At least two communication channels are used to send the components of a given key (not just separation by sending on different days). - Prior to the use of the components, the serial numbers are to be confirmed. - Confirm through observation, interview, and inspection of the records of past key transfers that the process used to transport clear-text key components using pre-numbered, tamper-evident, authenticable packaging, is sufficient to ensure: - The package serial number was transmitted as prescribed. - The details of the serial number of the package were transmitted separately from the package itself. - At least two communication channels were used to send the components of a given key (not just separation by sending on different days). - Each component was sent to/from only the custodian(s) authorized for the component - Prior to the use of the component, the serial number was confirmed.	<Report Findings Here>					

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
8-1.c Where SCDs are used to convey components/shares, - Examine documented procedures to verify that the mechanism to obtain the keying material (e.g., PIN) is conveyed using separate communication channel from the associated SCD. - Examine documented procedures to verify that the SCD is inspected to ensure that there are not any signs of tampering. - Examine the chain-of-custody document for the SCDs and any transport logs to ensure the movement of each device is tracked and that there is evidence that the SCDs and dual-control mechanisms were separated sufficiently to ensure that no one person gained access to the SCDs and both SCD enablers.	<Report Findings Here>					
8-1.d Where an SCD is conveyed with pre-loaded secret and/or private keys, perform the following: - Examine documented procedures to verify that the SCD requires dual-control mechanisms to become operational. - Examine the documented procedures to ensure the method of shipment of the SCD and dual-control mechanisms (e.g., smart cards or passphrases) are separated in a way that ensures there is no opportunity for one person to gain access to the SCD and both authorization mechanisms (e.g., both smartcards, etc.). - Examine documented procedures to verify that the SCD is inspected to ensure there are no signs of tampering. - Examine records of key transfers and interview responsible personnel to verify the mechanisms that make the SCD operational are conveyed using separate communication channels.	<Report Findings Here>					

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
8-2 A person with access to one component or share of a secret or private key, or to the media conveying this value, must not have access to other components or shares of this key or to any other medium containing other components or shares sufficient to form the necessary threshold to derive the key. Note: An <i>m-of-n</i> scheme is a component- or share-allocation scheme where <i>m</i> is the number of shares or components necessary to form the key, and <i>n</i> is the number of the total set of shares or components related to the key. Management of the shares or components must be sufficient to ensure that no one person can gain access to enough of the item to form the key alone. <i>E.g., in an m-of-n scheme (which must use a recognized secret-sharing scheme such as Shamir), such that any three key components or shares (i.e., m = 3) can be used to derive the key, no single individual can have access to more than two components/shares.</i>		☐	☐	☐	☐	☐
8-2.a Examine documented procedures to verify they include controls to ensure that no single person can gain access to components or shares of this key or to any other medium containing other components or shares of this key that are sufficient to form the necessary threshold to derive the key. Verify procedures include: • Designation of person(s) permitted to convey/receive keys • Reminder that any person with access to one component/share of a key must not have access to other components/shares of this key, or to any other medium conveying any other components or shares sufficient to form the necessary threshold to derive the key. • Steps to ensure any person with access to the media conveying a component/share of a key could not have access to other components/shares of this key, or to any other medium conveying any other component of this key that is sufficient to form the necessary threshold to derive the key without detection.	<Report Findings Here>					

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
8-2.b Observe key-transfer processes and interview personnel to verify that controls are implemented to ensure that no single person can gain access to components or shares of this key or to any other medium containing other components or shares of this key that are sufficient to form the necessary threshold to derive the key. Verify the implemented controls ensure the following: • Only designated custodians can send/receive the component or share. • There is a clear understanding that an individual with access to a key component or key share does not have access to other components/shares of this key or to any other medium conveying other components or shares of this key that are sufficient to form the necessary threshold to derive the key. • There is sufficient evidence to show that a person with access to the media conveying a key component or key share could not have access to other components/shares of this key or to any other medium conveying any other components or shares of this key that are sufficient to form the necessary threshold to derive the key without detection.	<Report Findings Here>					
8-2.c Examine records of past key transfers to verify that the method used did not allow for any personnel to have access to components or shares sufficient to form the key.	<Report Findings Here>					
8-3 E-mail shall not be used for the conveyance of secret or private keys or their components/shares, even if encrypted, unless the key (or component/share) has already been encrypted in accordance with these requirements—i.e., in an SCD. This is due to the existence of these key values in memory just prior to encryption or subsequent to decryption. In addition, corporate e-mail systems allow the recovery by support staff of the clear text of any encrypted text or files conveyed through those systems. Other similar mechanisms, such as SMS, fax, or telephone shall not be used to convey clear-text key values.	☐ ☐ ☐ ☐ ☐					
8-3 Validate through interviews, observation, and log inspection that e-mail, SMS, fax, or telephone or similar communication is not used as means to convey secret or private keys or key components/shares.	<Report Findings Here>					

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
8-4 Public keys must be conveyed in a manner that protects their integrity and authenticity. Examples of acceptable methods include: • Use of public-key certificates as defined in Annex A that are created by a trusted CA that meets the requirements of Annex A. • Validating a hash of the public key sent by a separate channel (for example, mail) • Using a MAC (message authentication code) created using the algorithm defined in <i>ISO 16609</i> • Conveyance within an SCD • Encrypted Note: Self-signed certificates must not be used as the sole method of authentication. <i>Self-signed root certificates protect the integrity of the data within the certificate but do not guarantee the authenticity of the data. The authenticity of the root certificate is based on the use of secure procedures to distribute them. Specifically, they must be directly installed into the PIN pad of the ATM or POS device and not remotely loaded to the device subsequent to manufacture.</i>		☐	☐	☐	☐	☐
8-4 For all methods used to convey public keys, perform the following:						
8-4.a Examine documented procedures for conveying public keys to verify that methods are defined to convey public keys in a manner that protects their integrity and authenticity such as: • Use of public-key certificates created by a trusted CA that meets the requirements of Annex A • Validation of a hash of the public key sent by a separate channel (for example, mail) • Using a MAC (message authentication code) created using the algorithm defined in <i>ISO 16609</i> • Conveyance within an SCD • Encrypted	<Report Findings Here>					
8-4.b Validate that procedures dictate that self-signed certificates must not be used as the sole method of authentication.	<Report Findings Here>					

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
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8-4.c Observe the process for conveying public keys, associated logs, and interview responsible personnel to verify that the implemented method ensures public keys are conveyed in a manner that protects their integrity and authenticity.	<Report Findings Here>					
Requirement 9: During its transmission, conveyance, or movement between any two locations or organizational entities, any single unencrypted secret or private key component or share must at all times be protected. <i>Sending and receiving location/entities are equally responsible for the physical protection of the materials involved.</i> <i>Key components/shares conveyed to and from a key-injection facility must be conveyed in compliance with these requirements. Such key components/shares include but are not limited to those for key-encryption keys used to encrypt the BDKs when the BDKs are conveyed between entities (e.g., from the BDK owner to a device manufacturer that is performing key-injection on their behalf, or from a merchant to a third party that is performing key-injection on their behalf), or key components for the BDKs themselves, and terminal master keys used in the master key/session key key-management method. These requirements also apply to keys moved between locations of the same organization.</i>						
9-1 During the process to convey it, any single clear-text secret or private key component/share must at all times be either: - Under the continuous supervision of a person with authorized access to this component, - Sealed in a security container or courier mailer (including pre-numbered, tamper-evident, authenticable packaging) in such a way that it can be obtained only by a person with authorized access to it and unauthorized access would be detected, or - Contained within a physically secure SCD. Note: No single person shall be able to access or use all components or a quorum of shares of a single secret or private cryptographic key.	☐ ☐ ☐ ☐ ☐					
9-1.a Examine documented procedures for transmission, conveyance, or movement of keys between any two locations to verify that any single clear-text key component must at all times be either: - Under the continuous supervision of a person with authorized access to this component, or - Sealed in a security container or courier mailer (including pre-numbered, tamper-evident, authenticable packaging) in such a way that it can be obtained only by a person with authorized access to it, or - Contained within a physically secure SCD.	<Report Findings Here>					

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
9-1.b Observe key-management processes, examine associated logs, and interview responsible personnel to verify processes are implemented to ensure that any single clear-text key component is at all times either: - Under the continuous supervision of a person with authorized access to this component, or - Sealed in a security container or courier mailer (including pre-numbered, tamper-evident, authenticable packaging) in such a way that it can be obtained only by a person with authorized access to it, or - Contained within a physically secure SCD.	<Report Findings Here>					
9-2 Packaging or mailers (i.e., pre-numbered, tamper-evident packaging) containing clear-text key components are examined for evidence of tampering before being opened. Any sign of package tampering indicating a component was potentially compromised must be assessed and the analysis formally documented. If compromise is confirmed, and the result is that one person could have knowledge of the key, it must result in the destruction and replacement of: - The set of components - Any keys encrypted under this (combined) key	☐					
9-2.a Verify documented procedures include requirements for all packaging or mailers containing clear-text key components to be examined for evidence of tampering before being opened.	<Report Findings Here>					
9-2.b Interview responsible personnel and observe processes to verify that all packaging or mailers containing clear-text key components are examined for evidence of tampering before being opened.	<Report Findings Here>					
9-2.c Verify documented procedures require that any sign of package tampering is identified, reported and if compromise is confirmed ultimately results in the destruction and replacement of both: - The set of components - Any keys encrypted under this (combined) key	<Report Findings Here>					

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
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9-2.d Interview responsible personnel and observe processes to verify that if a package shows signs of tampering indicating a component was potentially compromised, processes are implemented to identify the tampering, report/escalate it, and ,if compromise is confirmed, ultimately results in the destruction and replacement of both: • The set of components • Any keys encrypted under this (combined) key.	<Report Findings Here>					
9-2.e Examine records related to any escalated transmittal event. Verify that if compromise is confirmed it resulted in the destruction and replacement of both: • The set of components • Any keys encrypted under this (combined) key	<Report Findings Here>					
9-3 Only an authorized key custodian—and designated backup(s)—shall have physical access to a key component prior to being secured in transmittal packaging and upon removal of a secured key component from transmittal packaging.	☐	☐	☐	☐	☐	
9-3.a Verify that a list(s) of key custodians—and designated backup(s)—authorized to have physical access to key components prior to being secured in transmittal packaging and upon removal of a secured key component from transmittal packaging.	<Report Findings Here>					
9-3.b Observe implemented access controls and processes to verify that only those authorized key custodians—and designated backup(s)—have physical access to key components prior to being secured in transmittal packaging and upon removal of a secured key component from transmittal packaging.	<Report Findings Here>					
9-3.c Examine physical access logs (e.g., to security containers for key components) to verify that only the authorized individual(s) have access to each component.	<Report Findings Here>					
9-4 Mechanisms must exist to ensure that only authorized custodians: • Place key components into pre-numbered, tamper-evident, authenticable packaging for transmittal. • Check tamper-evident packaging upon receipt for signs of tamper prior to opening the tamper-evident, authenticable packaging containing key components. • Check the serial number of the tamper-evident packing upon receipt of a component package.	☐	☐	☐	☐	☐	

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
9-4.a Verify that a list(s) of key custodians authorized to perform the following activities is defined and documented: - Place the key component into pre-numbered, tamper-evident packaging for transmittal. - Upon receipt, check the tamper-evident packaging for signs of tamper prior to opening the tamper-evident packaging containing the key component. - Check the serial number of the tamper-evident packing upon receipt of a component package.	<Report Findings Here>					
9-4.b Observe implemented mechanisms and processes and examine logs to verify that only the authorized key custodians can perform the following: - Place the key component into pre-numbered, tamper-evident packaging for transmittal. - Upon receipt, check the tamper-evident packaging for signs of tamper prior to opening the tamper-evident packaging containing the key component. - Check the serial number of the tamper-evident packing upon receipt of a component package.	<Report Findings Here>					
9-5 Pre-numbered, tamper-evident, authenticable bags shall be used for the conveyance of clear-text key components not in an SCD. Out-of-band mechanisms must be used to verify receipt of the appropriate bag numbers. Note: Numbered courier bags are not sufficient for this purpose	☐ ☐ ☐ ☐ ☐					
9-5 Verify that pre-numbered, tamper-evident, authenticable bags are used for the conveyance of clear-text key components and perform the following: - Examine documented procedures to verify they define how details of the serial number are transmitted separately from the package itself. - Observe the method used to transport clear-text key components using tamper-evident mailers, and interview responsible personnel to verify that details of the serial number of the package are transmitted separately from the package itself. - Examine logs to verify that procedures are followed.	<Report Findings Here>					

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
9-6 If components or shares of multiple keys are being sent simultaneously between the same sending and receiving custodians, the component/shares for a specific custodian or custodian group can be shipped in the same TEA bag provided that: - The components inside the tamper-evident and authenticable package are in separate opaque and identifiable packaging (e.g., individually sealed within labeled, opaque envelopes or PIN mailers) to prevent confusion and/or inadvertent observation when the package is opened. - The components are repackaged at receipt into separate tamper-evident and authenticable packages for storage at the receiving location. - Records reflect the receipt of the shipped bag and association with subsequent individual bags.		☐	☐	☐	☐	☐
9-6.a If components or shares of multiple keys are being sent simultaneously between the same sending and receiving custodians, the component/shares for a specific custodian or custodian group can be shipped in the same TEA bag provided that: - The components inside the tamper-evident and authenticable package are in separate opaque and identifiable packaging (e.g., individually sealed within labeled, opaque envelopes or within PIN mailers) to prevent confusion and/or inadvertent observation when the package is opened. - The components are repackaged at receipt into separate tamper-evident and authenticable packages for storage at the receiving location. - Records reflect the receipt of the shipped bag and association with subsequent individual bags.	<Report Findings Here>					
9-6.b Examine logs to verify that procedures are followed.	<Report Findings Here>					

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)					
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place	
Requirement 10: All key-encryption keys used to transmit or convey other cryptographic keys must be at least as strong as any key transmitted or conveyed.							
<i>Key-encryption keys used to convey keys to a key-injection facility or between locations or systems within the same key-injection facility must be at least as strong as any key transmitted or conveyed. Such keys include but are not limited to, key-encryption keys used to encrypt the BDKs when the BDKs are conveyed between entities, locations, or systems (e.g., from the BDK owner to a device manufacturer that is performing key-injection on their behalf, or from a merchant to a third party that is performing key-injection on their behalf) for system migration, or transport between injection locations owned by the same organization.</i>							
10-1 All key-encryption keys used to encrypt for transmittal or conveyance of other cryptographic keys must be at least as strong as the key being sent, as delineated in Annex C except as noted below for RSA keys used for key transport. • TDEA keys used for encrypting keys must be at least double-length keys (have bit strength of 80 bits) and use the TDEA in an encrypt, decrypt, encrypt mode of operation for key-encipherment. • A double- or triple-length TDEA key must not be encrypted with a TDEA key of a lesser strength. • TDEA keys shall not be used to protect AES keys. • TDEA keys shall not be used to encrypt keys greater in strength than 112 bits. • RSA keys used to transmit or convey other keys must have bit strength of at least 80 bits. • RSA keys encrypting keys greater in strength than 80 bits shall have bit strength at least 112 bits. Note: Entities using POI version1 and/or version 2 devices may use RSA key sizes of 1024 and/or SHA-1 if the devices do not support RSA key sizes of 2048 or SHA-2. However, in all cases, version 3 or higher devices must implement RSA using key sizes of 2048 or higher and SHA-2 when used for key distribution using asymmetric techniques in accordance with Annex A.	☐ ☐ ☐ ☐ ☐						
10-1.a Examine documented procedures to verify there is a requirement that all keys used to transmit or convey other cryptographic keys must be at least as strong as any key transmitted or conveyed, except as noted for RSA keys.	<Report Findings Here>						
10-1.b Using the network schematic and the summary listing of cryptographic keys and through interview of personnel, identify keys that protect other keys for transmission. Consider keys manually transferred (e.g., cryptograms sent to an ESO) as well as those that are system generated and transferred (e.g., KEK or TMK encrypting working keys).	<Report Findings Here>						

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
10-1.c Observe key-generation processes for the key types identified above. Verify that all keys used to transmit or convey other cryptographic keys are at least as strong as any key transmitted or conveyed except as noted for RSA keys. - Interview appropriate personnel and examine documented procedures for the creation of these keys. - Using the table in Annex C, validate the respective key sizes for TDEA, RSA, Elliptic Curve, DSA, and Diffie Hellman algorithms where used for key encryption. - Verify that: - TDEA keys used for encrypting keys must be at least double-length keys (have bit strength of 80 bits) and use the TDEA in an encrypt, decrypt, encrypt mode of operation for key-encipherment. - A double- or triple-length TDEA key must not be encrypted with a TDEA key of lesser strength. - TDEA keys are not used to protect AES keys. - TDEA keys shall not be used to encrypt keys greater in strength than 112 bits. - RSA keys used to transmit or convey other keys have bit strength of at least 80 bits. - RSA keys encrypting keys greater in strength than 80 bits have bit strength at least 112 bits. - Any POI device that is version 3 or higher is using RSA with a key size of at least 2048 and SHA-2, where applicable. Use as necessary the device information used in Requirement 1.	<Report Findings Here>					
10-1.d Examine system documentation and configuration files to validate the above, including HSM settings.	<Report Findings Here>					
Requirement 11: Documented procedures must exist and be demonstrably in use for all key transmission and conveyance processing.						
11-1 Written procedures must exist and be known to all affected parties.		☐	☐	☐	☐	☐

Annex B, Control Objective 3 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
11-1.a Verify documented procedures exist for all key transmission and conveyance processing.	<Report Findings Here>					
11-1.b Interview responsible personnel to verify that the documented procedures are known and understood by all affected parties for key transmission and conveyance processing.	<Report Findings Here>					
11-2 Methods used for the conveyance or receipt of keys must be documented.		☐	☐	☐	☐	☐
11-2 Verify documented procedures include all methods used for the conveyance or receipt of keys.	<Report Findings Here>					

Control Objective 4: Key-loading to HSMs and POI PIN-acceptance devices is handled in a secure manner.

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)					
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place	
Requirement 12: Secret and private keys must be input into hardware (host) security modules (HSMs) and POI PIN-acceptance devices in a secure manner. a. Unencrypted secret or private keys must be entered using the principles of dual control and split knowledge. b. Key-establishment techniques using public-key cryptography must be implemented securely.							
Key-injection facilities must load keys using dual control and for clear-text secret and private keys, split knowledge. Such keys include, but are not limited to: - Derived Unique Key Per Transaction (DUKPT) Base Derivation Keys (BDKs) used in the DUKPT key-management method; - Key-encryption keys used to encrypt the BDKs when the BDKs are conveyed between entities (e.g., from the BDK owner to a device manufacturer that is performing key-injection on their behalf, or from a merchant to a third party that is injecting keys on their behalf); - Terminal master keys (TMKs) used in the master key/session key key-management method; - PIN-encryption keys used in the fixed-transaction key method; - Master keys for key-injection platforms and systems that include hardware devices (SCDs) for managing (e.g., generating and storing) the keys used to encrypt other keys for storage in the key-injection platform system; - Public and private key pairs loaded into the POIs for supporting remote key-establishment and distribution applications; - Digitally signed POI public key(s) signed by a device manufacture's private key and subsequently loaded into the POI for supporting certain key-establishment and distribution applications protocols (if applicable). Dual control is not necessary where other mechanisms exist to validate the authenticity of the key, such as the presence in the device of an authentication key; - Device manufacturer's authentication key (e.g., vendor root CA public key) loaded into the POI for supporting certain key-establishment and distribution applications protocols (if applicable).							
12-1 The loading of secret or private keys, when loaded from the individual key components, must be managed using the principles of dual control and split knowledge. Note: Manual key loading may involve the use of media such as paper, smart cards, or other physical tokens.		☐	☐	☐	☐	☐	
12-1.a Using the summary of cryptographic keys, identify keys that are loaded from components and examine documented process to load each key type (MFK, TMK, PEK, etc.) from components to ensure dual control and split knowledge are required.	<Report Findings Here>						
12-1.b Interview appropriate personnel to determine the number of key components for each manually loaded key.	<Report Findings Here>						

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
12-1.c Witness a structured walk-through/demonstration of various key-loading processes for all key types (MFKs, TMKs, PEKs. etc.). Verify the number and length of the key components against information provided through verbal discussion and written documentation.	<Report Findings Here>					
12-1.d Verify that the process includes the entry of individual key components by the designated key custodians.	<Report Findings Here>					
12-1.e Ensure key-loading devices can only be accessed and used under dual control.	<Report Findings Here>					
12-2 Procedures must be established that will prohibit any one person from having access to components sufficient to form an encryption key when components are removed from and returned to storage for key loading.		☐	☐	☐	☐	☐
12-2 Examine logs of access to security containers for key components/shares to verify that only the authorized custodian(s) have accessed. Compare the number on the current tamper-evident and authenticable package for each component to the last log entry for that component. Trace historical movement of higher-order keys (MFK, KEK, and BDK) in and out of secure storage to ensure there is no break in the package-number chain that would call into question authorized handling and sufficient storage of the component or share. This must address at a minimum the time frame from the date of the prior audit.	<Report Findings Here>					

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
12-3 The loading of clear-text cryptographic keys using a key-loading device requires dual control to authorize any key-loading session. It shall not be possible for a single person to use the key-loading device to load clear keys alone. Dual control must be implemented using one or more of, but not limited to, the following techniques: - Two or more passwords/authentication codes of five characters or more (vendor default values must be changed), - Multiple cryptographic tokens (such as smartcards), or physical keys, - Physical access controls - Separate key-loading devices for each component/share Note: For devices that do not support two or more passwords/authentication codes, this may be achieved by splitting the single password used by the device into two halves, each half controlled by a separate authorized custodian. Each half must be a minimum of five characters. Note: Passwords/authentication codes to the same object may be assigned to a custodian group team—e.g., custodian team for component A. Note: The addition of applications that replace or disable the PCI-evaluated firmware functionality invalidates the device approval for each such implementation unless those applications are validated for compliance to PTS POI Security Requirements and listed as such in the approval listings.		☐	☐	☐	☐	☐
12-3.a Identify instances where a key-loading device is used to load clear-text keys. Examine documented procedures for loading of clear-text cryptographic keys, including public keys, to verify: - Procedures require dual control to authorize any key-loading session. - The techniques to be used to achieve dual control are identified. - There is a requirement to change any default passwords/authentication codes and set passwords/authentication codes that have at least five characters. - There is a requirement that if passwords/authentication codes or tokens are used, they be maintained separately.	<Report Findings Here>					

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
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12-3.b For each type of production SCDs loaded with a key-loading device, observe the processes (e.g., a demonstration) of loading clear-text cryptographic keys and interview personnel. Verify that: • Dual control is necessary to authorize the key-loading session. • Expected techniques are used. • Default passwords/authentication codes are reset. • Any passwords/authentication codes used are a minimum of five characters. • Any passwords/authentication codes or tokens are maintained separately.	<Report Findings Here>					
12-3.c Examine documented records of key-loading to verify the presence of two authorized persons during each type of key-loading activity.	<Report Findings Here>					
12-3.d Ensure that any default dual-control mechanisms (e.g., default passwords/authentication codes—usually printed in the vendor's manual—in a key-loading device) have been disabled or changed.	<Report Findings Here>					
12-4 Key components for symmetric keys must be combined using a process such that no active bit of the key can be determined without knowledge of the remaining components. (For example, via XOR'ing of full-length components.) Note: Concatenation of key components together to form the key is unacceptable; e.g., concatenating two 8-hexadecimal character halves to form a 16-hexadecimal secret key. <i>The resulting key must only exist within the SCD.</i>	☐ ☐ ☐ ☐ ☐					
12-4.a Examine documented procedures for combining symmetric key components and observe processes to verify that key components are combined using a process such that no active bit of the key can be determined without knowledge of the remaining components—e.g. only within an SCD.	<Report Findings Here>					
12-4.b Confirm key-component lengths through interview and examination of blank component forms and documented procedures. Examine device configuration settings and interview personnel to verify that key components used to create a key are the same length as the resultant key.	<Report Findings Here>					
12-5 Hardware security module (HSM) Master File Keys, including those generated internal to the HSM and never exported, must be at least double-length keys and use the TDEA (including parity bits) or AES using a key size of at least 128 bits.	☐ ☐ ☐ ☐ ☐					

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
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12-5 Examine vendor documentation describing options for how the HSM MFK is created and verify the current MFK was created using AES or double- or triple-length TDEA. Corroborate this via observation of processes, with information gathered during the interview process, and procedural documentation provided by the entity under review.	<Report Findings Here>					
12-6 Any other SCD loaded with the same key components must combine all entered key components using the identical process.		☐	☐	☐	☐	☐
12-6 Through examination of documented procedures, interviews, and observation, confirm that any devices that are loaded with the same key components use the same mathematical process to derive the final key,	<Report Findings Here>					
12-7 The initial terminal master key (TMK) or initial DUKPT key must be loaded to the device using either asymmetric key-loading techniques or manual techniques—e.g., the device keypad, IC cards, key-loading device, etc. Subsequent loading of the terminal master key may use techniques described in this document such as: - Asymmetric techniques - Manual techniques - The existing TMK to encrypt the replacement TMK for download - For AES DUKPT, using the option to derive a key-encryption key called the DUKPT Update Key, so that the host can send a device a new initial key encrypted under that key. Note this also requires that a new initial key ID is also sent. Keys shall not be reloaded by any methodology in the event of a compromised device and must be withdrawn from use.		☐	☐	☐	☐	☐
12-7.a Examine documented procedures for the loading of TMKs and initial DUKPT keys to verify that they require asymmetric key-loading techniques or manual techniques for initial loading and allowed methods for replacement TMK or initial DUKPT key loading.	<Report Findings Here>					
12-7.b Examine documented procedures to verify that keys are withdrawn from use if they were loaded to a device that has been compromised or went missing.	<Report Findings Here>					

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
12-8 If key-establishment protocols using public-key cryptography are used to distribute secret keys, these must meet the requirements detailed in Annex A of this document. For example: • A public-key technique for the distribution of symmetric secret keys must: • Use public and private key lengths that are in accordance with Annex C for the algorithm in question (e.g., 1024-bits minimum for RSA). • Use key-generation techniques that meet the current ANSI and ISO standards for the algorithm in question. • Provide for mutual device authentication for both the host and the POI device or host-to-host if applicable, including assurance to the host that the POI device has (or can compute) the session key and that no entity other than the POI device specifically identified can possibly compute the session key.		☐	☐	☐	☐	☐
12-8.a For techniques involving public key cryptography, examine documentation to illustrate the process, including the size and sources of the parameters involved, and the mechanisms utilized for mutual device authentication for both the host and the POI.	<Report Findings Here>					
12-8.b If key-establishment protocols using public-key cryptography are used to distribute secret keys, verify that the remote key-distribution requirements detailed in Annex A of this document are met, including: • Use of public and private key lengths that are in accordance with Annex C for the algorithm in question (e.g., 1024-bits minimum for RSA). • Use of key-generation techniques that meet the current ANSI and ISO standards for the algorithm in question. • Providing for mutual device authentication for both the host and the POI device or host-to-host if applicable.	<Report Findings Here>					

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		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
12-9 Key-injection facilities must implement dual control and split-knowledge controls for the loading of keys into devices (for example, POIs and other SCDs). Note: Such controls may include but are not limited to: - Physical dual access controls that electronically provide for restricted entry and egress from a room dedicated to key injection such that the badge-access system enforces the presence of at least two authorized individuals at all times in the room so no one person can singly access the key-loading equipment. Access is restricted to only appropriate personnel involved in the key-loading process. - Logical dual control via multiple logins with unique user IDs to the key-injection platform application such that no one person can operate the application to singly inject cryptographic keys into devices. - Key-injection platform applications that force the entry of multiple key components and the implementation of procedures that involve multiple key custodians who store and access key components under dual-control and split-knowledge mechanisms. - Demonstrable procedures that prohibit key custodians from handing their components to any other individual for key entry. - Separate key-loading devices for each component		☐	☐	☐	☐	☐
12-9.a Examine documented key-injection procedures to verify that the procedures define use of dual control and split knowledge controls for the loading of keys into devices.	<Report Findings Here>					
12-9.b Interview responsible personnel and observe key-loading processes and controls to verify that dual control and split-knowledge controls are in place for the loading of keys into devices.	<Report Findings Here>					
12-9.c Examine records of key-loading processes and controls to verify that the loading of keys does not occur without dual control and split knowledge.	<Report Findings Here>					

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 13: <i>The mechanisms used to load secret and private keys—such as terminals, external PIN pads, key guns, or similar devices and methods—must be protected to prevent any type of monitoring that could result in the unauthorized disclosure of any component.</i>						
<i>Key-injection facilities must ensure key-loading mechanisms are not subject to disclosure of key components or keys.</i>						
<i>Some key-injection platforms use personal-computer (PC)-based software applications, whereby clear-text secret and/or private keys and/or their components exist in memory outside the secure boundary of an SCD for loading keys. Such systems have inherent weaknesses that, if exploited, may cause the unauthorized disclosure of components and/or keys. These weaknesses include:</i>						
<i>XOR'ing of key components is performed in software.</i> <i>Clear-text keys and components can reside in software during the key-loading process.</i> <i>Some systems require only a single password.</i> <i>Some systems store the keys (e.g., BDKs, TMKs) on removable media or smart cards. These keys are in the clear with some systems.</i> <i>PCs, by default, are not managed under dual control. Extra steps (e.g., logical user IDs, physical access controls, etc.) must be implemented to prevent single control of a PC.</i> <i>Data can be recorded in the PC's non-volatile storage.</i> <i>Software Trojan horses or keyboard sniffers can be installed on PCs.</i>						
13-1 Clear-text secret and private keys and key components must be transferred into an SCD only when it can be ensured that: - Any cameras present in the environment must be positioned to ensure they cannot monitor the entering of clear-text key components. - There is not any mechanism at the interface between the conveyance medium and the SCD that might disclose the transferred keys. - The sending and receiving SCDs must be inspected prior to key loading to ensure that they have not been subject to any prior tampering or unauthorized modification that could lead to the disclosure of clear-text keying materials. - SCDs must be inspected to detect evidence of monitoring and to ensure dual-control procedures are not circumvented during key loading. - An SCD must transfer a plaintext secret or private key only when at least two authorized individuals are uniquely identified by the device.		☐	☐	☐	☐	☐

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-1 Observe key-loading environments, processes, and mechanisms (for example, terminals, PIN pads, key guns, etc.) used to transfer keys and key components. Perform the following: • Ensure that any cameras that are present are positioned to ensure they cannot monitor the entering of clear-text key components. • Examine documented procedures to determine that they require that keys and components are transferred into an SCD only after an inspection of the devices and mechanism; and verify they are followed by observing a demonstration that: – SCDs must be inspected to detect evidence of monitoring and to ensure dual-control procedures are not circumvented during key loading. – An SCD must transfer a plaintext secret or private key only when at least two authorized individuals are identified by the device. – There is not any mechanism (including cabling) at the interface between the conveyance medium and the SCD device that might disclose the transferred keys. – The SCD is inspected to ensure it has not been subject to any prior tampering or unauthorized modification that could lead to the disclosure of clear-text keying material.	<Report Findings Here>					
13-2 Only SCDs shall be used in the loading of clear-text secret or private keys or their components outside of a secure key-loading facility, as delineated in the requirements in this Annex. For example, ATM controller (computer) keyboards or those attached to an HSM shall never be used for the loading of clear-text secret or private keys or their components. Note: The addition of applications—e.g., component, share, or key-loading applications—that replace or disable the PCI evaluated firmware functionality invalidates the device approval for each such implementation unless those applications are validated for compliance to PTS POI Security Requirements and listed as such in the approval listings.	☐					
13-2.a Examine documentation to verify that only SCDs are used in the loading of clear-text secret or private keys or their components, outside of a secure key-loading facility, as delineated in this Annex. For example, ATM keyboards or keyboards attached to an HSM shall never be used for the loading of clear-text secret or private keys or their components.	<Report Findings Here>					

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-2.b Observe a demonstration of key loading to verify that only SCDs are used in the loading of clear-text secret or private keys or their components outside of a secure key-loading facility.	<Report Findings Here>					
13-3 The loading of plaintext secret or private key components or shares from an electronic medium—e.g., smart card, thumb drive, fob or other devices used for data transport—directly into a cryptographic device (and verification of the correct receipt of the component, if applicable) results in either of the following: - The medium is placed into secure storage and managed under dual control (only if there is a possibility it will be required for future re-loading of the component into the cryptographic device); or - All traces of the component are erased or otherwise destroyed from the electronic medium in accordance with Requirement 24.		☐	☐	☐	☐	☐
13-3.a Examine documented procedures for the loading of secret or private key components from an electronic medium to a cryptographic device. Verify that procedures define specific instructions to be followed as a result of key loading, including: - Instructions for the medium to be placed into secure storage and managed under dual control (only if there is a possibility it will be required for future re-loading of the component into the cryptographic device); or - Instructions to erase or otherwise destroy all traces of the component from the electronic medium, including the method to use.	<Report Findings Here>					
13-3.b Observe key-loading processes to verify that the loading process results in one of the following: - The medium used for key loading is placed into secure storage and managed under dual control (only if there is a possibility it will be required for future re-loading of the component into the cryptographic device); or - All traces of the component are erased or otherwise destroyed from the electronic medium.	<Report Findings Here>					
13-3.c Examine records/logs of erasures to confirm that: - The documented procedure was followed. - The method used was in accordance with Requirement 24.	<Report Findings Here>					

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-4 For secret or private keys transferred from the cryptographic hardware that generated the key to an electronic key-loading device:		☐	☐	☐	☐	☐
13-4 Examine documented procedures and observe processes for the use of key-loading devices. Perform the following:	<Report Findings Here>					
13-4.1 The key-loading device must be a physically secure SCD, designed and implemented in such a way that any unauthorized disclosure of the key is prevented or detected. <i>Note: A PCI-approved KLD meets this requirement for a SCD.</i>		☐	☐	☐	☐	☐
13-4.1 Verify the key-loading device is a physically secure SCD designed and implemented in such a way that any unauthorized disclosure of the key is prevented or detected.	<Report Findings Here>					
13-4.2 The key-loading device must be under the supervision of a person authorized by management or stored in a secure container such that no unauthorized person can have access to it.		☐	☐	☐	☐	☐
13-4.2 Verify the key-loading device is under the supervision of a person authorized by management or stored in a secure container such that no unauthorized person can have access to it.	<Report Findings Here>					
13-4.3 The key-loading device must be designed or controlled so that only authorized personnel under dual control can use and enable it to output a key into another SCD. Such personnel must ensure that a key-recording device is not inserted between the SCDs.		☐	☐	☐	☐	☐
13-4.3.a Verify the key-loading device is designed or controlled so that only authorized personnel under dual control can use and enable it to output a key into another SCD.	<Report Findings Here>					
13-4.3.b Verify that both authorized personnel involved in key-loading activity inspect the key-loading device prior to use to ensure that a key-recording device has not been inserted between the SCDs.	<Report Findings Here>					
13-4.4 The key-loading device must not retain any information that might disclose the key—e.g., allow replay of the key for injection into a non-SCD—that was installed in the device or a key that it has successfully transferred.		☐	☐	☐	☐	☐
13-4.4 Verify the key-loading device does not retain any information that might disclose the key or a key that it has successfully transferred. For example, attempt to output the same value more than one time from the device or cause the device to display check values for its contents both before and after injection and compare.	<Report Findings Here>					

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-5 Any media (electronic or otherwise) containing secret or private key components or shares used for loading cryptographic keys must be maintained in a secure storage location and accessible only to authorized custodian(s). When removed from the secure storage location, media or devices containing key components or used for the injection of clear-text cryptographic keys must be in the physical possession of only the designated component holder(s), and only for the minimum practical time necessary to complete the key-loading process. The media upon which a component resides must be physically safeguarded at all times when removed from secure storage. Key components that can be read/displayed (for example, those printed on paper or stored on magnetic cards, PROMs, or smartcards) must be managed so they are never used in a manner that would result in the component being displayed in clear text to anyone who is not a designated custodian for that component.		☐	☐	☐	☐	☐
13-5.a Interview personnel and observe media locations to verify that the media is maintained in a secure storage location accessible only to custodian(s) authorized to access the key components.	<Report Findings Here>					
13-5.b Examine documented procedures for removing media or devices containing key components—or that are otherwise used for the injection of cryptographic keys—from the secure storage location. Verify procedures include the following: - Requirement that media/devices are in the physical possession of only the designated component holder(s). - The media/devices are removed from secure storage only for the minimum practical time necessary to complete the key-loading process.	<Report Findings Here>					
13-5.c Interview designated component holder(s) and examine key-management logs to verify that media or devices removed from secure storage are in the physical possession of only the designated component holder.	<Report Findings Here>					
13-5.d Interview key-injection personnel and examine logs for the removal of media/devices from secure storage to verify they are removed only for the minimum practical time necessary to complete the key-loading process.	<Report Findings Here>					
13-6 If the component is in human-readable form (e.g., printed within a PIN-mailer type document), it must be visible only to the designated component custodian and only for the duration of time required for this person to privately enter the key component into an SCD.		☐	☐	☐	☐	☐

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-6 Validate through interview and observation that printed key components are not opened until just prior to entry into the SCD. Plaintext secret and/or private keys and/or their components are visible only to key custodians for the duration of loading into an SCD.	<Report Findings Here>					
13-7 Written or printed key-component documents must not be opened until immediately prior to use.		☐	☐	☐	☐	☐
13-7.a Examine documented procedures and confirm that printed/written key-component documents are not opened until immediately prior to use.	<Report Findings Here>					
13-7.b Observe key-loading processes and verify that printed/written key components are not opened until immediately prior to use.	<Report Findings Here>					
13-8 A person with access to any component or share of a secret or private key, or to the media conveying this value, must not have access to other components or shares of this key or to any other medium containing other components or shares of this key that are sufficient to form the necessary threshold to derive the key. <i>E.g., in an m-of-n scheme (which must use a recognized secret-sharing scheme such as Shamir), such that any three key components or shares (i.e., m = 3) can be used to derive the key, no single individual can have access to more than two components/shares.</i>		☐	☐	☐	☐	☐
13-8.a Examine documented procedures for the use of key components to verify that procedures ensure that any individual custodian only has access to their assigned components and never has access to sufficient key components to reconstruct a cryptographic key.	<Report Findings Here>					
13-8.b Examine key-component access controls and access logs to verify that any single authorized custodians can and has only had access to their assigned component(s) and cannot access sufficient key components to reconstruct a cryptographic key.	<Report Findings Here>					
13-9 Key-injection facilities that use PC-based key-loading software platforms or similar devices (e.g., modified PEDs) that allow clear-text secret and/or private keys and/or their components to exist in memory outside the secure boundary of an SCD must minimally implement the following additional controls: Note: Effective 1 January 2021 , entities engaged in key loading on behalf of others shall not be allowed to use PC based key-loading methodologies where clear-text secret and/or private keying material appears in the clear in memory outside the secure boundary of an SCD. Effective 1 January 2023 , entities only performing key loading for devices for which they are the processor shall no longer have this option.		☐	☐	☐	☐	☐

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-9 Interview appropriate personnel and examine documentation to determine the procedures for key loading to POIs, key-loading devices, and HSMS that are part of the key-loading platform. Examine any logs of key loading.	<Report Findings Here>					
13-9.1 PCs and similar devices must be: • Standalone (i.e., without modems, not connected to a LAN or WAN, not capable of wireless connections, etc.); • Dedicated to only the key-loading function (e.g., there must not be any other application software installed); and • Located in a physically secure room meeting the criteria of Requirement 32-9 that is dedicated to key-loading activities.		☐	☐	☐	☐	☐
13-9.1 For facilities using PC-based key-loading software platforms or similar devices, verify through interviews and observation that the platform is: • Standalone • Dedicated to only key loading • Located in a physically secure room meeting the criteria of Requirement 32-9 that is dedicated to key loading activities	<Report Findings Here>					
13-9.2 All hardware used in key loading (including the PC) must be managed under dual control. Key-injection must not occur unless there are minimally two individuals in the key-injection room at all times during the process. If a situation arises that would cause only one person to be in the room, all individuals must exit until at least two can be inside.		☐	☐	☐	☐	☐
13-9.2 Verify through interviews and observation that: • All hardware used in key loading (including the PC) is managed under dual control. • Key-injection cannot occur unless there are minimally two individuals in the key-injection room at all times during the process. • Mechanisms exist (See Requirement 32) that do not permit the room to be occupied by fewer than two authorized individuals.	<Report Findings Here>					

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-9.3 PC access and use must be monitored, and logs of all key loading must be maintained. These logs must be retained for a minimum of three years. The logs must be regularly (no less frequently than weekly) reviewed by an authorized person who does not have access to the room or to the PC. The reviews must be documented. The logs must include but not be limited to: • Logs of access to the room from a badge-access system; • Logs of access to the room from a manual sign-in sheet; • User sign-on logs on the PC at the operating-system level; • User sign-on logs on the PC at the application level; • Logs of the device IDs and serial numbers that are loaded along with the date and time and the individuals performing the key-injection; • Video surveillance logs with a minimum retention period of 45 days.		☐	☐	☐	☐	☐
13-9.3.a Verify through interviews and observation that logs of key-loading activities are maintained and meet the following: • Retained for a minimum of three years. • Regularly reviewed by an authorized person who does not have access to the room or to the PC. • The reviews are documented.	<Report Findings Here>					
13-9.3.b Verify through interviews and observation that logs of key-loading activities are maintained and meet the following: • Logs include a minimum of: – Access to the room from a badge access system, – Access to the room from a manual sign-in sheet, – User sign-on logs on the PC at the operating system level, – User sign-on logs on the PC at the application level, – Logs of the device IDs and serial numbers that are loaded along with the date and time and the individuals performing the key-injection, – Video surveillance logs with a minimum retention period of 45 days.	<Report Findings Here>					

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		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-9.4 Additionally, verify through interviews and observation that::						
13-9.4.1 Cable attachments and the key-loading device must be examined before each use to ensure the equipment is free from tampering.		☐	☐	☐	☐	☐
13-9.4.1 Cable attachments and the key-loading device are examined before each use to ensure the equipment is free from tampering.	<Report Findings Here>					
13-9.4.2 The key-loading device must be started from a powered-off position every time key-loading activities occur.		☐	☐	☐	☐	☐
13-9.4.2 The key-loading device is started from a powered-off position every time key-loading activities occur.	<Report Findings Here>					
13-9.4.3 The software application must load keys without recording any clear-text values on portable media or other unsecured devices.		☐	☐	☐	☐	☐
13-9.4.3 The software application loads keys without recording any clear-text values on portable media or other unsecured devices.						
13-9.4.4 Clear-text keys must not be stored except within an SCD.		☐	☐	☐	☐	☐
13-9.4.4 Clear-text keys are not stored except within an SCD.	<Report Findings Here>					
13-9.4.5 The personnel responsible for the systems administration of the PC (e.g., a Windows administrator who configures the PC's user IDs and file settings, etc.) must not have authorized access into the room—they must be escorted by authorized key-injection personnel—and they must not have user IDs or passwords/authentication codes to operate the key-injection application.		☐	☐	☐	☐	☐
13-9.4.5 Personnel responsible for the systems administration of the PC do not have authorized access into the room—i.e., they are escorted by authorized key-injection personnel—and do not have user IDs or passwords/authentication codes to operate the key-injection application.	<Report Findings Here>					
13-9.4.6 The key-injection personnel must not have system-administration capability at either the O/S or the application level on the PC.		☐	☐	☐	☐	☐
13-9.4.6 Key-injection personnel do not have system-administration capability at either the O/S or the application level on the PC.	<Report Findings Here>					

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		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
13-9.4.7 The PC must not be able to boot from external media (e.g., USB devices or CDs). It must boot from the hard drive only.		☐	☐	☐	☐	☐
13-9.4.7 The PC is not able to boot from external media (e.g., USB devices or CDs). It must boot from the hard drive only.	<Report Findings Here>					
13-9.4.8 Key-injection facilities must cover all openings on the PC that are not used for key-injection with security seals that are tamper-evident and serialized. Examples include but are not limited to PCMCIA, network, infrared and modem connections on the PC, and access to the hard drive and memory. The seals must be recorded in a log, and the log must be maintained along with the other key-loading logs in a dual-control safe. Verification of the seals must be performed prior to key-loading activities.		☐	☐	☐	☐	☐
13-9.4.8 All openings on the PC that are not used for key-injection are covered with security seals that are tamper-evident and serialized. The seals are recorded in a log, and the log is maintained along with the other key-loading logs in a dual-control safe. Verification of the seals must be performed prior to key-loading activities.	<Report Findings Here>					
13-9.4.9 If the PC application reads or stores clear-text key components, for example, BDKeys or TMKeys, from portable electronic media (e.g., smart cards), the media must be secured as components under dual control when not in use. The key components must be manually entered at the start of each key-injection session from components that are maintained under dual control and split knowledge. <i>Note: For DUKPT implementations, the BDKey must be loaded from components each time and this requires manual tracking of the device ID counter and serial numbers from the previous key-loading session. Key-injection facilities with PC applications that require passwords/authentication codes to be used to initiate decryption of keys on portable electronic media (e.g., smart cards) must ensure the passwords/authentication codes are maintained under dual control and split knowledge.</i>		☐	☐	☐	☐	☐
13-9.4.9 If the PC application reads or stores keys (e.g., BDKeys or TMKeys) from portable electronic media (e.g., smart cards), the media is secured as components under dual control when not in use. The key components are manually entered at the start of each key-injection session from components that are maintained under dual control and split knowledge.	<Report Findings Here>					
13-9.4.10 Manufacturer's default passwords/authentication codes for PC-based applications must be changed.		☐	☐	☐	☐	☐
13-9.4.10 Manufacturer's default passwords/authentication codes for PC-based applications are changed.	<Report Findings Here>					

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Requirement 14: <i>All hardware and access/authentication mechanisms (e.g., passwords/authentication codes) used for key loading must be managed under the principle of dual control.</i>							
<i>Key-injection facilities must ensure that the key-injection application passwords/authentication codes and associated user IDs are managed in such a way as to enforce dual control. Also, the hardware used for key-injection must be managed under dual control. Vendor default passwords/authentication codes must be changed.</i>							
14-1 Any hardware and passwords/authentication codes used in the key-loading function must be controlled and maintained in a secure environment under dual control. Resources (e.g., passwords/authentication codes and associated hardware) must be managed such that no single individual has the capability to enable key loading. This is not to imply that individual access authentication mechanisms must be managed under dual control.		☐	☐	☐	☐	☐	
14-1.a Examine documented procedures to verify they require the following: - Any hardware used in the key-loading function must be controlled and maintained in a secure environment under dual control. - Any resources (e.g., passwords/authentication codes and associated hardware) used in the key-loading function must be controlled and managed such that no single individual has the capability to enable key loading.		<Report Findings Here>					
14-1.b Observe key-loading environments and controls to verify the following: - All hardware used in the key-loading function is controlled and maintained in a secure environment under dual control. - All resources (e.g., passwords/authentication codes and associated hardware) used for key-loading functions are controlled and managed such that no single individual has the capability to enable key loading.		<Report Findings Here>					
14-2 All cable attachments over which clear-text keying material traverses must be examined at the beginning of an entity's key-activity operations (system power on/authorization) to ensure they have not been tampered with or compromised.		☐	☐	☐	☐	☐	
14-2.a Examine documented procedures to ensure they require that cable attachments are examined at the beginning of an entity's key-activity operations (system power on/authorization).		<Report Findings Here>					
14-2.b Observe key-loading processes to verify that all cable attachments are properly examined at the beginning of an entity's key-activity operations (system power on/authorization).		<Report Findings Here>					

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		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
14-3 Key-loading equipment usage must be monitored, and a log of all key-loading activities maintained for audit purposes containing at a minimum date, time, personnel involved, and number of devices keys are loaded to.		☐	☐	☐	☐	☐
14-3.a Observe key-loading activities to verify that key-loading equipment usage is monitored.	<Report Findings Here>					
14-3.b Verify logs of all key-loading activities are maintained and contain all required information.	<Report Findings Here>					
14-4 Any physical tokens (e.g., brass keys or chip cards) used to enable key-loading must not be in the control or possession of any one individual who could use those tokens to load secret or private cryptographic keys under single control. These tokens must be secured in a manner similar to key components including tamper-evident authenticable packaging and the use of access-control logs for when removed or placed into secure storage.		☐	☐	☐	☐	☐
14-4.a Examine documented procedures for the use of physical tokens (e.g., brass keys or chip cards) to enable key loading. Verify procedures require that physical tokens must not be in the control or possession of any one individual who could use those tokens to load secret or private cryptographic keys under single control.	<Report Findings Here>					
14-4.b Inspect locations and controls for physical tokens to verify that tokens used to enable key loading are not in the control or possession of any one individual who could use those tokens to load secret or private cryptographic keys under single control.	<Report Findings Here>					
14-4.c Examine storage locations for physical tokens to determine adequacy to ensure that only the authorized custodian(s) can access their specific tokens.	<Report Findings Here>					
14-4.d Verify that access-control logs exist and are in use, including notation of tamper-evident authenticable bag numbers.	<Report Findings Here>					
14-4.e Reconcile storage contents to access-control logs.	<Report Findings Here>					
14-5 Default passwords/authentication codes used to enforce dual control must be changed, and documented procedures must exist to require that these password/PINs be changed when assigned personnel change.		☐	☐	☐	☐	☐
14-5.a Verify that documented procedures require default passwords/authentication codes used to enforce dual control are changed.	<Report Findings Here>					
14-5.b Verify that documented procedures exist to require that these passwords/authentication codes be changed when assigned personnel change.	<Report Findings Here>					

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 15: <i>The loading of keys or key components must incorporate a validation mechanism such that the authenticity of the keys is ensured, and it can be ascertained that they have not been tampered with, substituted, or compromised.</i>						
15-1 A cryptographic-based validation mechanism must be in place to ensure the authenticity and integrity of keys and/or their components (for example, testing key check values, hashes, or other similar unique values that are based upon the keys or key components being loaded). See <i>ISO 11568</i>. Where check values are used, recorded, or displayed, key-component check values and key check values shall be generated by a cryptographic process such that all portions of the key or key component are involved in generating the check value. The check value shall be in accordance with the following note. Note: Check values may be computed by two methods. TDEA may use either method. AES must only use the CMAC method. In the first method, check values are computed by encrypting an all binary zeros block using the key or component as the encryption key, using the leftmost <i>n</i>-bits of the result; where <i>n</i> is at most 24 bits (6 hexadecimal digits/3 bytes). In the second method the KCV is calculated by MACing an all binary zeros block using the CMAC algorithm as specified in <i>ISO 9797-1</i> (see also <i>NIST SP 800-38B</i>). The check value will be the leftmost <i>n</i>-bits of the result, where <i>n</i> is at most 40 bits (10 hexadecimal digits). The block cipher used in the CMAC function is the same as the block cipher of the key itself. A TDEA key or a component of a TDEA key will be MACed using the TDEA block cipher, while a 128-bit AES key or component will be MACed using the AES-128 block cipher.	☐	☐	☐	☐	☐	
15-1.a Examine documented procedures to verify a cryptographic-based validation mechanism is in place to ensure the authenticity and integrity of keys and/or components.	<Report Findings Here>					
15-1.b Observe the key-loading processes to verify that the defined cryptographic-based validation mechanism used to ensure the authenticity and integrity of keys and components is being used and are verified by the applicable key custodians.	<Report Findings Here>					
15-1.c Verify that the methods used for key validation are consistent with <i>ISO 11568</i> —for example, if check values are used, they are in accordance with this requirement.	<Report Findings Here>					
15-2 The public key must have its authenticity and integrity ensured. In order to ensure authenticity and integrity, a public key must be encrypted, or if in plaintext form, must: • Be within a certificate as defined in Annex A; or • Be within a PKCS#10 (authentication and integrity occurs via other mechanisms); or • Be within an SCD; or • Have a MAC (message authentication code) created using the algorithm defined in <i>ISO 16609</i>.	☐	☐	☐	☐	☐	
15-2.a Interview personnel and examine documented procedures to verify that all public keys exist only in an approved form.	<Report Findings Here>					

Annex B, Control Objective 4 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
15-2.b Observe public-key stores and mechanisms to verify that public keys exist only in an approved form.	<Report Findings Here>					
Requirement 16: Documented procedures must exist and be demonstrably in use (including audit trails) for all key-loading activities.						
16-1 Documented key-loading procedures must exist for all devices (e.g., HSMs and POIs), and all parties involved in cryptographic key loading must be aware of those procedures.		☐	☐	☐	☐	☐
16-1.a Verify documented procedures exist for all key-loading operations.	<Report Findings Here>					
16-1.b Interview responsible personnel to verify that the documented procedures are known and understood by all affected parties for all key-loading operations.	<Report Findings Here>					
16-1.c Observe key-loading process for keys loaded as components and verify that the documented procedures are demonstrably in use. This may be done as necessary on test equipment—e.g., for HSMs.	<Report Findings Here>					
16-2 All key-loading events must be documented. Audit trails must be in place for all key-loading events.		☐	☐	☐	☐	☐
16-2 Examine log files and observe logging processes to verify that audit trails are in place for all key-loading events.	<Report Findings Here>					

Control Objective 5: Keys are used in a manner that prevents or detects their unauthorized usage.

Annex B, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 18: Procedures must exist to prevent or detect the unauthorized substitution (unauthorized key replacement and key misuse) of one key for another or the operation of any cryptographic device without legitimate keys.						
18-2 To prevent or detect usage of a compromised key, key-component packaging, or containers that show signs of tampering indicating a component was potentially compromised must be assessed and the analysis formally documented. If compromise is confirmed, it must result in the discarding and invalidation of the component and the associated key at all locations where they exist.		☐	☐	☐	☐	☐

Annex B, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
18-2.a Verify that documented procedures require that key-component packaging/containers showing signs of tampering indicating a component was potentially compromised are assessed and the analysis is formally documented. If compromise is confirmed, it must result in the destruction and invalidation of all associated key components and the resultant cryptographic key(s) at all locations where they exist.	<Report Findings Here>					
18-2.b Interview personnel and observe processes to verify procedures are implemented to require that key-component packaging/containers showing signs of tampering indicating a component was potentially compromised are assessed and the analysis is formally documented. If compromise is confirmed, it results in the destruction and invalidation of all associated key components and the resultant cryptographic key(s) at all locations where they exist.	<Report Findings Here>					
18-3 Encrypted symmetric keys must be managed in structures called key blocks. The key usage must be cryptographically bound to the key using accepted methods The phased implementation dates are as follows: Phase 1 – Implement Key Blocks for internal connections and key storage within Service Provider Environments – this would include all applications and databases connected to hardware security modules (HSM). Effective date: 1 June 2019. Phase 2 – Implement Key Blocks for external connections to Associations and Networks. Effective date: 1 January 2023. Phase 3 – Implement Key Block to extend to all merchant hosts, point-of-sale (POS) devices, and ATMs. Effective date: 1 January 2025. Acceptable methods of implementing the integrity requirements include, but are not limited to: - A MAC computed over the concatenation of the clear-text attributes and the enciphered portion of the key block, which includes the key itself—e.g. TR 31; - A digital signature computed over that same data e.g., TR-34; - An integrity check that is an implicit part of the key-encryption process such as that which is used in the AES key-wrap process specified in <i>ANSI X9.102</i>.		☐	☐	☐	☐	☐

Annex B, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
18-3 Using the cryptographic-key summary to identify secret keys conveyed or stored, examine documented procedures and observe key operations to verify that secret cryptographic keys are managed as key blocks using mechanisms that cryptographically bind the key usage to the key at all times via one of the acceptable methods or an equivalent. Where key blocks are not implemented, identify and examine project plans to implement in accordance with the prescribed timeline.	<Report Findings Here>					
18-6 Controls must be in place to prevent and detect the loading of unencrypted private and secret keys or their components by any one single person. Note: Controls include physical access to the room, logical access to the key-loading application, video surveillance of activities in the key-injection room, physical access to secret or private cryptographic key components or shares, etc.	☐					
18-6.a Examine documented key-injection procedures to verify that controls are defined to prevent and detect the loading of keys by any one single person.	<Report Findings Here>					
18-6.b Interview responsible personnel and observe key-loading processes and controls to verify that controls—for example, viewing CCTV images—are implemented to prevent and detect the loading of keys by any one single person.	<Report Findings Here>					

Annex B, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
18-7 Key-injection facilities must implement controls to protect against unauthorized substitution of keys and to prevent the operation of devices without legitimate keys. Examples include but are not limited to: - All devices loaded with keys must be tracked at each key-loading session by serial number. - Key-injection facilities must use something unique about the POI (for example, logical identifiers) when deriving the key (for example, DUKPT, TMK) injected into it.		☐	☐	☐	☐	☐
18-7.a Examine documented procedures to verify they include: - Controls to protect against unauthorized substitution of keys, and - Controls to prevent the operation of devices without legitimate keys.	<Report Findings Here>					
18-7.b Interview responsible personnel and observe key-loading processes and controls to verify that: - Controls are implemented that protect against unauthorized substitution of keys, and - Controls are implemented that prevent the operation of devices without legitimate keys.	<Report Findings Here>					
Requirement 19: Cryptographic keys must be used only for their sole intended purpose and must never be shared between production and test systems.						
- Where test keys are used, key-injection facilities must use a separate test system for the injection of test keys. - Test keys must not be injected using the production platform, and test keys must not be injected into production equipment. - Production keys must not be injected using a test platform, and production keys must not be injected into equipment that is to be used for testing purposes. - Keys used for signing of test certificates must be test keys. - Keys used for signing of production certificates must be production keys.						
19-1 Encryption keys must be used only for the purpose they were intended—i.e., key-encryption keys must not to be used as PIN-encryption keys, PIN-encryption keys must not be used for account data, etc. Derivation Keys may be derived into multiple keys, each with its own purpose. For example, a DUKPT Initial Key may be used to derive both a PIN encryption key and a data encryption key. The derivation key would only be used for its own purpose, key derivation. This is necessary to limit the magnitude of exposure should any key(s) be compromised. Using keys only as they are intended also significantly strengthens the security of the underlying system.		☐	☐	☐	☐	☐

Annex B, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
19-1.a Examine key-management documentation (e.g., the cryptographic key inventory) and interview key custodians and key-management supervisory personnel to verify that cryptographic keys are defined for a specific purpose.	<Report Findings Here>					
19-1.b Using a sample of device types, validate via examination of check values, terminal definition files, etc. that keys used for key encipherment or PIN encipherment are not used for any other purpose.	<Report Findings Here>					
19-2 Private keys: • Must be used only for a single purpose—a private key must only be used for either decryption or for creating digital signatures, but not both (except for transaction-originating POI devices). • Must never be used to encrypt other keys. • When used for remote key distribution, must not be used in connection with any other purpose. Note: The restriction does not apply to certificate signing requests e.g., PKCS #10.	☐ ☐ ☐ ☐ ☐					
19-2 Examine key-management documentation and interview key custodians and key-management supervisory personnel to verify that private keys are: • Used only to create digital signatures or to perform decryption operations. • Used only for a single purpose—a private key must only be used for either decryption or for creating digital signatures, but not both (except for POI devices). • Never used to encrypt other keys. • Not used in connection with any other purpose when used for remote key distribution.	<Report Findings Here>					
19-3 Public keys must only be used for a single purpose—a public key must only be used for either encryption or for verifying digital signatures, but not both (except for transaction-originating POI devices).	☐ ☐ ☐ ☐ ☐					
19-3 Examine key-management documentation and interview key custodians and key-management supervisory personnel to verify that public keys are only used: • To perform encryption operations or to verify digital signatures. • For a single purpose—a public key must only be used for either encryption or for verifying digital signatures, but not both (except for POI devices).	<Report Findings Here>					

Annex B, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
19-4 Keys must never be shared or substituted between production and test/development systems: - Key used for production keys must never be present or used in a test system, and - Keys used for testing keys must never be present or used in a production system. Note: For logically partitioned HSMs and computing platforms, if one or more logical partitions of a physical device are used for production and one or more other logical partitions are used for testing, including QA or similar, the entire configuration that is impacted—computing platform(s) and networking equipment—must be managed and controlled as production.		☐	☐	☐	☐	☐
19-4.a Examine key-management documentation and interview key custodians and key-management supervisory personnel to verify that cryptographic keys are never shared or substituted between production and development systems.	<Report Findings Here>					
19-4.b Observe processes for generating and loading keys into in production systems to ensure that they are in no way associated with test or development keys.	<Report Findings Here>					
19-4.c Observe processes for generating and loading keys into test systems to ensure that they are in no way associated with production keys.	<Report Findings Here>					
19-4.d Compare check, hash, cryptogram, or fingerprint values for production and test/development keys for higher-level keys (e.g., MFKs, KEKs shared with other network nodes, and BDKs) to verify that development and test keys have different key values.	<Report Findings Here>					
19-5 If a business rationale exists, a production platform (HSM and server/standalone computer) may be temporarily used for test purposes. However, all keying material must be deleted from the HSM(s) and the key-injection server/computer platforms prior to testing. Subsequent to completion of testing, all keying materials must be deleted, the server/computer platforms must be wiped and rebuilt from read-only media, and the relevant production keying material restored using the principles of dual control and split knowledge as stated in these requirements. At all times the HSMs and servers/computers must be physically and logically secured in accordance with these requirements. Note: This does not apply to HSMs that are never intended to be used for production.		☐	☐	☐	☐	☐

Annex B, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
19-5 Interview personnel to determine whether production platforms are ever temporarily used for test purposes. If they are, verify that documented procedures require that: • All keying material is deleted from the HSM(s) and the server /computer platforms prior to testing. • Subsequent to completion of testing, all keying materials must be deleted, and the server/computer platforms must be wiped and rebuilt from read-only media, • Prior to reuse for production purposes the HSM is returned to factory state, • The relevant production keying material is restored using the principles of dual control and split knowledge as stated in these requirements.	<Report Findings Here>					

Annex B, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 20: All secret and private cryptographic keys ever present and used for any function (e.g., key-encipherment or PIN-encipherment) by a transaction-originating terminal (e.g., PED) that processes PINs must be unique (except by chance) to that device.						
20-1 POI devices must implement unique secret and private keys for any function directly or indirectly related to PIN protection. These keys must be known only in that device and in hardware security modules (HSMs) at the minimum number of facilities consistent with effective system operations. Disclosure of the key in one such device must not provide any information that could be feasibly used to determine the key in any other such device. <i>This means that not only the PIN-encryption key(s), but also keys that are used to protect other keys, firmware-authentication keys, payment application authentication, and display-prompt control keys. As stated in the requirement, this does not apply to public keys resident in the device.</i> <i>POI private keys must not exist anywhere but the specific POI they belong to, except where generated external to the POI and prior to the injection into the POI.</i>		☐	☐	☐	☐	☐
20-1.a Examine documented procedures for the generation, loading, and usage of all keys used in transaction-originating POI devices. Verify the procedures ensure that all private and secret keys used in transaction-originating POI devices are: - Known only to a single POI device, and - Known only to HSMs at the minimum number of facilities consistent with effective system operations.		<Report Findings Here>				
20-1.b Observe HSM functions and procedures for generating and loading secret and private keys for use in transaction-originating POIs to verify that unique keys are generated and used for each POI device.		<Report Findings Here>				
20-1.c Examine check values, hashes, or fingerprint values for a sample of cryptographic keys from different POI devices to verify private and secret keys are unique for each POI device. This can include comparing a sample of POI public keys (multiple devices for each POI vendor used) to determine that the associated private keys stored in the POI devices are unique per device—i.e., the public keys are unique.		<Report Findings Here>				
20-2 If a transaction-originating terminal (for example POI device) interfaces with more than one acquiring organization, the transaction-originating terminal SCD must have a completely different and unique key or set of keys for each acquiring organization. These different keys, or sets of keys, must be totally independent and not variants of one another.		☐	☐	☐	☐	☐

Annex B, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor’s Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
20-2a Determine whether any transaction-originating terminals interface with multiple acquiring organizations. If so: - Examine documented procedures for generating all types of keys and verify the procedures ensure that unique keys or sets of keys are used for each acquiring organization and are totally independent and not variants of one another. - Interview personnel and observe key-generation processes to verify that unique keys or sets of keys are generated for each acquiring organization.	<Report Findings Here>					
20-2b Observe processes for generation and injection of keys into a single POI for more than one acquiring organization, to verify: - The POI has a completely different and unique key, or set of keys, for each acquiring organization. - These different keys, or sets of keys, are totally independent and not variants of one another.	<Report Findings Here>					
20-3 Keys that are generated by a derivation process and derived from the same Base (master) Derivation Key must use unique data for the derivation process as defined in <i>ISO 11568</i> so that all such cryptographic devices receive unique initial secret keys. Base derivation keys must not ever be loaded onto POI devices—i.e., only the derived key is loaded to the POI device. This requirement refers to the use of a single “base” key to derive initial keys for many different POIs, using a key-derivation process as described above. This requirement does not preclude multiple unique keys being loaded on a single device, or for the device to use a unique key for derivation of other keys once loaded, for example, as done with DUKPT. <i>Note: The same BDK with the same KSN installed in multiple injection systems or installed multiple times within the same injection system will not meet uniqueness requirements.</i>	☐	☐	☐	☐	☐	

Annex B, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
20-3.a Examine documented procedures and observe processes for generating initial keys. Verify the following is implemented where initial keys are generated by a derivation process and derived from the same Base Derivation Key: • Unique data is used for the derivation process such that all transaction-originating POIs receive unique secret keys. • Key derivation is performed prior to a key being loaded/sent to the recipient transaction-originating POI. • Examine key-generation/injection logs to ensure that sequential values included in unique key derivation are not repeated.	<Report Findings Here>					
20-3.b Verify that derivation keys used to generate keys for multiple devices are never loaded into a POI device.	<Report Findings Here>					
20-4 Entities processing or injecting DUKPT or other key-derivation methodologies must incorporate a segmentation strategy in their environments. Segmentation must use one or more of the following techniques: • Different BDKeys for each financial institution • Different BDKeys by injection vendor (e.g., ESO), terminal manufacturer, or terminal model • Different BDKeys by geographic region, market segment, processing platform, or sales unit Injection vendors must use at least one unique Base Derivation Key (BDK) per acquiring organization and must be able to support segmentation of multiple BDKeys of acquiring organizations.	☐ ☐ ☐ ☐ ☐					
20-4.a Examine documented key-generation and injection procedures to verify that entities processing or injecting DUKPT or other key-derivation methodologies incorporate a segmentation strategy in their environments using one or more of the following techniques: • Different BDKeys for each financial institution • Different BDKeys by injection vendor (e.g., ESO), terminal manufacturer, or terminal model • Different BDKeys by geographic region, market segment, processing platform, or sales unit	<Report Findings Here>					
20-4.b Examine documented key-generation and injection procedures to verify that key-injection vendors use at least one unique Base Derivation Key (BDK) per acquiring organization and are able to support segmentation of multiple BDKeys of acquiring organizations.	<Report Findings Here>					

Annex B, Control Objective 5 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
20-5 Key-injection facilities that load DUKPT keys for various POI types for the same entity must use separate BDKeys per terminal type if the terminal IDs can be duplicated among the multiple types of terminals. In other words, the key-injection facility must ensure that any one given key cannot be derived for multiple devices except by chance.		☐	☐	☐	☐	☐
20-5.a If the key-injection facility loads DUKPT keys, examine documented procedures for generation and use of BDKeys to verify they require use of separate BDKeys per terminal type.	<Report Findings Here>					
20-5.b Observe key-loading processes for a sample of terminal types used by a single entity, to verify that separate BDKeys are used for each terminal type.	<Report Findings Here>					
20-6 Remote Key-Establishment and Distribution Applications The following requirements apply to key-injection facilities participating in remote key-establishment and distribution applications: - Keys must be uniquely identifiable in all hosts and POI Devices—e.g., EPPs/PEDs. Keys must be identifiable via cryptographically verifiable means—e.g., through the use of digital signatures or key check values. - Key pairs must be unique per POI device—e.g., EPPs and PEDs.		☐	☐	☐	☐	☐
20-6.a For techniques involving public key cryptography, examine documentation and develop a schematic to illustrate the process, including: - The size and sources of the parameters involved, and - The mechanisms utilized for mutual device authentication for both the host and the POI PED.	<Report Findings Here>					
20-6.b If key-establishment protocols using public-key cryptography are used to distribute secret keys, verify that: - Cryptographic mechanisms exist to uniquely identify the keys. - Key pairs used by POI devices are unique per device.	<Report Findings Here>					

Control Objective 6: Keys are administered in a secure manner.

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)					
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place	
Requirement 21: Secret keys used for enciphering PIN-encryption keys or for PIN encryption, or private keys used in connection with remote key-distribution implementations, must never exist outside of SCDs, except when encrypted or securely stored and managed using the principles of dual control and split knowledge.							
Key-injection facilities must ensure that KEKs and PIN-encryption keys do not exist outside of SCDs except when encrypted or stored under dual control and split knowledge. Some key-injection platforms use personal-computer (PC)-based software applications or similar devices whereby clear-text secret and/or private keys and/or their components exist in memory outside the secure boundary of an SCD for loading keys. Such systems do not therefore meet this requirement. Such systems have inherent weaknesses that, if exploited, may cause the unauthorized disclosure of components and/or keys. The exploitation of some of the weaknesses could be possible without collusion. Therefore, key-injection facilities that use PC-based key-loading software platforms whereby clear-text secret and/or private keys and/or their components exist in memory outside the secure boundary of an SCD must minimally implement the compensating controls outlined in Requirement 13.							
21-1 Secret or private keys must only exist in one or more of the following forms: - At least two separate key shares (secret or private) or full-length components (secret) - Encrypted with a key of equal or greater strength as delineated in Annex C - Contained within a secure cryptographic device Note: Key-injection facilities may have clear-text keying material outside of a SCD when used within a secure room in accordance with Requirement. 32 in Annex B.		☐	☐	☐	☐	☐	
21-1.a Examine documented procedures for key storage and usage to verify that secret or private keys only exist in one or more approved forms at all times when stored.		<Report Findings Here>					
21-1.b Observe key stores to verify that secret or private keys only exist in one or more approved forms at all times when stored.		<Report Findings Here>					
21-2 Wherever key components/shares are used, they have the following properties:		☐	☐	☐	☐	☐	
21-2 Examine documented procedures and interview responsible personnel to determine all instances where key components/shares are used.		<Report Findings Here>					
21-2.1 Knowledge of any one key component/share does not convey any knowledge of any part of the actual cryptographic key.		☐	☐	☐	☐	☐	

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
21-2.1 Examine processes for creating key components to verify that knowledge of any one key component or share does not convey any knowledge of any part of the actual cryptographic key.	<Report Findings Here>					
21-2.2 Construction of the cryptographic key requires the use of at least two key components/shares.		☐	☐	☐	☐	☐
21-2.2 Observe processes for constructing cryptographic keys to verify that at least two key components/shares are required for each key construction.	<Report Findings Here>					
21-2.3 Each key component/share has one or more specified authorized custodians.		☐	☐	☐	☐	☐
21-2.3.a Examine documented procedures for the use of key components and interview key custodians and key-management supervisory personnel to verify that each key component or share is assigned to a specific individual, or set of individuals, who are designated as key custodians for that component/share.	<Report Findings Here>					
21-2.3.b Observe key-component access controls and key-custodian authorizations/assignments to verify that all individuals with access to key components or shares are designated as key custodians for those particular components/shares.	<Report Findings Here>					
21-2.4 Procedures exist to ensure that no custodian ever has access to sufficient key components or shares of a secret or private key to reconstruct a cryptographic key. <i>For example, in an m-of-n scheme (which must use a recognized secret-sharing scheme such as Shamir), where only two of any three shares are required to reconstruct the cryptographic key, a custodian must not have current or prior knowledge of more than one share. If a custodian was previously assigned share A, which was then reassigned, the custodian must not then be assigned share B or C, as this would give them knowledge of two shares, which gives them ability to recreate the key.</i> <i>In an m-of-n scheme where n=5 and where all three shares are required to reconstruct the cryptographic key, a single custodian may be permitted to have access to two of the key shares (for example, share A and share B); and a second custodian (with, in this example, share C) would be required to reconstruct the final key, ensuring that dual control is maintained.</i>		☐	☐	☐	☐	☐
21-2.4.a Examine documented procedures for the use of key components/shares to verify that procedures ensure that no custodian ever has access to sufficient key components or shares to reconstruct a secret or private cryptographic key.	<Report Findings Here>					

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
21-2.4.b Examine key-component access controls and access logs to verify that authorized custodians cannot access sufficient key components or shares to reconstruct a secret or private cryptographic key.	<Report Findings Here>					
21-3 Key components/shares must be stored as follows:		☐	☐	☐	☐	☐
21-3 Examine documented procedures, interview responsible personnel, and inspect key-component/share storage locations to verify that key components/shares are stored as outlined in Requirements 21-3.1 through 21-3.3 below:	<Report Findings Here>					
21-3.1 Key components that exist in clear text outside of an SCD must be sealed in individual opaque, pre-numbered, tamper-evident, authenticable packaging that prevents the determination of the key component without noticeable damage to the packaging. Note: <i>Tamper-evident, authenticable packaging (opacity may be envelopes within tamper-evident packaging) used to secure key components must ensure that the key component cannot be determined. For components written on paper, opacity may be sufficient, but consideration must be given to any embossing or other possible methods to “read” the component without opening of the packaging. Similarly, if the component is stored on a magnetic card, or other media that can be read without direct physical contact, the packaging should be designed to prevent such access to the key component.</i>		☐	☐	☐	☐	☐
21-3.1.a Examine key components and storage locations to verify that components are stored in individual opaque, pre-numbered, tamper-evident packaging that prevents the determination of the key component without noticeable damage to the packaging.	<Report Findings Here>					
21-3.1.b Inspect any tamper-evident packaging used to secure key components—e.g., is the package sufficiently opaque to prevent reading of a component—and ensure that it prevents the determination of the key component without visible damage to the packaging.	<Report Findings Here>					
21-3.1.c Interview responsible personnel to determine that clear-text key components do not exist in non-secure containers such as databases or in software programs.	<Report Findings Here>					
21-3.1.d Confirm that start-up instructions and other notes used by service technicians do not contain initialization-key values written in the clear (e.g., at the point in the checklist where the keys are entered).	<Report Findings Here>					

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)									
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place					
21-3.2 Key components/shares for each specific custodian must be stored in a separate secure container that is accessible only by the custodian and/or designated backup(s). Note: Furniture-based locks or containers with a limited set of unique keys—for example, desk drawers—are not sufficient to meet this requirement. Components/shares for a specific key that are stored in separate envelopes, but within the same secure container, place reliance upon procedural controls and do not meet the requirement for physical barriers.		☐	☐	☐	☐	☐					
21-3.2 Inspect each key component/share storage container and verify the following: - Key components/shares for different custodians are stored in separate secure containers. - Each secure container is accessible only by the custodian and/or designated backup(s).	<Report Findings Here>										
21-3.3 If a key component/share is stored on a token, and an access code (e.g., a PIN or similar access-control mechanism) is used to access the token, only that token's owner—or designated backup(s)—must have possession of both the token and its access code.		☐	☐	☐	☐	☐					
21-3.3 Interview responsible personnel and observe implemented processes to verify that if a key is stored on a token, and an access code (PIN or similar mechanism) is used to access the token, only that token's owner—or designated backup(s)—has possession of both the token and its access code.	<Report Findings Here>										
Requirement 22: Procedures must exist and must be demonstrably in use to replace any key determined to be compromised, its subsidiary keys (those keys encrypted with the compromised key), and keys derived from the compromised key, to values not feasibly related to the original keys.											
Key-injection facilities must have written procedures to follow in the event of compromise of any key associated with the key-injection platform and process. Written procedures must exist, and all parties involved in cryptographic key loading must be aware of those procedures. All key-compromise procedures must be documented.											
22-1 Procedures for known or suspected compromised keys must include the following:		☐	☐	☐	☐	☐					
22-1 Verify documented procedures exist for replacing known or suspected compromised keys that include all of the following:	<Report Findings Here>										
22-1.1 Key components/shares are never reloaded when there is any suspicion that either the originally loaded key or the SCD has been compromised.		☐	☐	☐	☐	☐					

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
22-1.1 Interview responsible personnel and observe implemented processes to verify key components are never reloaded when there is any suspicion that either the originally loaded key or the SCD has been compromised.	<Report Findings Here>					
22-1.2 If unauthorized alteration is suspected, new keys are not installed until the SCD has been inspected and assurance reached that the equipment has not been subject to any form of unauthorized modification.	☐ ☐ ☐ ☐ ☐					
22-1.2 Interview responsible personnel and observe implemented processes to verify that if unauthorized alteration is suspected, new keys are not installed until the SCD has been inspected and assurance reached that the equipment has not been subject to any form of unauthorized modification.	<Report Findings Here>					
22-1.3 A secret or private cryptographic key must be replaced with a new key whenever the compromise of the original key is known. Suspected compromises must be assessed, and the analysis formally documented. If compromise is confirmed, the key must be replaced. In addition, all keys encrypted under or derived using that key must be replaced with a new key within the minimum feasible time. The replacement key must not be a variant or an irreversible transformation of the original key. Compromised keys must not be used to facilitate replacement with a new key(s). Note: The compromise of a key must result in the replacement and destruction of that key and all variants and non-reversible transformations of that key, as well as all keys encrypted under or derived from that key. Known or suspected substitution of a secret key must result in the replacement of that key and based on an analysis of how the key was substituted, any associated key-encipherment keys that may have been compromised.	☐ ☐ ☐ ☐ ☐					
22-1.3 Interview responsible personnel and observe implemented processes to verify that if compromise of the cryptographic key is suspected, an assessment and analysis is performed. If compromise is confirmed, all the following are performed: • Use of that key is halted, and the key is replaced with a new unique key. • Any systems, devices, or processing involving subordinate keys that have been calculated, derived, or otherwise generated, loaded, or protected using the compromised key are included in the key-replacement process. • The replacement key must not be a variant of the original key, or an irreversible transformation of the original key.	<Report Findings Here>					

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
22-1.4 A documented escalation process and notification to organizations that currently share or have previously shared the key(s), including: • Identification of key personnel • A damage assessment including, where necessary, the engagement of outside consultants • Specific actions to be taken with system software and hardware, encryption keys, encrypted data, etc.		☐	☐	☐	☐	☐
22-1.4.a Interview responsible personnel and examine documented procedures to verify key personnel are identified and that the escalation process includes notification to organizations that currently share or have previously shared the key(s).	<Report Findings Here>					
22-1.4.b Verify notifications include the following: • A damage assessment including, where necessary, the engagement of outside consultants. • Details of specific actions to be taken with system software and hardware, encryption keys, encrypted data, etc.	<Report Findings Here>					
22-1.5 Identification of specific events that would indicate a compromise may have occurred. Such events must include but are not limited to: • Missing secure cryptographic devices • Tamper-evident seals or authenticable envelope numbers or dates and times not agreeing with log entries • Tamper-evident seals or authenticable envelopes that have been opened without authorization or show signs of attempts to open or penetrate • Indications of physical or logical access attempts to the processing system by unauthorized individuals or entities • Failure to document that a secret or private key has been managed using the principles of dual control and split knowledge from its date of creation		☐	☐	☐	☐	☐

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
22-1.5 Interview responsible personnel and examine documented procedures to verify that specific events that may indicate a compromise are identified. This must include, as a minimum, the following events: • Missing SCDs • Tamper-evident seals or authenticable envelope numbers or dates and times not agreeing with log entries • Tamper-evident seals or authenticable envelopes that have been opened without authorization or show signs of attempts to open or penetrate • Indications of physical or logical access attempts to the processing system by unauthorized individuals or entities • Failure to document that a secret or private key has been managed using the principles of dual control and split knowledge from its date of creation	<Report Findings Here>					
22-2 If attempts to load a secret key or key component into a KLD or POI fail, the same key or component must not be loaded into a replacement device unless it can be ensured that all residue of the key or component has been erased from or otherwise destroyed in the original KLD or POI		☐	☐	☐	☐	☐
22-2 Interview responsible personnel and observe implemented processes to verify that if attempts to load a secret key or key component into a KLD or POI fail, the same key or component is not loaded into a replacement device unless it can be ensured that all residue of the key or component has been erased from or otherwise destroyed in the original KLD or POI.	<Report Findings Here>					

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
Requirement 23: <i>Keys generated using reversible key-calculation methods, such as key variants, must only be used in SCDs that possess the original key. Keys generated using reversible key-calculation methods must not be used at different levels of the key hierarchy. For example, a variant of a key-encryption key used for key exchange must not be used as a working key or as a Master File Key for local storage. Keys generated using a non-reversible process, such as key-derivation or transformation process with a base key using an encipherment process, are not subject to these requirements.</i>						
23-1 Any key generated with a reversible process (such as a variant of a key) of another key must be protected in the same manner as the original key—that is, under the principles of dual control and split knowledge. Variants of the same key may be used for different purposes but must not be used at different levels of the key hierarchy. For example, reversible transformations must not generate key-encipherment keys from PIN keys. Note: <i>Exposure of keys that are created using reversible transforms of another (key-generation) key can result in the exposure of all keys that have been generated under that key-generation key. To limit this risk posed by reversible key calculation, such as key variants, the reversible transforms of a key must be secured in the same way as the original key-generation key.</i>	☐ ☐ ☐ ☐ ☐					
23-1.a Examine documented procedures and interview responsible personnel to determine whether keys are generated using reversible key-calculation methods.	<Report Findings Here>					
23-1.b Observe processes to verify that any key generated using a reversible process of another key is protected under the principles of dual control and split knowledge.	<Report Findings Here>					
23-2 An MFK used by host processing systems for encipherment of keys for local storage—and variants of the MFK—must not be used external to the (logical) configuration that houses the MFK itself. For example, MFKs and their variants used by host processing systems for encipherment of keys for local storage shall not be used for other purposes, such as key conveyance between platforms that are not part of the same logical configuration.	☐ ☐ ☐ ☐ ☐					
23-2.a Interview responsible personnel to determine which host MFKs keys exist as variants. Note: <i>Some HSMS may automatically generate variants or control vectors for specific keys, but it is still up to the entity to specify exact usage.</i>	<Report Findings Here>					
23-2.b Examine vendor documentation to determine support for key variants.	<Report Findings Here>					

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
23-2.c Via examination of the network schematic detailing transaction flows with the associated key usage and identification of the sources of the keys used, determine that variants of the MFK are not used external to the logical configuration that houses the MFK.	<Report Findings Here>					
23-3 Reversible key transformations are not used across different levels of the key hierarchy. For example, reversible transformations must not generate working keys (e.g., PEKs) from key-encrypting keys. Such transformations are only used to generate different types of key-encrypting keys from an initial key-encrypting key or working keys with different purposes from another working key. <i>Note: Using transformations of keys across different levels of a key hierarchy—for example, generating a PEK key from a key-encrypting key—increases the risk of exposure of each of those keys.</i> <i>It is acceptable to use one “working” key to generate multiple reversible transforms to be used for different working keys, such as a PIN key, MAC key(s), and data key(s) (where a different reversible transform is used to generate each different working key). Similarly, it is acceptable to generate multiple key-encrypting keys from a single key-encrypting key. However, it is not acceptable to generate working keys from key-encrypting keys.</i>	☐ ☐ ☐ ☐ ☐					
23-3 Examine documented key-transformation procedures and observe implemented processes to verify that reversible key transformations are not used across different levels of the key hierarchy, as follows: • Variants used as KEKs must only be calculated from other key-encrypting keys. • Variants of working keys must only be calculated from other working keys.	<Report Findings Here>					
Requirement 24: Secret and private keys and key components that are no longer used or have been replaced must be securely destroyed.						
24-1 Instances of secret or private keys, and their key components, that are no longer used or that have been replaced by a new key must be destroyed.	☐ ☐ ☐ ☐ ☐					
24-1.a Verify documented procedures are in place for destroying secret or private keys, and their key components that are no longer used or that have been replaced by a new key.	<Report Findings Here>					
24-1.b Identify a sample of keys and key components that are no longer used or have been replaced. For each item in the sample, interview responsible personnel and examine key-history logs and key-destruction logs to verify that all keys have been destroyed.	<Report Findings Here>					

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
24-1.c Examine storage locations for the sample of destroyed keys to verify they are no longer kept.	<Report Findings Here>					
24-2 The procedures for destroying key components or shares that are no longer used or have been replaced by a new key must be documented and sufficient to ensure that no part of the key or component can be recovered. For written components, this must be accomplished by use of a cross-cut shredder, pulping or burning. Strip-shredding is not sufficient. Note: Key destruction for keys installed in HSMs and POI devices is addressed in Requirement 31.		☐	☐	☐	☐	☐
24-2.a Examine documented procedures for destroying keys and confirm they are sufficient to ensure that no part of the key or component can be recovered.	<Report Findings Here>					
24-2.b Observe key-destruction processes to verify that no part of the key or component can be recovered.	<Report Findings Here>					
24-2.1 Keys on all other storage media types in all permissible forms—physically secured, enciphered (except for electronic DB backups of cryptograms), or components—must be destroyed following the procedures outlined in ISO–9564 or ISO–11568. <i>For example, keys (including components or shares) maintained on paper must be burned, pulped, or shredded in a crosscut shredder.</i>		☐	☐	☐	☐	☐
24-2.1.a Examine documented procedures for destroying keys and confirm that keys on all other storage media types in all permissible forms—physically secured, enciphered, or components—must be destroyed following the procedures outlined in ISO–9564 or ISO–11568.	<Report Findings Here>					
24-2.1.b Observe key-destruction processes to verify that keys on all other storage media types in all permissible forms—physically secured, enciphered, or components—are destroyed following the procedures outlined in ISO–9564 or ISO–11568.	<Report Findings Here>					
24-2.2 The key-destruction process must be observed by a third party other than the custodians of any component of that key. I.e., the third party must not be a key custodian for any part of the key being destroyed. The third-party witness must sign an affidavit of destruction and this affidavit is retained for a minimum of two years.		☐	☐	☐	☐	☐
24-2.2.a Observe the key-destruction process and verify that it is witnessed by a third party other than a key custodian for any component of that key.	<Report Findings Here>					
24-2.2.b Inspect key-destruction logs and verify that a third-party, non-key-custodian witness signs an affidavit as a witness to the key destruction process.	<Report Findings Here>					

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
24-2.3 Key components for keys other than the HSM or KLD MFks that have been successfully loaded and confirmed as operational must also be destroyed, unless the HSM does not store the encrypted values on a database but only stores the subordinate keys internal to the HSM. BDKs used in KLDs may also be stored as components where necessary to reload the KLD.		☐	☐	☐	☐	☐
24-2.3.a Verify documented procedures exist for destroying key components of keys, once the keys are successfully loaded and validated as operational.	<Report Findings Here>					
24-2.3.b Observe key-conveyance/loading processes to verify that any key components are destroyed once the keys are successfully loaded and validated as operational.	<Report Findings Here>					
Requirement 25: Access to secret and private cryptographic keys and key material must be: a) Limited to a need-to-know basis so that the fewest number of key custodians are necessary to enable their effective use; and b) Protected such that no other person (not similarly entrusted with that component) can observe or otherwise obtain the component.						
25-1 To reduce the opportunity for key compromise, limit the number of key custodians to the minimum required for operational efficiency. Controls include:		☐	☐	☐	☐	☐
25-1 Interview key custodians and key-management supervisory personnel and observe implemented processes to verify the following:	<Report Findings Here>					
25-1.1 Designate key custodian(s) for each component, such that the fewest number (e.g., a primary and a backup) of key custodians are assigned as necessary to enable effective key management. Key custodians must be employees or contracted personnel		☐	☐	☐	☐	☐
25-1.1 Examine key-custodian assignments for each component to verify that: • Key custodian(s) are designated for each component. • The fewest number of key custodians is assigned as necessary to enable effective key management. • Assigned key custodians are employees or contracted personnel	<Report Findings Here>					
25-1.2 Document this designation by having each custodian and backup custodian sign a key-custodian form.		☐	☐	☐	☐	☐
25-1.2.a Examine completed key-custodian forms to verify that key custodians sign the form.	<Report Findings Here>					
25-1.2.b Examine completed key-custodian forms to verify that backup custodians sign the form.	<Report Findings Here>					

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
25-1.3 Each key-custodian form provides the following: • Specific authorization for the custodian • Identification of the custodian's responsibilities for safeguarding key components or other keying material entrusted to them • Signature of the custodian acknowledging their responsibilities • An effective date for the custodian's access • Signature of management authorizing the access		☐	☐	☐	☐	☐
25-1.3 Examine all key-custodian forms to verify that they include the following: • Specific authorization for the custodian • Identification of the custodian's responsibilities for safeguarding key components or other keying material entrusted to them • Signature of the custodian acknowledging their responsibilities • An effective date for the custodian's access • Signature of management authorizing the access	<Report Findings Here>					

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
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25-1.4 In order for key custodians to be free from undue influence in discharging their custodial duties, key custodians sufficient to form the necessary threshold to create a key must not directly report to the same individual. <i>For example, for a key managed as three components, at least two individuals report to different individuals. In an m-of-n scheme (which must use a recognized secret-sharing scheme such as Shamir), such as three of five key shares to form the key, key custodians sufficient to form the threshold necessary to form the key must not report to the same individual.</i> The components collectively held by an individual and his or her direct reports shall not constitute a quorum (or shall not provide any information about the value of the key that is not derivable from a single component). Custodians must not become a custodian for a component/share of a key where the custodian has previously been or is currently a custodian for another component/share of that key if that would collectively constitute a quorum to form the actual key. When the overall organization is of insufficient size such that the reporting structure cannot support this requirement, procedural controls can be implemented. Organizations that are of insufficient size that they cannot support the reporting-structure requirement must: • Ensure key custodians do not report to each other (i.e., the manager cannot also be a key custodian); • Receive explicit training to instruct them from sharing key components with their direct manager; • Sign key-custodian agreements that include an attestation to the requirement; and • Receive training that includes procedures to report any violations.		☐	☐	☐	☐	☐
25-1.4.a Examine key-custodian assignments and organization charts to confirm the following: • Key custodians that form the necessary threshold to create a key do not directly report to the same individual. • Neither direct reports nor the direct reports in combination with their immediate supervisors possess the necessary threshold of key components sufficient to form any given key. • Key custodians are not and have not been a custodian for another component/share of a key where that collectively would constitute a quorum to form the actual key.	<Report Findings Here>					

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)									
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place					
25-1.4.b For organizations that are such a small, modest size that they cannot support the reporting-structure requirement, ensure that documented procedures exist and are followed to: • Ensure key custodians do not report to each other. • Receive explicit training to instruct them from sharing key components with their direct manager. • Sign key-custodian agreement that includes an attestation to the requirement. • Ensure training includes procedures to report any violations.	<Report Findings Here>										
Requirement 26: Logs must be kept for any time that keys, key components, or related materials are removed from storage or loaded to an SCD.											
Key-injection facilities must maintain logs for the key management of all keys and keying material used in all key-loading sessions. These include keys and materials removed from safes and used in the loading process.											
26-1 Logs must be kept whenever keys, key components, or related materials are removed from secure storage or loaded to an SCD. These logs must be archived for a minimum of two years subsequent to key destruction. At a minimum, logs must include the following: • Date and time in/out • Key-component identifier • Purpose of access • Name and signature of custodian accessing the component • Name and signature of a non-custodian (for that component/share) witness • Tamper-evident and authenticable package number (if applicable)	☐										
26-1.a Examine log files and audit log settings to verify that logs are kept for any time that keys, key components, or related materials are: • Removed from secure storage • Loaded to an SCD	<Report Findings Here>										
26-1.b Examine logs and verify they are: • Archived for a minimum of two years subsequent to key destruction • Securely stored	<Report Findings Here>										

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
26-1.c Examine log files and audit log settings to verify that logs include the following: • Date and time in/out • Key-component identifier • Purpose of access • Name and signature of custodian accessing the component • Name and signature of a non-custodian (for that component/share) witness • Tamper-evident and authenticable package number (if applicable)	<Report Findings Here>					
Requirement 27: Backups of secret and private keys must exist only for the purpose of reinstating keys that are accidentally destroyed or are otherwise inaccessible. The backups must exist only in one of the allowed storage forms for that key. Note: It is not a requirement to have backup copies of key components or keys.						
27-1 If backup copies of secret and/or private keys exist, they must be maintained in accordance with the same requirements as are followed for the primary keys.	☐ ☐ ☐ ☐ ☐					
27-1 Interview responsible personnel and examine documented procedures and backup records to determine whether any backup copies of keys or their components exist. Perform the following: • Observe backup processes to verify backup copies of secret and/or private keys are maintained in accordance with the same requirements as are followed for the primary keys. • Inspect backup storage locations and access controls or otherwise verify through examination of documented procedures and interviews of personnel that backups are maintained as follows: – Securely stored with proper access controls – Under at least dual control – Subject to at least the same level of security control as operational keys as specified in this document	<Report Findings Here>					
27-2 If backup copies are created, the following must be in place: • Creation (including cloning) must require a minimum of two authorized individuals to enable the process. • All requirements applicable for the original keys also apply to any backup copies of keys and their components.	☐ ☐ ☐ ☐ ☐					

Annex B, Control Objective 6 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
27-2 Interview responsible personnel and observe backup processes to verify the following: - The creation of any backup copies requires at least two authorized individuals to enable the process. - All requirements applicable for the original keys also apply to any backup copies of keys and their components.	<Report Findings Here>					
Requirement 28: Documented procedures must exist and be demonstrably in use for all key-administration operations.						
28-1 Written procedures must exist, and all affected parties must be aware of those procedures. All activities related to key administration must be documented. This includes all aspects of key administration, as well as: - Training of all key custodians with regard to their responsibilities, and forming part of their annual security training - Role definition—nominated individual with overall responsibility - Background checks for personnel - Management of personnel changes, including revocation of access control and other privileges when personnel move	☐ ☐ ☐ ☐ ☐					
28-1.a Examine documented procedures for key-administration operations to verify they include: - Training of all key custodians regarding their responsibilities, and forming part of their annual security training - Role definition—nominated individual with overall responsibility - Background checks for personnel - Management of personnel changes, including revocation of access control and other privileges when personnel move	<Report Findings Here>					
28-1.b Interview personnel responsible for key-administration operations to verify that the documented procedures are known and understood.	<Report Findings Here>					
28-1.c Interview personnel to verify that security-awareness training is provided for the appropriate personnel.	<Report Findings Here>					
28-1.d Interview responsible HR personnel to verify background checks are conducted (within the constraints of local laws).	<Report Findings Here>					

Control Objective 7: Equipment used to process PINs and keys is managed in a secure manner.

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)					
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place	
Requirement 29: <i>PIN-processing equipment (e.g., POI devices and HSMs) must be placed into service only if there is assurance that the equipment has not been substituted or subjected to unauthorized modifications or tampering prior to the deployment of the device—both prior to and subsequent to the loading of cryptographic keys—and that precautions are taken to minimize the threat of compromise once deployed.</i> <i>Key-injection facilities must ensure that only legitimate, unaltered devices are loaded with cryptographic keys.</i> <i>Secure rooms must be established for inventory that includes securing PEDs that have not had keys injected. The area must have extended walls from the real floor to the real ceiling using sheetrock, wire mesh, or equivalent. Equivalence can be steel cages extending floor to real ceiling. The cages can have a steel cage top in lieu of the sides extending to the real ceiling. The cages must have locks (with logs) or badge control with logging for entry.</i>							
29-1 Secure cryptographic devices—such as HSMs and POI devices (e.g., PEDs and ATMs)—must be placed into service only if there is assurance that the equipment has not been subject to unauthorized modification, substitution, or tampering and has not otherwise been subject to misuse prior to deployment. Note: <i>This applies to SCDS used for key injection or code signing, including display prompts.</i>		☐	☐	☐	☐	☐	
29-1.a Examine documented procedures to confirm that processes are defined to provide the following assurances prior to the loading of cryptographic keys: - POIs have not been substituted or subjected to unauthorized modifications or tampering. - SCDs used for key injection/loading or code signing have not been substituted or subjected to unauthorized modifications or tampering.		<Report Findings Here>					
29-1.b Observe processes and interview personnel to verify that processes are followed to provide the following assurances prior to the loading of cryptographic keys: - POIs have not been substituted or subjected to unauthorized modifications or tampering. - SCDs used for key injection/loading or code signing have not been substituted or subjected to unauthorized modifications or tampering.		<Report Findings Here>					
29-1.1 All POIs and other SCDs must be protected against compromise. Any compromise must be detected. Loading and use of any financial keys after the compromise must be prevented. Controls must include the following:		☐	☐	☐	☐	☐	
29-1.1 Examine documented procedures to verify controls are defined to protect POIs and other SCDs from unauthorized access up to point of deployment.		<Report Findings Here>					

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
29-1.1.1 Access to all POIs and other SCDs is documented, defined, logged, and controlled such that unauthorized individuals cannot access, modify, or substitute any device without detection. The minimum log contents include date and time, object name/identifier, purpose, name of individual(s) involved, signature or electronic capture (e.g., badge) of individual involved and if applicable, tamper-evident package number(s) and serial number(s) of device(s) involved. Electronic logging—e.g., using bar codes—is acceptable for device tracking.		☐	☐	☐	☐	☐
29-1.1.1.a Examine access-control documentation and device configurations to verify that access to all POIs and key-injection/loading devices is defined and documented.	<Report Findings Here>					
29-1.1.1.b For a sample of POIs and other SCDs, observe authorized personnel accessing devices and examine access logs to verify that access to all POIs and other SCDs is logged.	<Report Findings Here>					
29-1.1.1.c Examine implemented access controls to verify that unauthorized individuals cannot access, modify, or substitute any POI or other SCD.	<Report Findings Here>					
29-1.1.2 All personnel with access to POIs and other SCDs prior to deployment are documented in a formal list and authorized by management. A documented security policy must exist that requires the specification of personnel with authorized access to all secure cryptographic devices. This includes documentation of all personnel with access to POIs and other SCDs as authorized by management. The list of authorized personnel is reviewed at least annually.		☐	☐	☐	☐	☐
29-1.1.2.a Examine documented authorizations for personnel with access to devices to verify that prior to deployment: - All personnel with access to POIs and other SCDs are authorized by management in an auditable manner. - The authorizations are reviewed annually.	<Report Findings Here>					
29-1.1.2.b For a sample of POIs and other SCDs, examine implemented access controls to verify that only personnel documented and authorized in an auditable manner have access to devices.	<Report Findings Here>					
29-1.2 POIs and other SCDs must not use default keys or data (such as keys that are pre-installed for testing purposes) or passwords/authentication codes.		☐	☐	☐	☐	☐

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
29-1.2.a Examine vendor documentation or other information sources to identify default keys (such as keys that are pre-installed for testing purposes), passwords, or data.	<Report Findings Here>					
29-1.2.b Observe implemented processes and interview personnel to verify that default keys or passwords are not used.	<Report Findings Here>					
29-2 Implement a documented "chain of custody" to ensure that all devices are controlled from receipt to placement into service. The chain of custody must include records to identify responsible personnel for each interaction with the devices. Note: Chain of custody includes procedures, as stated in Requirement 29-1, that ensure that access to all POI devices and other SCDs is documented, defined, logged, and controlled such that unauthorized individuals cannot access, modify, or substitute any device without detection.	☐ ☐ ☐ ☐ ☐					
29-2.a Examine documented processes to verify that the chain of custody is required for devices from receipt to placement into service.	<Report Findings Here>					
29-2.b For a sample of devices, examine documented records and interview responsible personnel to verify the chain of custody is maintained from receipt to placement into service.	<Report Findings Here>					
29-2.c Verify that the chain-of-custody records identify responsible personnel for each interaction with the device.	<Report Findings Here>					

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
29-3 Implement physical protection of devices from the manufacturer's facility up to the point of key-insertion and deployment, through one or more of the following: • Transportation using a trusted courier service (for example, via bonded carrier). The devices are then securely stored until key-insertion and deployment occurs. • Use of physically secure and trackable packaging (for example, pre-serialized, counterfeit-resistant, tamper-evident packaging). The devices are then stored in such packaging, or in secure storage, until key insertion and deployment occurs. • A secret, device-unique "transport-protection token" is loaded into the secure storage area of each device at the manufacturer's facility. The SCD used for key-insertion verifies the presence of the correct "transport-protection token" before overwriting this value with the initial key, and the device is further protected until deployment. • Upon tamper of the device it becomes infeasible to load any keying material. • Shipped and stored containing a secret that: • Is immediately and automatically erased if any physical or functional alteration to the device is attempted, and • Can be verified by the initial key-loading facility, but that cannot feasibly be determined by unauthorized personnel. • Each cryptographic device is carefully inspected and tested immediately prior to key-insertion and deployment using due diligence. This is done to provide reasonable assurance that it is the legitimate device and that it has not been subject to any unauthorized access or modifications. Note: <i>Unauthorized access includes that by customs officials.</i> – Devices incorporate self-tests to ensure their correct operation. Devices must not be re-installed unless there is assurance they have not been tampered with or compromised. Note: <i>This control must be used in conjunction with one of the other methods.</i> – Controls exist and are in use to ensure that all physical and logical controls and anti-tamper mechanisms used are not modified or removed.		☐	☐	☐	☐	☐
29-3.a Examine documented procedures to confirm that they require physical protection of devices from the manufacturer's facility up to the point of key-insertion and deployment, through one or more of the defined methods.	<Report Findings Here>					
29-3.b Interview responsible personnel to verify that one or more of the defined methods are in place to provide physical device protection for devices, from the manufacturer's facility up to the point of key-insertion and deployment.	<Report Findings Here>					

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
29-4 Dual-control mechanisms must exist to prevent substitution or tampering of HSMS—both deployed and spare or back-up devices—throughout their life cycle. Procedural controls, which may be a combination of physical barriers and logical controls, may exist to support the prevention and detection of substituted HSMS but must not supplant the implementation of dual-control mechanisms.		☐	☐	☐	☐	☐
29-4.a Examine documented procedures to confirm that dual-control mechanisms exist to prevent substitution or tampering of HSMS—both deployed and spare or back-up devices—throughout their life cycle.	<Report Findings Here>					
29-4.b Interview responsible personnel and physically verify the dual-control mechanism used to prevent substitution or tampering of HSMS—both in service and spare or back-up devices—throughout their life cycle.	<Report Findings Here>					
29-4.1 HSM serial numbers must be compared to the serial numbers documented by the sender (sent using a different communication channel from the device) to ensure device substitution has not occurred. A record of device serial-number verification must be maintained. <i>Note: Documents used for this process must be received via a different communication channel—i.e., the control document used must not have arrived with the equipment. An example of how serial numbers may be documented by the sender includes but is not limited to the manufacturer's invoice or similar document.</i>		☐	☐	☐	☐	☐
29-4.1.a Interview responsible personnel to verify that device serial numbers are compared to the serial number documented by the sender.	<Report Findings Here>					
29-4.1.b For a sample of received devices, examine sender documentation sent via a different communication channel than the device's shipment (for example, the manufacturer's invoice or similar documentation) used to verify device serial numbers. Examine the record of serial-number validations to confirm the serial number for the received device was verified to match that documented by the sender.	<Report Findings Here>					

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		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
29-4.2 The security policy enforced by the HSM must not allow unauthorized or unnecessary functions. HSM API functionality and commands that are not required to support specified functionality must be disabled before the equipment is commissioned. <i>For example, for HSMs used in transaction processing operations:</i> <i>PIN-block format translation functionality is in accordance with Requirement 3, or non-ISO PIN-block formats must not be supported without a defined documented and approved business need.</i> <i>HSMs used for acquiring functions shall not be configured to output clear-text PINs or support PIN-change functionality.</i> Documentation (e.g., a checklist or similar suitable to use as a log) of configuration settings must exist and be signed and dated by personnel responsible for the implementation. This documentation must include identifying information for the HSM, such as serial number and/or asset identifiers. This documentation must be retained and updated for each affected HSM any time changes to configuration settings would impact security.		☐	☐	☐	☐	☐
29-4.2.a Obtain and examine the defined security policy to be enforced by the HSM.	<Report Findings Here>					
29-4.2.b Examine documentation of the HSM configuration settings from past commissioning events to determine that the functions and commands enabled are in accordance with the security policy.	<Report Findings Here>					
29-4.2.c For a sample of HSMs, examine the configuration settings to determine that only authorized functions are enabled.	<Report Findings Here>					
29-4.2.d Verify that PIN-change functionality, PIN-block format translation functionality, or non-ISO PIN-block formats are not supported without a defined documented and approved business need.	<Report Findings Here>					
29-4.2.e Verify that functionality is not enabled to allow the outputting of clear-text PINs.	<Report Findings Here>					
29-4.2.f Examine documentation to verify: - Configuration settings are defined, signed and dated by personnel responsible for implementation. - It includes identifying information for the HSM, such as serial number and/or asset identifiers. - The documentation is retained and updated anytime configuration setting impacting security occur for each affected HSM.	<Report Findings Here>					

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
29-4.3 When HSMs are connected to online systems, controls are in place to prevent the use of an HSM to perform privileged or sensitive functions that are not available during routine HSM operations. <i>Examples of sensitive functions include but are not limited to: loading of key components, outputting clear-text key components, and altering HSM configuration.</i>		☐	☐	☐	☐	☐
29-4.3 Examine HSM configurations and observe processes to verify that HSMs are not enabled in a sensitive state when connected to online systems.	<Report Findings Here>					
29-4.4 Inspect and test all HSMs—either new or retrieved from secure storage—prior to installation to verify devices have not been tampered with or compromised. Processes must include:		☐	☐	☐	☐	☐
29-4.4 Examine documented procedures to verify they require inspection and testing of HSMs prior to installation to verify integrity of device.	<Report Findings Here>					
29-4.4.1 Running self-tests to ensure the correct operation of the device		☐	☐	☐	☐	☐
29-4.4.1 Examine records of device inspections and test results to verify that self-tests are run on devices to ensure the correct operation of the device.	<Report Findings Here>					
29-4.4.2 Installing (or re-installing) devices only after confirming that the device has not been tampered with or compromised		☐	☐	☐	☐	☐
29-4.4.2 Observe inspection processes and interview responsible personnel to verify that devices are installed, or reinstalled, only after confirming that the device has not been tampered with or compromised.	<Report Findings Here>					
29-4.4.3 Physical and/or functional tests and visual inspection to confirm that physical and logical controls and anti-tamper mechanisms are not modified or removed		☐	☐	☐	☐	☐
29-4.4.3 Observe inspection processes and interview responsible personnel to confirm processes include physical and/or functional tests and visual inspection to verify that physical and logical controls and anti-tamper mechanisms are not modified or removed.	<Report Findings Here>					
29-4.4.4 Maintaining records of the tests and inspections, and retaining records for at least one year		☐	☐	☐	☐	☐
29-4.4.4.a Examine records of inspections and interview responsible personnel to verify records of the tests and inspections are maintained.	<Report Findings Here>					

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)									
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place					
29-4.4.4.b Examine records of inspections to verify records are retained for at least one year.	<Report Findings Here>										
29-5 Maintain HSMS in tamper-evident packaging or in secure storage until ready for installation.		☐	☐	☐	☐	☐					
29-5.a Examine documented procedures to verify they require devices be maintained in tamper-evident packaging until ready for installation.	<Report Findings Here>										
29-5.b Observe a sample of received devices to verify they are maintained in tamper-evident packaging until ready for installation.	<Report Findings Here>										
Requirement 30: Physical and logical protections must exist for deployed POI devices											
Key-injection facilities must ensure protection against unauthorized use of SCDs (e.g., HSMS) used in the key-injection platform that are capable of encrypting a key and producing cryptograms of that key.											
30-3 Processes must exist to ensure that key-injection operations are performed and reconciled on an inventory of pre-authorized devices. Processes must include the following: - Each production run must be associated with a predefined inventory of identified POI devices to be injected or initialized with keys. - Unauthorized personnel must not be able to modify this inventory without detection. - All POI devices to be initialized with keys on a production run must be identified and accounted for against the inventory. - Unauthorized POI devices submitted for injection or initialized must be rejected by the injection platform and investigated. - Once processed by the KIF, whether successfully initialized with keys or not, all submitted POI devices must be identified and accounted for against the inventory.		☐	☐	☐	☐	☐					
Note: The KIF platform must ensure that only authorized devices can ever be injected or initialized with authorized keys. Processes must prevent (1) substitution of an authorized device with an unauthorized device, and (2) insertion of an unauthorized device into a production run.											

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)									
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place					
30.3.a Obtain and examine documentation of inventory control and monitoring procedures. Determine that the procedures cover: - Each production run is associated with a predefined inventory of identified POI devices to be injected or initialized with keys. - Unauthorized personnel are not able to modify this inventory without detection. - All POI devices to be initialized with keys on a production run are identified and accounted for against the inventory. - Unauthorized POI devices submitted for injection or initialized are rejected by the injection platform and investigated. - Once processed by the KIF, whether successfully initialized with keys or not, all submitted POI devices are identified and accounted for against the inventory.	<Report Findings Here>										
30.3.b Interview applicable personnel to determine that procedures are known and followed.	<Report Findings Here>										
Requirement 31: Procedures must be in place and implemented to protect any SCDs—and ensure the destruction of any cryptographic keys or key material within such devices—when removed from service, retired at the end of the deployment lifecycle, or returned for repair.											
Key-injection facilities must have procedures to ensure keys are destroyed in cryptographic devices removed from service. This applies to any SCDs (e.g., HSM) used in the key-injection platform, as well as to any devices that have been loaded with keys and securely stored or warehoused on site that are subsequently deemed to be unnecessary and never to be placed into service. If a key-injection facility receives a used device to reload with keys, procedures shall ensure that old keys that may be in the device are destroyed prior to loading of new keys. (The used device should have had its keys destroyed when it was removed from service, but this is a prudent secondary check that the keys were destroyed.)											
31-1 Procedures are in place to ensure that any SCDs to be removed from service—e.g., retired, or returned for repair—are not intercepted or used in an unauthorized manner, including rendering all secret and private keys and key material stored within the device irrecoverable. Processes must include the following: Note: Without proactive key-removal processes, devices removed from service can retain cryptographic keys in battery-backed RAM for days or weeks. Likewise, host/hardware security modules (HSMs) can also retain keys—and more critically, the Master File Key—resident within these devices. Proactive key-removal procedures must be in place to delete all such keys from any SCD being removed from the network.	☐ ☐ ☐ ☐ ☐										

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
31-1 Verify that documented procedures for removing SCDs from service include the following: - Procedures require that all secret and private keys and key material stored within the device be securely destroyed. - Procedures cover all devices removed from service or for repair.	<Report Findings Here>					
31-1.1 HSMs require dual control (e.g., to invoke the system menu) to implement for all critical decommissioning processes.		☐	☐	☐	☐	☐
31-1.1.a Examine documented procedures for removing HSM from service to verify that dual control is implemented for all critical decommissioning processes.	<Report Findings Here>					
31-1.1.b Interview personnel and observe demonstration (if HSM is available) of processes for removing HSM from service to verify that dual control is implemented for all critical decommissioning processes	<Report Findings Here>					
31-1.2 Keys are rendered irrecoverable (for example, zeroized) for SCDs. If data cannot be rendered irrecoverable, devices must be physically destroyed under dual control to prevent the disclosure of any sensitive data or keys.		☐	☐	☐	☐	☐
31-1.2 Interview personnel and observe demonstration of processes for removing SCDs from service to verify that all keying material is rendered irrecoverable (for example, zeroized), or that devices are physically destroyed prior to leaving the dual-control area to prevent the disclosure of any sensitive data or keys.	<Report Findings Here>					
31-1.3 SCDs being decommissioned are tested and inspected to ensure keys have been rendered irrecoverable.		☐	☐	☐	☐	☐
31-1.3 Interview personnel and observe processes for removing SCDs from service to verify that tests and inspections of devices are performed to confirm that keys have been rendered irrecoverable or the devices are physically destroyed.	<Report Findings Here>					
31-1.4 Affected entities are notified before devices are returned.		☐	☐	☐	☐	☐
31-1.4 Interview responsible personnel and examine device-return records to verify that affected entities are notified before devices are returned.	<Report Findings Here>					
31-1.5 Devices are tracked during the return process.		☐	☐	☐	☐	☐

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)									
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place					
31-1.5 Interview responsible personnel and examine device-return records to verify that devices are tracked during the return process.	<Report Findings Here>										
31-1.6 Records of the tests and inspections maintained for at least one year.		☐	☐	☐	☐	☐					
31-1.6 Interview personnel and observe records to verify that records of the tests and inspections are maintained for at least one year.	<Report Findings Here>										
Requirement 32: Any SCD capable of encrypting a key and producing cryptograms (i.e., an HSM or key-injection/loading device) of that key must be protected against unauthorized use to encrypt known keys or known key components. This protection takes the form of one or more of the following: a) Dual access controls required to enable the key-encryption function b) Physical protection of the equipment (e.g., locked access to it) under dual control c) Restriction of logical access to the equipment											
Key-injection facilities must ensure protection against unauthorized use for SCDs (e.g., HSMs) used in the key-injection platform that are capable of encrypting a key and producing cryptograms of that key.											
32-1 For HSMs and other SCDs used for the generation or loading of cryptographic keys for use in POI devices, procedures must be documented and implemented to protect against unauthorized access and use. Required procedures and processes include the following:		☐	☐	☐	☐	☐					
32-1 Examine documented procedures to confirm that they specify protection against unauthorized access and use for HSMs and other devices used for the generation or loading of cryptographic keys for use in POI devices.	<Report Findings Here>										

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-1.1 Devices must not be authorized for use except under the dual control of at least two authorized people. Note: Dual control consists of logical and/or physical characteristics. For example, dual control may be implemented for logical access via two individuals with two different passwords/authentication codes at least five characters in length, or for physical access via a physical lock that requires two individuals, each with a different high-security key. For devices that do not support two or more passwords/authentication codes, this may be achieved by splitting the single password used by the device into two halves, each half controlled by a separate authorized custodian. Each half must be a minimum of five characters. Physical keys, authorization codes, passwords/authentication codes, or other enablers must be managed so that no one person can use both the enabler(s) and the device, which can create cryptograms of known keys or key components under a key-encipherment key used in production.		☐	☐	☐	☐	☐
32-1.1 Observe dual-control mechanisms and device-authorization processes to confirm that logical and/or physical characteristics are in place that prevent the device being authorized for use except under the dual control of at least two authorized people.	<Report Findings Here>					
32-1.2 Passwords/authentication codes used for dual control must each be of at least five numeric and/or alphabetic characters.		☐	☐	☐	☐	☐
32-1.2 Observe password policies and configuration settings to confirm that passwords/authentication codes used for dual control must be at least five numeric and/or alphabetic characters.	<Report Findings Here>					
32-1.3 Dual control must be implemented for the following: - To enable any manual key-encryption functions and any key-encryption functions that occur outside of normal transaction processing; - To place the device into a state that allows for the input or output of clear-text key components; - For all access to key-loading devices (KLDs).		☐	☐	☐	☐	☐

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-1.3 Examine dual-control mechanisms and observe authorized personnel performing the defined activities to confirm that dual control is implemented for the following: - To enable any manual key-encryption functions, and any key-encryption functions that occur outside of normal transaction processing; - To place the device into a state that allows for the input or output of clear-text key components; - For all access to KLDs.	<Report Findings Here>					
32-1.4 Devices must not use default passwords/authentication codes.	☐ ☐ ☐ ☐ ☐					
32-1.4.a Examine password policies and documented procedures to confirm default passwords/authentication codes must not be used for HSMS, KLDs, and other SCDs used to generate or load cryptographic keys.	<Report Findings Here>					
32-1.4.b Observe device configurations and interview device administrators to verify that HSMS, KLDs, and other SCDs used to generate or load cryptographic keys do not use default passwords/authentication codes.	<Report Findings Here>					
32-1.5 To detect any unauthorized use, devices are at all times within a secure room and either: - Locked in a secure cabinet and/or sealed in tamper-evident packaging, or - Under the continuous supervision of at least two authorized people who ensure that any unauthorized use of the device would be detected. Note: POI devices may be secured by storage in the dual-control access key injection room.	☐ ☐ ☐ ☐ ☐					
32-1.5.a Examine documented procedures to confirm that the documented procedures require devices are within a secure room and either: - Locked in a secure cabinet and/or sealed in tamper-evident packaging at all times, or - Under the continuous supervision of at least two authorized people at all times.	<Report Findings Here>					

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-1.5.b Interview responsible personnel and observe devices and processes to confirm that devices are either: • Locked in a secure cabinet and/or sealed in tamper-evident packaging at all times, or • Under the continuous supervision of at least two authorized people at all times.	<Report Findings Here>					
<i>Functionality of a key-injection facility may be located at a single physical location or distributed over a number of physical locations. Distributed KIF functionality may include key generation, CA functionality, key distribution, and key injection. In order to mitigate the expanded attack surface of a distributed KIF, specific controls apply to a distributed architecture. This may occur within a single organization or across organizations. If any secret or private keys or their components/shares appear in the clear outside of a SCD, Requirement 32-9 for a secure room must be met.</i>						
32-8 Distributed functionality of the KIF that is used for generation and transfer of keys must communicate via mutually authenticated channels. All key transfers between distributed KIF functions must meet the requirements of Control Objective 3.						
32-8.1 The KIF must ensure that keys are transmitted between KIF components in accordance with Control Objective 3.	☐	☐	☐	☐	☐	
32-8.1.a Examine documented procedures for key conveyance or transmittal to verify that keys used between KIF components are addressed in accordance with applicable criteria in Control Objective 3.	<Report Findings Here>					
32-8.1.b Interview responsible personnel and observe conveyance processes to verify that the documented procedures are followed for key conveyance or transmittal for keys used between KIF components.	<Report Findings Here>					
32-8.2 The KIF must implement mutually authenticated channels for communication between distributed KIF functions—for example, between a host used to generate keys and a host used to distribute keys.	☐	☐	☐	☐	☐	
32-8.2 Examine documented procedures to confirm they specify the establishment of a channel for mutual authentication of the sending and receiving devices.	<Report Findings Here>					
32-8.3 The KIF must ensure that injection of enciphered secret or private keys into POI devices meets the requirements of Control Objective 4.	☐	☐	☐	☐	☐	
32-8.4 The channel for mutual authentication is established using the requirements of Control Objective 4.	☐	☐	☐	☐	☐	
32-8.4.a Examine documented procedures for key loading to hosts and POI devices to verify that they are in accordance with applicable criteria in Control Objective 4.	<Report Findings Here>					

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		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-8.4.b Interview responsible personnel and observe key-loading processes to verify that the documented procedures are followed for key conveyance or transmittal for keys used between KIF components.	<Report Findings Here>					
32-8.5 The KIF must implement a mutually authenticated channel for establishment of enciphered secret or private keys between POI devices and an HSM at the KIF.		☐	☐	☐	☐	☐
32-8.5 Examine documented procedures to confirm they specify the establishment of a mutually authenticated channel for establishment of enciphered secret or private keys between sending and receiving devices—e.g., POI devices and HSMs.	<Report Findings Here>					
32-8.6 Mutual authentication of the sending and receiving devices must be performed. - KIFs must validate authentication credentials of a POI prior to any key transport, exchange, or establishment with that device. - POI devices must validate authentication credentials of KDHs prior to any key transport, exchange, or establishment with that device. - When a KLD is used as an intermediate device to establish keys between POIs and a KIF HSM it must not be possible to insert an unauthorized SCD into the flow without detection.		☐	☐	☐	☐	☐
32-8.6 Interview responsible personnel and observe processes for establishment of enciphered secret or private keys between sending and receiving devices to verify: - KIFs validate authentication credentials of a POI prior to any key transport, exchange, or establishment with that device. - POI devices validate authentication credentials of KLDs prior to any key transport, exchange, or establishment with that device. - When a KLD is used as an intermediate device to establish keys between POIs and a KIF HSM, it is not possible to insert an unauthorized SCD into the flow without detection	<Report Findings Here>					
32-8.7 Mechanisms must exist to prevent a non-authorized host from injecting keys into POIs or an unauthorized POI from establishing a key with a legitimate KIF component.		☐	☐	☐	☐	☐
32-8.7 Examine documented procedures to confirm they define mechanisms to prevent an unauthorized host from performing key transport, key exchange, or key establishment with POIs.	<Report Findings Here>					

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-9 The KIF must implement a physically secure room for key injection where any secret or private keys or their components/shares appear in memory outside the secure boundary of an SCD during the process of loading/injecting keys into an SCD. The secure room for key injection must include the following: • Effective 1 January 2024, the injection of clear-text secret or private keying material shall not be allowed for entities engaged in key injection on behalf of others. This applies to new deployments of POI v5 and higher devices. Subsequent to that date, only encrypted key injection shall be allowed for POI v5 and higher devices. • Effective 1 January 2026, the same restriction applies to entities engaged in key injection of devices for which they are the processors. <i>Note: This does not apply to key components entered into the keypad of a secure cryptographic device, such as a device approved against the PCI PTS POI Security Requirements. It does apply to all other methods of loading of clear-text keying material for POI v5 and higher devices.</i>						
32-9.1 The secure room must have walls made of solid materials. In addition, if the solid walls do not extend from the real floor to the real ceiling, the secure room must also have extended walls from the real floor to the real ceiling using sheetrock or wire mesh. <i>Note: In KIF environments where Level 1 and Level 2 physical barrier controls are in place and confirmed, the secure room may be implemented within a "caged" environment. A caged environment is an enclosed secure room that meets the criteria of Requirement 32 but is not made of solid walls. Refer to Normative Annex A: A2 for additional information on Level 1 and Level 2 physical barrier controls. All other criteria stated in Requirements 13-9 and 32-9 relating to clear-text secret and/or private keys and/or their components existing in unprotected memory outside the secure boundary of an SCD for loading keys apply.</i>		☐	☐	☐	☐	☐
32-9.1 Inspect the secure room designated for key injection to verify that it is constructed with extended walls from the real floor to the real ceiling using sheetrock or wire mesh.	<Report Findings Here>					
32-9.2 Any windows into the secure room must be locked and protected by alarmed sensors.		☐	☐	☐	☐	☐
32-9.2.a Observe all windows in the secure room to verify they are locked and protected by alarmed sensors.	<Report Findings Here>					

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-9.2.b Examine configuration of window sensors to verify that the alarm mechanism is active.	<Report Findings Here>					
32-9.3 Any windows must be covered, rendered opaque, or positioned to prevent unauthorized observation of the secure room.		☐	☐	☐	☐	☐
32-9.3 Observe all windows in the secure room to verify they are covered, rendered opaque, or positioned to prevent unauthorized observation of the secure room.	<Report Findings Here>					
32-9.4 A solid-core door or a steel door must be installed to ensure that door hinges cannot be removed from outside the room.		☐	☐	☐	☐	☐
32-9.4 Inspect the secure room to verify that it is only accessed through a solid-core or a steel door, with door hinges that cannot be removed from outside the room.	<Report Findings Here>					
32-9.5 An electronic access control system (for example, badge and/or biometrics) must be in place that enforces: - Dual-access requirements for entry into the secure room, and - Anti-pass-back requirements.		☐	☐	☐	☐	☐
32-9.5 Observe authorized personnel entering the secure room to verify that a badge-control system is in place that enforces the following requirements: - Dual access for entry to the secure room - Anti-pass-back	<Report Findings Here>					
32-9.6 The badge-control system must support generation of an alarm when one person remains alone in the secure room for more than 30 seconds. <i>Note: Examples of alarm-generation mechanisms include but are not limited to motion detectors, login/logout controls, biometrics, badge sensors, etc.</i>		☐	☐	☐	☐	☐
32-9.6 Examine alarm mechanisms and interview alarm-response personnel to verify that the badge-control system supports generation of an alarm when one person remains alone in the secure room for more than 30 seconds.	<Report Findings Here>					
32-9.7 CCTV cameras must record all activity, including recording events during dark periods through the use of infrared CCTV cameras or automatic activation of floodlights in case of any detected activity. This recording may be motion-activated. The recording must continue for at least a minute after the last pixel of activity subsides.		☐	☐	☐	☐	☐

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-9.7 Inspect CCTV configuration and examine a sample of recordings to verify that CCTV monitoring is in place on a 24/7 basis, including the ability to record events during dark periods, and if motion activated verify that recording continues for at least a minute after the last pixel of activity subsides.	<Report Findings Here>					
32-9.8 Monitoring must be supported on a continuous (24/7) basis such that alarms can be resolved by authorized personnel.		☐	☐	☐	☐	☐
32-9.8 Inspect configuration of monitoring systems and interview monitoring personnel to verify that monitoring is supported on a continuous (24/7) basis and alarms can be resolved by authorized personnel.	<Report Findings Here>					
32-9.9 The CCTV server and digital storage must be secured in a separate secure location that is not accessible to personnel who have access to the key-injection secure room.		☐	☐	☐	☐	☐
32-9.9.a Inspect location of the CCTV server and digital-storage to verify they are located in a secure location that is separate from the key-injection secure room.	<Report Findings Here>					
32-9.9.b Inspect access-control configurations for the CCTV server/storage secure location and the key-injection secure room to identify all personnel who have access to each area. Compare access lists to verify that personnel with access to the key-injection secure room do not have access to the CCTV server/storage secure location.	<Report Findings Here>					
32-9.10 The CCTV cameras must be positioned to monitor: - The entrance door, - SCDs, both pre and post key injection, - Any safes that are present, and - The equipment used for key injection.		☐	☐	☐	☐	☐
32-9.10 Inspect CCTV positioning and examine a sample of recordings to verify that CCTV cameras are positioned to monitor: - The entrance door, - SCDs, both pre and post key injection, - Any safes that are present, and - The equipment used for key injection.	<Report Findings Here>					
32-9.11 CCTV cameras must be positioned so they do not monitor any combination locks, PIN pads, or keyboards used to enter passwords/authentication codes or other authentication credentials.		☐	☐	☐	☐	☐

Annex B, Control Objective 7 PCI PIN Security Requirements and Test Procedures	Reporting Details: Assessor's Response	Summary of Assessment Findings (check one)				
		In Place	In Place w/CCW	N/A	Not Tested	Not in Place
32-9.11 Inspect CCTV positioning and examine a sample of recordings to verify that CCTV cameras do not monitor any combination locks, PIN pads, or keyboards used to enter passwords/authentication codes or other authentication credentials.	<Report Findings Here>					
32-9.12 Images recorded from the CCTV system must be securely archived for a period of no less than 45 days. If digital-recording mechanisms are used, they must have sufficient storage capacity and redundancy to prevent the loss of information necessary to reconstruct events for the most recent 45-day period.	☐	☐	☐	☐	☐	
32-9.12.a Examine storage of captured recordings to verify that at least the most recent 45 days of images are securely archived.	<Report Findings Here>					
32-9.12.b If digital-recording mechanisms are used, examine system configurations to verify that the systems have sufficient redundancy to prevent the loss of information necessary to reconstruct events for the most recent 45-day period.	<Report Findings Here>					
Requirement 33: Documented procedures must exist and be demonstrably in use to ensure the security and integrity of PIN-processing equipment (e.g., POI devices supporting PIN and HSMS) placed into service, initialized, deployed, used, and decommissioned.						
33-1 Written procedures must exist, and all affected parties must be aware of those procedures. Records must be maintained of the tests and inspections performed by key-injection facilities on PIN-processing devices before they are placed into service, as well as devices being decommissioned.	☐	☐	☐	☐	☐	
33-1.a Examine documented procedures/processes and interview responsible personnel to verify that all affected parties are aware of required processes and are provided suitable guidance on procedures for devices placed into service, initialized, deployed, used, and decommissioned,	<Report Findings Here>					
33-1.b Verify that written records exist for the tests and inspections performed on PIN-processing devices before they are placed into service, as well as devices being decommissioned.	<Report Findings Here>					

Appendix 1: Compensating Controls

Compensating controls may be considered for most PCI PIN requirements when an entity cannot meet a requirement explicitly as stated, due to legitimate technical or documented business constraints, but has sufficiently mitigated the risk associated with the requirement through implementation of other, or compensating, controls.

Compensating controls must satisfy the following criteria:

1. Meet the intent and rigor of the original PCI PIN requirement.
2. Provide a similar level of defense as the original PCI PIN requirement, such that the compensating control sufficiently offsets the risk that the original PCI PIN requirement was designed to defend against.
3. Be “above and beyond” other PCI PIN requirements. (Simply being in compliance with other PCI PIN requirements is not a compensating control.)

When evaluating “above and beyond” for compensating controls, consider the following:

Note: The items at a) and b) below are intended as examples only. All compensating controls must be reviewed and validated for sufficiency by the assessor who conducts the PCI PIN review. The effectiveness of a compensating control is dependent on the specifics of the environment in which the control is implemented, the surrounding security controls, and the configuration of the control. Companies should be aware that a particular compensating control will not be effective in all environments.

Existing PCI PIN requirements CANNOT be considered as compensating controls if they are already required for the item under review. For example, passwords for non-console administrative access must be sent encrypted to mitigate the risk of intercepting clear-text administrative passwords. An entity cannot use other PCI PIN password requirements (intruder lockout, complex passwords, etc.) to compensate for lack of encrypted passwords, since those other password requirements do not mitigate the risk of interception of clear-text passwords. Also, the other password controls are already PCI PIN requirements for the item under review (passwords).

- a) Existing PCI PIN requirements MAY be considered as compensating controls if they are required for another area, but are not required for the item under review.
- b) Be commensurate with the additional risk imposed by not adhering to the PCI PIN requirement.

During each annual PCI PIN assessment, the assessor is required to thoroughly evaluate compensating controls in accordance with items 1–3 above to validate that each adequately addresses the risk for which the original PCI PIN requirement was designed. To maintain compliance, processes and controls must be in place to ensure compensating controls remain effective after the assessment is complete.

Appendix 2: Compensating Controls Worksheet

Use this worksheet to define compensating controls for any requirement where compensating controls are used to meet a PCI PIN requirement. Note that compensating controls should also be documented in the Report on Compliance in the corresponding PCI PIN requirement section.

Note: Only companies that have undertaken a risk analysis and have legitimate technological or documented business constraints can consider the use of compensating controls to achieve compliance.

Requirement Number and Definition:

Information Required		Explanation
1. Constraints	List constraints precluding compliance with the original requirement.	
2. Objective	Define the objective of the original control; identify the objective met by the compensating control.	
3. Identified Risk	Identify any additional risk posed by the lack of the original control.	
4. Definition of Compensating Controls	Define the compensating controls and explain how they address the objectives of the original control and the increased risk, if any.	
5. Validation of Compensating Controls	Define how the compensating controls were validated and tested.	
6. Maintenance	Define process and controls in place to maintain compensating controls.	

Compensating Controls Worksheet – Completed Example

Use this worksheet to define compensating controls for any requirement noted as being “in place” via compensating controls.

Requirement Number: 8.1.1 – Are all users identified with a unique user ID before allowing them to access system components or cardholder data?

Information Required		Explanation
1. Constraints	List constraints precluding compliance with the original requirement.	<i>Company XYZ employs stand-alone Unix Servers without LDAP. As such, they each require a “root” login. It is not possible for Company XYZ to manage the “root” login nor is it feasible to log all “root” activity by each user.</i>
2. Objective	Define the objective of the original control; identify the objective met by the compensating control.	<i>The objective of requiring unique logins is twofold. First, it is not considered acceptable from a security perspective to share login credentials. Secondly, having shared logins makes it impossible to state definitively that a person is responsible for a particular action.</i>
3. Identified Risk	Identify any additional risk posed by the lack of the original control.	<i>Additional risk is introduced to the access control system by not ensuring all users have a unique ID and are able to be tracked.</i>
4. Definition of Compensating Controls	Define the compensating controls and explain how they address the objectives of the original control and the increased risk, if any.	<i>Company XYZ is going to require all users to log into the servers using their regular user accounts, and then use the “sudo” command to run any administrative commands. This allows use of the “root” account privileges to run pre-defined commands that are recorded by sudo in the security log. In this way, each user’s actions can be traced to an individual user account, without the “root” password being shared with the users.</i>
5. Validation of Compensating Controls	Define how the compensating controls were validated and tested.	<i>Company XYZ demonstrates to assessor that the sudo command is configured properly using a “sudoers” file, that only pre-defined commands can be run by specified users, and that all activities performed by those individuals using sudo are logged to identify the individual performing actions using “root” privileges.</i>
6. Maintenance	Define process and controls in place to maintain compensating controls.	<i>Company XYZ documents processes and procedures to ensure sudo configurations are not changed, altered, or removed to allow individual users to execute root commands without being individually identified, tracked and logged.</i>